

1 **MINUTES OF A REGULAR MEETING**
2 **OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO**
3 **HELD AT THE TOWN HALL**
4 **August 27, 2015**
5

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules
7 of the Town on August 27, 2015, at 6:30 P.M.

8 Upon Roll call the following members were found to be present:
9

10 **PRESENT:**

11 Councilor Dominguez
12 Councilor Sisneros
13 Councilor Jaramillo
14 Councilor Prairie
15 Mayor Torres
16
17

ALSO PRESENT:

Joe Herrera Celeste Herrera
Troy Martinez James Pike
Mr & Mrs Jerome Gabaldon

18 **ABSENT:**

Others Present Not Identified

19
20
21 **APPROVAL OF AGENDA: 4a)**

22 Councilor Dominguez moved to approve the agenda as presented. The motion was seconded by
23 Councilor Jaramillo and the motion carried unanimously.
24

25 **PROCLAMATION: 5a) Library Card Sign-up Month September 2015**

26 **Proclamation for Library Card Sign-up Month September 2015**

27 **Whereas**, the library card is the most important school supply of all;

28 **Whereas**, libraries play an important role in the education and development of children;

29 **Whereas**, libraries bridge the learning gap by offering a wide range of digital and print resources;

30 **Whereas**, libraries offer free access to technology and innovative educational programming;

31 **Whereas**, libraries continue to transform and expand their services in ways that meet the needs
32 of the communities they serve;

33 **Whereas**, a free library card is the coolest card you can own;

34 **Now, Therefore Be it Proclaimed** that I, Jack Torres, Mayor of the Town of Bernalillo proclaim
35 September Library Card Sign-up Month in the Town of Bernalillo, the County of Sandoval in the
36 State of New Mexico and encourage everyone to sign up for the “smartest card” @ your library.

37 **In witness thereof, I have hereunto set my hand and caused the Seal of the Town of**
38 **Bernalillo to be affixed this 24th day of August 2015.**

39 Mayor Torres read the proclamation and presented it to Kathy Banks the Librarian for the Town
40 of Bernalillo.

41

42 **APPROVAL OF MINUTES: 6a) Regular Meeting of August 11, 2015**

43 Councilor Dominguez moved to approve the minutes of August 11, 2015 as presented. The
44 motion was seconded by Councilor Jaramillo and the motion carried unanimously.

45

46 **PERSONNEL: 7a) Planning and Zoning/MVD Clerk. Presenter: Troy Martinez**

47 Troy Martinez stated that it was the recommendation of the hiring committee to hire Alana
48 Lovato as the Planning and Zoning/MVD Clerk for the Town of Bernalillo Planning Zoning
49 Department and the Motor Vehicle Department.

50

51 Mayor Torres entertained a motion.

52

53 Councilor Prairie moved to approve the hiring of Alana Lovato as the Planning and
54 Zoning/MVD Clerk for the Town of Bernalillo Motor Vehicle Department. The motion was
55 seconded by Councilor Dominguez and the motion carried unanimously.

56

57 **PERSONNEL: 7b) Park Maintenance Worker. Presenter: Troy Martinez**

58 Troy Martinez stated that it was the recommendation of the hiring committee to hire Fernando
59 Jaramillo as the Park Maintenance Worker for the Town of Bernalillo Parks Department.

60

61 Mayor Torres entertained a motion.

62

63 Councilor Sisneros moved to approve the hiring of Fernando Jaramillo as the Park Maintenance
64 Worker for the Town of Bernalillo Parks Department. The motion was seconded by Councilor
65 Prairie and the motion carried unanimously.

66

67

68 **PERSONNEL: 7c) Water Field Supervisor. Presenter: Troy Martinez**

69 Troy Martinez stated that it was the recommendation of the hiring committee to hire Joseph
70 Hererra as the Water Field Supervisor for the Town of Bernalillo Water Department.

71

72 Mayor Torres entertained a motion.

73 Councilor Jaramillo moved to approve the hiring of Joseph Hererra as the Water Field Supervisor
74 for the Town of Bernalillo Water Department. The motion was seconded by Councilor Prairie
75 and the motion carried unanimously.

76

77 **PERSONNEL: 7d) Recreation Aide. Presenter: Troy Martinez**

78 Troy Martinez stated that it was the recommendation of the hiring committee to hire Brandon
79 Saiz as a Recreation Aide for the Town of Bernalillo Recreation Department.

80

81 Mayor Torres entertained a motion.

82

83 Councilor Dominguez moved to approve the hiring of Brandon Saiz as a Recreation Aide for the
84 Town of Bernalillo Recreation Department. The motion was seconded by Councilor Sisneros and
85 the motion carried unanimously.

