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**MINUTES OF A REGULAR MEETING
OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO
HELD AT THE TOWN HALL
January 11, 2021**

The Governing Body of the Town of Bernalillo met in a regular session, virtually via WebEx, within the law and rules of the Town on January 11, 2021 at 6:30 P.M.

Upon roll call the following members were found to be present:

PRESENT:

Councilor Prairie
Councilor Torres-Quintana
Councilor Valverde
Councilor Dominguez
Mayor Torres

ALSO PRESENT:

ABSENT:

Others Present Not Identified

APPROVAL OF AGENDA: 4)

Mayor entertained a motion.

Councilor Valverde moved to approve the agenda as presented. The motion was seconded by Councilor Torres-Quintana.

Roll Call Vote:

Councilor Prairie	Yea
Councilor Valverde	Yea
Councilor Dominguez	Yea
Councilor Torres-Quintana	Yea

APPROVAL OF MINUTES: 5a) Regular Meeting of December 28, 2020.

Mayor Torres made the following recommendation for change: Add in the minutes, not just on the attendance, when Councilor Torres-Quintana joined the meeting, at approximately line 86.

Mayor entertained a motion.

Councilor Valverde moved to approve the minutes of December 28, 2020 as amended. The motion was seconded by Councilor Torres-Quintana.

Roll Call Vote:

Councilor Prairie	Yea
Councilor Valverde	Yea
Councilor Dominguez	Yea
Councilor Torres-Quintana	Yea

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NEW BUSINESS: 6a) Discussion, Consideration, Action, Approval, and Adoption of Resolution 01-11-2021 Open Meetings Act. Presenter: Ida Fierro

Ida Fierro presented Resolution 01-11-2021 Open Meetings Act to the Governing Body

Attachment A: Resolution 01-11-2021

Mayor Torres entertained a motion.

Councilor Dominguez moved to adopt Resolution 01-11-2021 Open Meetings Act. The motion was seconded by Councilor Torres-Quintana.

Roll Call Vote

Councilor Valverde	Yea
Councilor Dominguez	Yea
Councilor Torres-Quintana	Yea
Councilor Prairie	Yea

FINANCIAL SECTION: 7a) Approval of Accounts Payable Voucher List

Mayor Torres asked for a motion to approve the accounts payable for January 11, 2021 in the amount of \$433,676.97.

Mayor Torres entertained a motion.

Councilor Torres-Quintana made a motion to approve the accounts payable voucher list for January 11, 2021 in the amount of \$433,676.97. The motion was seconded by Councilor Valverde.

Roll Call Vote:

Councilor Torres-Quintana	Yea
Councilor Dominguez	Yea
Councilor Prairie	Yea
Councilor Valverde	Yea

MISCELLANEOUS SECTION: 8a) Public Comment.

No Public Comment

MISCELLANEOUS SECTION: 8b) Announcements. Presenter: Mayor Torres

The following announcements were made:

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91 Ida Fierro, Town Clerk/Administrator, stated: Today, January 11, 2021, the Bernalillo Recreation
92 Center COVID-19 testing started operation. Testing provided is the Curative Self-Administered
93 Oral Swab. Appointments are required for individuals wishing to be tested. Training was provided
94 by 5 individuals from the NM National Guard, led by Sgt. Joseph Vishaway. All staff present were
95 able to be trained in each area of the testing process. 19 tests were performed today:

96 11am-12pm – 6 tests

97 12pm-1pm – 4 tests

98 1pm – 2pm – 4 tests

99 2pm - 3pm – 2 tests

100 3pm – 4pm – 3 tests

101 19 tests were successfully shipped off to lab. Test results are not made available to testing site, and
102 can only be accessed by the patron through the registration's designated method of contact. The
103 NM National Guard was excited that the Town of Bernalillo was able to provide civilian staff and
104 management for this site. NM National Guard informally offered many compliments to Town of
105 Bernalillo staff present today for their willingness to learn, follow directions, ask questions, and
106 work as a cohesive team. NM National Guard also informally expressed their appreciation for the
107 Town of Bernalillo, elected body, administration, and staff for our willingness to put forth the
108 proper effort needed to make for a successful test site.

109
110 Councilor Valverde stated: I was just going to mention that I went by today and I was really
111 impressed. I wanted to thank everyone on our side that saw that success. Our team looked very
112 professional and I saw Chief Carroll, the fire truck and I think it was very impressive. So, I just
113 wanted to thank everyone that was involved. I think it is a real blessing to have in the Town of
114 Bernalillo.

