

1 **MI NUTES OF A REGULAR MEETING**  
2 **OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO**  
3 **HELD AT THE TOWN HALL**  
4 **February 22, 2016**  
5

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules  
7 of the Town on February 22, 2016, at 6:30 P.M.  
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9 Upon Roll call the following members were found to be present:

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11 **PRESENT:**  
12 Councilor Dominguez  
13 Councilor Prairie  
14 Councilor Jaramillo  
15 Councilor Sisneros  
16 Mayor Torres  
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**ALSO PRESENT:**

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19 **ABSENT:**

**Others Present Not Identified**

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22 **APPROVAL OF AGENDA: 4a)**

23 Councilor Prairie moved to approve the agenda as presented. The motion was seconded by  
24 Councilor Dominguez and the motion carried unanimously.  
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26 **5a) Regular Meeting of February 08, 2016**

27 Mayor Torres stated that line 119 should read "Councilor Sisneros".  
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29 Councilor Sisneros moved to approve the minutes of February 08, 2016 as amended. The motion  
30 was seconded by Councilor Prairie and the motion carried unanimously.  
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33 **NEW BUSINESS: 6a) Discussion Consideration, Action and Approval of Adoption**  
34 **of Resolution 02/22/16 Mid-Year Budget Adjustments General Fund. Presenter: Juan**  
35 **Torres**

TOWN OF BERNALILLO  
RESOLUTION NO. 02-22-16

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 22nd day of February 2016 at  
the Town Hall at 6:30 pm as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

**GENERAL FUND:**

**Revenues:**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4130-1-2	Fire Revenue	500.00		532.00	1,032.00
000-4135-1-2	Police Revenue	40,000.00		6,046.45	46,046.45
000-5150-1-2	Police Department Donations	-		5,150.00	5,150.00
000-4800-1-2	Sandoval County Library Bond	-		415,000.00	415,000.00
			\$		
Net Effect Increase/(Decrease)			426,728.45		

**Expenditures:**

**Judicial**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
105-5097-2-0	Miscellaneous	-		1,200.00	1,200.00
105-6006-1-4	Furniture & Equipment	3,500.00		5,950.00	9,450.00
			\$		
Net Effect Increase/(Decrease)			7,150.00		

**Fire Department**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
114-5021-2-0	Utilities	7,000.00		3,502.00	10,502.00
			\$		
Net Effect Increase/(Decrease)			3,502.00		

**Police Department**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
115-5001-2-1	Personnel Services	1,308,616.00		14,502.50	1,323,118.50
115-5015-2-0	Travel & Per Diem				1,100.00

		5,100.00	(4,000.00)		
115-5016-2-0	Gas & Oil	90,000.00	(15,000.00)		75,000.00
115-5017-2-0	Auto Maintenance	34,000.00		2,736.45	36,736.45
115-5036-2-0	Office Supplies	6,400.00		1,000.00	7,400.00
115-5037-1-7	Uniforms	30,680.00		1,630.00	32,310.00
115-5066-2-0	Building Maintenance	10,000.00		17,000.00	27,000.00
115-5082-2-0	Contract Maintenance	7,000.00		1,680.00	8,680.00
115-5150-1-2	Police Department Donations	-		5,150.00	5,150.00
115-6006-1-4	Furniture & Equipment	31,650.00		1,000.00	32,650.00
		\$			
Net Effect Increase/(Decrease)				25,698.95	

**Parks**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
131-5021-2-0	Utilities	40,000.00		48,582.50	88,582.50
		\$			
Net Effect Increase/(Decrease)				48,582.50	

**Library**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
135-5065-2-0	Bond Expenditure	-		415,000.00	415,000.00
135-5102-2-0	Library Donation Fund	-		124.22	124.22
		\$			
Net Effect Increase/(Decrease)				415,124.22	

**Administration**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
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145-5032-2-0	Engineering	20,000.00	(2,486.03)		17,513.97
145-5037-2-0	Uniforms	-		500.00	500.00
145-5045-2-0	Professional Services	50,000.00	(10,000.00)		40,000.00
145-5058-2-0	Unemployment Fees	38,571.00	(18,013.97)		
145-5082-2-0	Contract Maintenance	65,000.00		30,000.00	95,000.00
145-6015-1-5	Land	-		1,248,223.94	1,248,223.94
			\$		
Net Effect Increase/(Decrease)				1,248,223.94	

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Mayor Torres entertained a motion.

Councilor Jaramillo made a motion to approve the adoption of Resolution 02/22/16 Mid-Year Budget Adjustments General Fund. The motion was seconded by Councilor Dominguez.