86

87 **PERSONNEL: 7e) Recreation Aide. Presenter: Troy Martinez**

88 Troy Martinez stated that it was the recommendation of the hiring committee to hire the
89 Temporary Employees for the Mountain Brew Fest on the list before you and those few positions
90 that are vacant which are 3 ID Checkers and 4 more cleaning crew members..

91

92 Mayor Torres entertained a motion.

93

94 Councilor Dominguez moved to approve the hiring of the Temporary Employees for the
95 Mountain Brew Fest on the list before you and those few positions that are vacant which are 3 ID
96 Checkers and 4 more cleaning crew members. The motion was seconded by Councilor Jaramillo
97 and the motion carried unanimously.

98

99 **Attachment A: Mountain Brew Fest Employees**

100

101

102 **NEW BUSINESS: 8a) Discussion, Consideration, Action and Adoption of**
103 **Resolution 08/27/15 Adopting an Infrastructure Capital Improvement Plan. Presenter:**
104 **Maria Rinaldi**

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Town of Bernalillo
County of Sandoval
Resolution No. 08-24-15

A Resolution Adopting an Infrastructure Capital Improvements Plan (ICIP)

WHEREAS, The Town of Bernalillo recognizes that the financing of public capital projects has
become a major concern in New Mexico and nationally; and

114 WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and
115 maximize the use of existing resources; and

116
117 WHEREAS, systematic capital improvements planning is an effective tool for communities to
118 define their development needs, establish priorities and pursue concrete actions and strategies to
119 achieve necessary project development; and

120
121 WHEREAS, this process contributes to local and regional efforts in project identification and
122 selection in short and long range capital planning efforts; and

123
124 WHEREAS, a public hearing was held on August 18th to solicit comment and input from the
125 public.

126
127 NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF BERNALILLO THAT

- 128
129 1. The Town of Bernalillo had adopted the attached Infrastructure Capital Improvement Plan, and
130 2. It is intended that the Plan be a working document and is the first of many steps toward
131 improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
132 3. The Town has identified the top five (5) priorities for this plan.

133
134 PASSED, APPROVED AND ADOPTED by the governing body at its meeting of August 27,
135 2015.

136
137 Mayor Torres entertained a motion.

138
139 Councilor Prairie made a motion to adopt Resolution 08/24/15 A Resolution Adopting and
140 Infrastructure Capital Improvements Plan (ICIP). The motion was seconded by Councilor
141 Dominguez and the motion carried unanimously.

142
143 **Attachment B: TOP 5 List**

144
145 **NEW BUSINESS: 8b) Discussion, Consideration, Action and Adoption of**
146 **Resolution 08/27/15A Adoption of Municipal Water Conservation Plan for the Town of**
147 **Bernalillo. Presenter: Maria Rinaldi**

148
TOWN OF BERNALILLO
RESOLUTION NO. 08-27-15A

149 WHEREAS, water is a valuable resource that should be used wisely and as efficiently as
150 possible; and

151

152 WHEREAS, water resources within the Town limits and within the Town's water utility service
153 areas should be managed to ensure a permanent adequate supply, and water conservation
154 program is an effective component of sustainable water resource management; and
155

156 WHEREAS, the Town of Bernalillo supports the State of New Mexico's Forty Year Planning
157 Statute which requires that municipalities "utilize the highest and best technology available to
158 ensure conservation of water to the maximum extent practical"; and
159

160 WHEREAS, Ordinance No. 271, the Water Conservation, Drought Management and Emergency
161 Response Ordinance, was adopted by the Town of Bernalillo February 11, 2013; and
162

163 WHEREAS, the State Engineer Office, as a condition of its approval of the Town of Bernalillo's
164 comprehensive water rights permit required that the Town submit a stand-alone Water
165 Conservation Plan acceptable to the State Engineer; and
166

167 WHEREAS, the Town was funded by a grant from the United States Department, Bureau of
168 Reclamation to complete a water conservation planning process that evaluates ways to sustain
169 and conserve its municipal groundwater supply; and
170

171 WHEREAS, the planning process identified issues unique to the Town that affect the goals and
172 design of the conservation program; and
173

174 WHEREAS, the resulting Municipal Water Conservation Plan contains a water audit of existing
175 water use patterns that identifies where conservation can be most beneficial, a set of water
176 conservation goals, and recommends a variety of water use efficiency projects and programs; and
177

178 NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Bernalillo.
179

180 THAT, the Municipal Water Conservation Plan for the Town of Bernalillo, attached hereto is
181 hereby adopted.
182

183 PASSED, APPROVED, and ADOPTED this 27th day of August, 2015
184

185 Mayor Torres entertained a motion.
186

187 Councilor Dominguez made a motion to adopt Resolution 08/27/15A Adoption of Municipal
188 Water Conservation Plan for the Town of Bernalillo. The motion was seconded by Councilor
189 Sisneros and the motion carried unanimously.
190
191