115
116 Mayor Torres stated: I just wanted to add to that. I got tested today; it took literally ten minutes
117 from start to finish. It went really easy. I didn't want to do the nose test, so I was really happy it
118 was a cheek swab. I think everyone has the information in front of them. Encourage people to go
119 to curative.org to register. I was a little frustrated that you have to register online in order to get it.
120 But, that isn't our rule, that is coming from the State. It is really quick and they said they would
121 have the results in 72 hours. Again, I agree with you Councilor. The set-up was well done, the staff
122 was really good out there. And I want to thank Ida because she spent tons of hours, up till 7:30 or
123 so to make sure that everything was lined up and ready to go. Again, I think it's a resource for the
124 community. Just encourage people that it is really easy. They send you a little video when you get
125 your confirmation, but the staff walks you through it as well.

126
127 Ida Fierro stated: I just wanted to make another comment that you all know that we have one of
128 our staff members that is in the National Guard. Maria Monclova was administering vaccines and
129 in the paper on Friday, January 8th. I just wanted to share that with you all as well.

130
131 Terri Gray, Finance Director/Treasurer, stated: I just wanted to share with the Governing Body that

132 we did successfully submit and receive all of our small business CARES Grant funding. We've
133 awarded and received the funding and dispersed checks to the recipients. We have received all
134 funding from the State and we are not awaiting anything else; we have exhausted all of the \$1.1
135 million we were awarded for the Small Business CARES Grant. I will be submitting the final
136 request for the entity grant that will be sent out. I am just awaiting a few more checks to clear. I do
137 anticipate that we will be successful in that as well. The turn-around time on the Small Business
138 CARES grant, I believe was about five days. It was a quick turn-around.

139
140 Mayor Torres stated: Thank you and the staff for getting that done. I know it is not a competition,
141 but I was really happy when I heard Mayor Hull on the radio saying that they had distributed
142 \$475,000 worth of Small Business CARES Grant funds. And here, we're about 1/10th of their size,
143 and we were able to get out \$1.1 million. Let's make sure we send a letter of thanks to the folks at
144 DFA who got those checks turned around because it got into the hands of the businesses quickly.
145 I'm sure they were overwhelmed at the State during this whole distribution, so I would like to send
146 them a nice thank you.

147
148 Mike Kloeppe, Community & Economic Development Director, stated: Now that the holiday
149 season has passed us, I wanted to give a shout-out to all the people that helped that put those
150 events and things together. We want to thank Harold's Grating & Trucking, they donated the sand
151 that was to be used for luminarias and was placed by the swimming pool. Hopefully they will
152 continue that donation every year so that we can get more and more luminarias put up. Also, I
153 want to thank Troy and Mark, their team, and all the Parks staff for putting up all the lights around
154 Town Hall and the Christmas Tree and working so hard to get all that done for us. David, Martin,
155 Leon, and Kenny worked really hard in the cold, getting up on the roof, and doing all that kind of
156 stuff just so we can enjoy all of the lights through the season. I also want to thank the staff from
157 the Rec Center and Jason. They did a tremendous job getting all the Christmas gifts for the kids
158 wrapped and organized. They did a really good job about distributing all that with the Library
159 Staff, Adrianna and Libni. All of them went shopping and got all of the shopping done together
160 within about a day and a half. We were able to support at least 72 families, over 200 gifts. So that
161 was done with all of those folks along with Elisa Velarde from the Front Desk. She was
162 instrumental in getting all the applications and organizing the shopping list. Everyone did a bang-
163 up job. Also, a big shout out to Danielle. She did such a great job with the Facebook competition.
164 It was really professionally done and I've heard nothing but positive comments about how much
165 fun that was for people and I just wanted to thank everyone, including you – Mayor and the
166 Council – for allowing us to put these kinds of activities on. It really showcases Bernalillo and I
167 just wanted to thank everyone for all their hard work.

168
169 Mayor Torres stated: I'm sure that everyone knows that the Legislature starts on the 19th. Again,
170 it's going to be no public attendance. So, we'll find ways to make sure that we get our needs and
171 requests known over there. I also want to thank our Public Works guys; the clean up on Camino
172 del Bosque has been exceptional. It was sorely needed and it was our guys that did that clean up. If
173 you haven't had the chance, please take a drive through there, it is amazing. They did a terrific job

174 and we want to thank them for getting that taken care of.