Roll Call Vote

Councilor Jaramillo Yea  
 Councilor Sisneros Yea  
 Councilor Dominguez Yea  
 Councilor Prairie Yea

**NEW BUSINESS: 6b) Discussion Consideration, Action and Approval of Adoption of Resolution 02/22/16A Mid-Year Budget Adjustments Fire Fund. Presenter: Juan Torres**

TOWN OF BERNALILLO  
 RESOLUTION NO. 02-22-16A Fire Fund

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 22nd day of February 2016 at the Town Hall at 6:30 p.m. as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

**FIRE FUND:**

**Revenue**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4925-1-7	State Grant	165,537.00		15.00	165,552.00
Net Effect Increase/(Decrease)			\$ 15.00		

**Expenditures:**

Account Number	Description	Current Budget	Decrease	Increase	Adjusted Budget
000-5037-2-0	Gas & Oil	15,500.00	(5,000.00)		10,500.00
000-5017-2-0	Auto Maintenance	31,000.00		12,515.00	43,515.00
000-5070-2-0	Material & Supplies	22,950.00	(2,500.00)		20,450.00
000-6006-1-4	Furniture & Equipment	58,087.00	(5,000.00)		53,087.00
Net Effect Increase/(Decrease)			\$ 15.00		

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Mayor Torres entertained a motion.

Councilor Dominguez made a motion to approve the adoption of Resolution 02/22/16A Mid-Year Budget Adjustments Fire Fund. The motion was seconded by Councilor Jaramillo.

Roll Call Vote

Councilor Sisneros    Yea  
 Councilor Dominguez Yea  
 Councilor Prairie     Yea  
 Councilor Jaramillo   Yea

70 **NEW BUSINESS: 6c) Discussion Consideration, Action and Approval of Adoption**  
 71 **of Resolution 02/22/16B Mid-Year Budget Adjustments Enterprise Fund. Presenter: Juan**  
 72 **Torres**  
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TOWN OF BERNALILLO  
 RESOLUTION NO. 02-22-16B Enterprise Fund

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 22nd day of February 2016 at the Town Hall at 6:30 pm as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

**ENTERPRISE FUND:**

**Revenues:**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4046-1-2	Water Service	1,524,586.00		217,520.00	1,742,106.00
000-4050-1-2	Sewer Service	1,092,317.00		165,440.00	1,257,757.00
Net Effect Increase/(Decrease)			\$	382,960.00	

**Expenditures:**

Account Number	Description	Current Budget	Decrease	Increase	Adjusted Budget
200-5010-2-0	Training	4,500.00		3,000.00	7,500.00
200-5017-2-0	Auto Maintenance	15,000.00		3,000.00	18,000.00
200-5070-2-0	Material & Supplies	85,000.00		45,000.00	130,000.00
200-5076-2-0	Sludge Disposal	40,000.00	(6,000.00)		34,000.00
Net Effect Increase/(Decrease)			\$	45,000.00	

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 76 Mayor Torres entertained a motion.

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 78 Councilor Prairie made a motion to approve the adoption of Resolution 02/22/16C Mid-Year  
 79 Budget Adjustments Campground Fund. The motion was seconded by Councilor Sisneros.

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 81 Roll Call Vote

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 83 Councilor Prairie Yea  
 84 Councilor Jaramillo Yea  
 85 Councilor Sisneros Yea  
 86 Councilor Dominguez Yea

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**NEW BUSINESS: 6d) Discussion Consideration, Action and Approval of Adoption of Resolution 02/22/16C Mid-Year Budget Adjustments Campground Fund. Presenter: Juan Torres**

TOWN OF BERNALILLO  
 RESOLUTION NO. 02-22-16C Campground Fund

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 22nd day of February 2016 at the Town Hall at 6:30 pm as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

**CAMPGROUND FUND:**

**Revenues:**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4915-1-2	Campground Fees	119,000.00		7,000.00	126,000.00
Net Effect Increase/(Decrease)			\$	7,000.00	

**Expenditures:**

Account Number	Description	Current Budget	Decrease	Increase	Adjusted Budget
000-5036-2-0	Office Supplies	300.00		300.00	600.00

000-5037-2-0	Uniforms	375.00		200.00	575.00
			\$		
		Net Effect Increase/(Decrease)	500.00		

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Mayor Torres entertained a motion.  
 Councilor Prairie made a motion to approve the adoption of Resolution 02/22/16C Mid-Year Budget Adjustments Campground Fund. The motion was seconded by Councilor Sisneros.  
 Roll Call Vote  
 Councilor Prairie Yea  
 Councilor Jaramillo Yea  
 Councilor Sisneros Yea  
 Councilor Dominguez Yea

**NEW BUSINESS: 6e) Discussion Consideration, Action and Approval of Adoption of Resolution 02/22/16D Mid-Year Budget Adjustments Rescue Fund. Presenter: Juan Torres**

TOWN OF BERNALILLO  
 RESOLUTION NO. 02-22-16D Rescue Fund

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 22nd day of February 2016 at the Town Hall at 6:30 pm as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

**RESCUE FUND:**

**Revenues:**

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4925-1-7	State Grant	-		9,500.00	9,500.00



Net Effect Increase/(Decrease)	\$ 9,500.00
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**Expenditures:**

Account Number	Description	Current Budget	Decrease	Increase	Adjusted Budget
000-5068-2-0	Medical Supplies	-		9,500.00	9,500.00
Net Effect Increase/(Decrease)				\$ 9,500.00	

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Mayor Torres entertained a motion.