192 **NEW BUSINESS:8c) Discussion, Consideration, Action and Approval of the revised**
193 **Purchase Agreement for the Acquisition of Real Property between the Bernalillo Public**
194 **Schools and the Town of Bernalillo for purchase of the Roosevelt School Property.**
195 **Presenter: Mayor Torres**

196
197 **PURCHASE AND SALE AGREEMENT**
198

199 This Purchase and Sale Agreement (“Agreement”) is made and entered into by and between
200 the Board of Education of Bernalillo Municipal School District No. 1 (“District”) and the Town of
201 Bernalillo (“Town”), a local political subdivision of the State of New Mexico, pursuant to the
202 provisions of Sections 22-5-4 and 13-6-2.1 NMSA 1978.

203
204 A. The District owns the real property commonly known as the Roosevelt Primary School
205 located at 842 Camino Don Tomas, Town of Bernalillo, Sandoval County, New Mexico and more
206 particularly described on Exhibit A (such real property and the buildings, other improvements and
207 the portable classrooms thereon are referred to herein as the “Old Roosevelt Campus” or the
208 “Property”). There are seven (7) portable classroom buildings on the Property, between fourteen
209 and thirty-five years old, that are depicted on Exhibit B (“Portables”). The Portables are included in
210 the sale of the Property.

211
212 B. The New Mexico Public Schools Finance Authority (“NMPSFA”) determined that the
213 buildings on the Old Roosevelt Campus failed to meet adequacy standards and were not suitable
214 for occupancy for educational purposes and the Public School Capital Outlay Council (“PSCOC”)
215 approved funding for replacement facilities. The District renovated W. D. Carroll Elementary School
216 to replace the inadequate facilities on the Old Roosevelt Campus and constructed Bernalillo
217 Elementary School to serve the student population that had attended W. D. Carroll Elementary
218 School. The District vacated the Old Roosevelt Campus in 2011 after completion of the
219 replacement facilities and offered the Property for sale.

220
221 C. Since being vacated, the Property has not been offered for lease to any Charter School
222 located in the District due to the failure to meet adequacy standards and no Charter School has
223 offered to acquire it. Prior to the construction of the replacement facilities, the District was
224 approached by a Charter School interested in buildings on the Old Roosevelt Campus. However,
225 that Charter School did not have the funds to renovate the buildings to meet adequacy standards
226 and declined to pursue a lease.

227
228 D. The District vacated the Old Roosevelt Campus in 2011 after completion of the W. D. Carroll
229 Elementary School and offered the Property for sale, including the Portables. The District has not
230 been successful in selling the Property to a private purchaser. The Town contacted the District and
231 expressed an interest in acquiring the Old Roosevelt Campus for public use at a purchase price of

232 \$1,200,000.00, which is slightly less than the current appraised market value of \$1,290,000.00,
233 plus some in-kind construction services described in the Agreement. The current appraised
234 market value of \$1,290,000.00 is the market value for the entire Old Roosevelt Campus including
235 land, buildings, other improvements and the Portables.

236
237 E. The District is willing to sell the Old Roosevelt Campus to the Town at the purchase price
238 proposed by the City, in accordance with the terms and conditions of this Agreement, subject to
239 approval by the New Mexico State Board of Finance (“Board of Finance”).

240
241 NOW, THEREFORE, in consideration of the mutual covenants and agreements contained
242 herein, the District and the Town agree as follows:

243
244 1. **Sale.** Subject to all of the terms and conditions of the Agreement, including approval of the
245 sale by the Board of Finance, the District agrees to sell the Old Roosevelt Campus to the Town and
246 the Town agrees to acquire and accept full ownership of the Old Roosevelt Campus. The purchase
247 price for the Property (the “Purchase Price”) shall be One Million Two Hundred Thousand Dollars
248 (\$1,200,000.00), payable in immediately available funds at the Closing (defined below). In addition,
249 in consideration of this Agreement and the sale of the Old Roosevelt Campus, the Town agrees to
250 reimburse the District in an amount not to exceed Fifty Thousand Dollars (\$50,000.00), in total, for
251 costs incurred to design and/or construct water looping systems at one or more District school sites
252 (“Water Facilities Improvements”). In no event will the total reimbursement payable by the Town for
253 the costs incurred by the District for Water Facilities Improvements exceed Fifty Thousand Dollars
254 (\$50,000.00). The Town shall reimburse the District within thirty (30) days after receipt of a request
255 for reimbursement together with documentation reasonably substantiating the amount of
256 reimbursement requested. The foregoing reimbursement obligations shall survive the Closing
257 (defined below).