175
176 Mayor Torres continued: The other thing I wanted to share with the Council is that it sounds more
177 and more that there will potentially be a federal stimulus bill for infrastructure. We're trying to get
178 any information we can. Right now, it is nothing more than expectation, but if there is a particular
179 infrastructure project that we could get turned around quickly, and that you think is a need for the
180 Town, let us know and we will see what we can do. Again, a lot of it depends on if there is a
181 infrastructure stimulus bill and also what the requirements are. Sometimes they have to be shovel-
182 ready and it just varies. Let me know if there is anything that you see that is a specific need that we
183 might be able to put into a project like that. Once we have real details, we can share them with you.
184 It looks like a real possibility right now.

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187 There being no further business, Councilor Torres-Quintana moved to adjourn the meeting at 6:58
188 P.M. The motion was seconded by Councilor Dominguez.

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191 **Roll Call Vote:**

192 Councilor Dominguez	Yea
193 Councilor Valverde	Yea
194 Councilor Torres-Quintana	Yea
195 Councilor Prairie	Yea

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198 Done this 11th day of January 2021.

199


200 ATTEST:

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202

203 

204 Ida Fierro, Town Clerk
(seal)



Jack S. Torres, Mayor

TOWN OF BERNALILLO
STATE OF NEW MEXICO
RESOLUTION NO. 01-11-2021

WHEREAS, the Governing Body of the Town of Bernalillo, New Mexico met in regular session at the Town Hall on Monday, January 11, 2021, at 6:30 p.m. as per law; and

WHEREAS, section 10-15-1(B) of the open meetings act (sections 10-15-1 through 10-15-4 NMSA 1978) states that, except as may be otherwise provided in the constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any Board, Council, Commission or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, section 10-15-1 (D) of the Open Meetings Act requires the Governing Body of the Town of Bernalillo to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Bernalillo, New Mexico, that:

1. All meetings of the Governing Body shall be held at the Town Hall at 6:30 p.m. in the council chambers or as indicated on the meeting notice.
2. Regular meetings shall be held on the 2nd and 4th Monday each month. A proposed agenda will be available the Thursday before the meeting from the Town Clerk whose office is located in Bernalillo, New Mexico. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date.
3. Special meetings may be called by the Mayor or a majority of the members of the Governing Body upon three (3) days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four (24) hours before any special meeting.
4. Emergency meetings will be called only under circumstances, which demand immediate action to protect the health, safety and property of citizens or to protect the Governing Body of the Town of Bernalillo from substantial financial loss. The Governing Body of the Town of Bernalillo will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or a majority of the members of the Governing Body upon twenty-four (24) hours notice, except in case of extreme emergency, when no notice is required. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
5. For the purpose of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and general subject matter to be discussed is placed in newspapers of general circulation in the state. The Town Clerk shall also forward copies of written notice to those

Attachment A

broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request for notice of public meetings.

6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements shall be met by posting notices on the front doors to Town Hall. The Town Clerk shall provide telephonic or facsimile notice to those broadcast stations licensed by the federal communications commission and newspapers of general circulation that have made a written request for notice of public meetings.

7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Town Clerk at 771-7128 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ida Fierro at 771-7128 if a summary or other type of accessible format is needed.

8. Pursuant to section 10-15-1(H) NMSA 1978, the Governing Body of the Town of Bernalillo may close a meeting to the public only if the subject matter of such discussion or action is included in subsection 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Governing Body of the Town of Bernalillo taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting;

(b) If the decision to hold a closed meeting is made when the Governing Body of the Town of Bernalillo is not meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of a closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice of closure.

(d) Except as provided in section 10-15-1 (H) any action taken as a result of discussions in a closed meeting shall be made by vote of the Governing Body of the Town of Bernalillo in an open public meeting.

9. Pursuant to section 10-15-1(C) NMSA 1978, a member of the Governing Body of the Town of Bernalillo may Telephonically Participate in a meeting following the criteria:

(a) It must be "difficult or impossible" for that member to attend the meeting in person; and

(b)The Councilmember participating telephonically can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the Governing Body who speaks during the meeting.


10. Pursuant to Remote Meeting in Compliance with the New Mexico Open Meeting Act.

(a)Members of the Public should be afforded remote access, via live stream or other similar technology, if possible, or call-in number for listening by phone.

(b)Members of the Governing Body are permitted remote access for attendance to governing body meetings, via live stream or other similar technology


(c)All votes of the Governing Body must by roll call vote.

PASSED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERNALILLO, NEW MEXICO
THIS 11th DAY OF JANUARY 2021.



Jack Torres, MAYOR

ATTEST:



Ida Fierro, TOWN CLERK

(SEAL)