Councilor Dominguez made a motion to approve the adoption of Resolution 02/22/16D Mid-Year Budget Adjustments Rescue Fund. The motion was seconded by Councilor Prairie.

Roll Call Vote

- Councilor Dominguez Yea
- Councilor Jaramillo Yea
- Councilor Prairie Yea
- Councilor Sisneros Yea

**NEW BUSINESS: 6f) Discussion, Consideration, Action and Approval of Lodger’s Tax Board Recommendations for Funding Cycle February, 2016. Presenter: Maria Rinaldi**

RE: Lodgers Tax Funding Recommendations for February 2016 Cycle. **\$62,000.00 advertised as available.**

A Request for Proposals was issued on January 17, 2016. Proposals were accepted until 3:00pm, Friday, February 12, 2016.

In accordance with New Mexico State Statute and Town Ordinance, on behalf of the Lodger Tax Board the following recommendations are requested for the expenditure of Lodgers Tax funds for the purpose of promoting tourism activities and improving tourist facilities in Bernalillo:

**Sandoval County Historical Society \$9,534.50** for the promotion of the public activities, the “Ed Delavy House”, a facility of the Historical Society, and the historical collections housed in the facility. March-July 2016

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**Labor Day Weekend Event. \$40,000.00** for advertising a Labor Day weekend event in the Town of Bernalillo.

**Total Recommended Award This Funding Cycle: \$49,534.50**

Upon award, and prior to payment to all vendors, all recipients of funds will be required to provide proof (tear sheets, ad copy, etc.) of acknowledgement in each advertisement of “Funded by the Town of Bernalillo.” Additionally, each recipient will be required to report attendance at event, or location directly linked to advertisement.

Mayor Torres entertained a motion.

Councilor Dominguez made a motion to award the Lodgers Tax February 2016 Funding Cycle to all the applicants that applied for funding. The motion was seconded by Councilor Jaramillo and the motion carried unanimously.

**NEW BUSINESS: 6g) Discussion, Consideration, Action and Approval of Public Celebration of Bosque Brewing Co. LLC Event on March 19, 2016 @834 US550. Presenter: Ida Fierro**

Bosque Brewing Co. is in the process of negotiating a lease for the iconic Jackalope building for use as a production facility and ancillary taproom. It is expected that the financing for the project as well as the execution of the lease will be in place by the end of February 2016. The proposed event is an unveiling of our plans where attendees will experience beer and food pairings and talks from our head brewer, John Bullard, and managing director, Gabe Jensen, regarding our future plans. A maximum of 100 people will attend the event running from 4 pm to 10 pm on March 10, 2016.

Mayor Torres entertained a motion.

Councilor Dominguez made a motion to approve the Public Celebration Permit for Bosque Brewing Co. LLC. on March 10, 2016. The motion was seconded by Councilor Jaramillo and the motion carried unanimously.

**FINANCIAL SECTION: 7a) Approval of Accounts Payable Voucher List.**  
Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of

185 \$411,921.09.

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187 Councilor Prairie made a motion to approve the accounts payable voucher list in the amount of  
188 \$411,921.09. The motion was seconded by Councilor Jaramillo and the motion carried  
189 unanimously.

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192 **MISCELLANEOUS SECTION: 8a) Public Comment.**

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194 None

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196 **MISCELLANEOUS SECTION: 8b) Mid-Year Financials.**

197 Juan Torres Town Treasurer stated in the packet the Mid-Year Financials are for your viewing  
198 and would like to have a Workshop with the Governing Body to review the Financials.

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200 After a brief discussion the consensus was for the Workshop to be held on March 3, 2016 @ 10  
201 a.m. in the Town Council Chambers.

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203 **MISCELLANEOUS SECTION: 8c) Announcements. Presenter: Mayor Torres**

204 Mayor Torres made the following announcements;

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206 Mayor Torres thanked the Staff and Councilor Jaramillo, Councilor Sisneros and Councilor  
207 Prairie for attending on the NMDOT meeting on 550. The plan now it to make the bridge a six  
208 lane bridge. NMDOT only has the funding for that project at this time.

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210 The Sandoval County Commission passed on any decision on the Sand Ridge Exploration and  
211 Production for Oil and Gas in Rio Rancho. It is being sent back to the Sandoval County Planning  
212 and Zoning Commission. We will keep on top of this issue and pass on any information received  
213 on this issue.

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215 This Saturday the Albuquerque Journal will have a special section on the Town of Bernalillo.

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217 Mayor Torres reminded everyone that Election Day is March 1. 2016.

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220 There being no further business, Councilor Dominguez moved to adjourn the meeting at  
221 7:12 P.M. The motion was seconded by Councilor Jaramillo and carried unanimously.

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224 Done this 22nd day of February 2016.

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Minutes of the Town Council Meeting  
February 22, 2016  
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ATTEST:

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Ida Fierro, Town Clerk  
(Seal)

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Jack S. Torres, Mayor