258
259 2. **State Approvals.** The parties agree that this Agreement to sell the above-described Property
260 to the Town shall become effective only upon approval of the transaction by the Board of Finance, as
261 required by Section 13-6-2.1 NMSA and, if required, the Public Education Department (“PED”) with
262 respect to the Portables, pursuant to Section 13-6-2 NMSA. The District will upon receipt of a
263 signed original from the Town (i) submit the sale of the Property and this Agreement to the Board of
264 Finance for approval and (ii) if required by PED, submit the sale of the Portables to PED. Within
265 three (3) business days after approval of the Sale by the Board of Finance and, if required, approval
266 of the sale of the portables by PED, the parties shall deliver a fully executed copy of this Agreement
267 to the Title Company (defined below). In addition, the Town shall deposit the sum of Twelve
268 Thousand Dollars (\$12,000.00), in immediately available funds, with the Title Company as earnest
269 money (“Earnest Money”). The Earnest Money shall be applicable to the Purchase Price.

270
271 3. **Inspections; Title Insurance.** The Town has completed all inspections of the Property that
272 it deemed necessary or advisable and determined that the Property is suitable for the Town’s

273 intended use. If it desires, the Town may (i) obtain a boundary survey for the Property and (ii) obtain
274 a title commitment for the Property from Fidelity National Title of New Mexico, 8500 Menaul NE,
275 Suite B-150, Albuquerque, NM 87112 (Telephone: 505-296-5418; Fax: 505-291-5110) (“Title
276 Company”) and purchase an owner’s policy of title insurance for the Property, all at its sole cost.
277

278 4. **“As-Is and With All Faults”**. To the maximum extent permitted by law, the sale and
279 conveyance of the Property to the Town is made without representation, covenant, or warranty of any
280 kind by the District. As a material part of the consideration for this Agreement and the sale of the
281 Property, the Town agrees to accept the Property on an “as is” and “where is” basis, with all faults,
282 and without any representation or warranty whatsoever (including, without limitation no warranty or
283 representation as to: (a) fitness for any particular purpose, (b) merchantability, (c) quality, (d)
284 condition, (e) absence or presence of hazardous or toxic substances, (f) flooding, (g) availability or
285 location of utilities, (h) access, (i) soils or subsurface conditions or (j) compliance with laws and
286 regulations including, without limitation, those relating to zoning, health, safety, and the
287 environment, all of which the District hereby disclaims and the Town waives), and without title
288 warranties or covenants and subject to all existing easements, encumbrances and other matters of
289 public record. The Town acknowledges that it has entered into this Agreement in reliance upon its
290 own investigation of the Property and that Town is not now relying, and will not later rely, on any
291 representations or warranties made by the District, or anyone acting on behalf of the District
292 concerning the Property or any documents or other information provided by or on behalf of the
293 District. The provisions of this Section 4 will survive the conveyance of the Property to the Town
294 and will not be merged into the Quitclaim Deed.
295

296 5. **Closing.**
297

298 (a) **Escrow Agent.** The parties agree that the Title Company shall serve as escrow agent for the
299 closing of the sale of the Property (the “Closing”). The Closing shall take place at the Title
300 Company’s office, listed above, on or before the date that is thirty (30) days after approval of the sale
301 of the Property by the Board of Finance (the “Closing Date”).
302

303 (b) **District’s Obligations at Closing.** On or before the Closing Date, the District shall deliver to
304 the Title Company all of the following:
305

- 306 (i) a Quitclaim Deed, in substantially the form attached as Exhibit C, executed and
307 acknowledged by the District;
- 308
- 309 (ii) evidence of action by the State Board of Finance approving the conveyance;
- 310
- 311 (ii) certificates of title or bill of sale transferring ownership of the Portables to the Town;
312 and
313

314 (iii) a settlement statement setting forth an accounting of funds to be received and
315 disbursed by the Title Company (the "Settlement Statement"), signed by the
316 District.

317
318 In addition, the District agrees to execute and deliver to the Title Company all other documents
319 expressly or implicitly contemplated by this Agreement or reasonably required for the Title Company
320 to issue a standard form owner's policy of title insurance to the Town, if applicable.

321
322 (c) Town's Obligations at Closing. On or before the Closing Date, the Town shall deliver to the
323 Title Company all of the following:

324
325 (i) the Purchase Price, less the \$12,000.00 of Earnest Money, in immediately available
326 funds;

327
328 (ii) immediately available funds to pay for costs that are the Town's obligation
329 hereunder; and

330
331 (iii) the Settlement Statement signed by the Town.

332
333 In addition, the Town agrees to execute and deliver to the Title Company all other documents
334 expressly or implicitly contemplated by this Agreement or reasonably required to issue a standard
335 form owner's title policy to the Town, if applicable.

336
337 (d) Closing Costs. The parties shall each pay one-half of the escrow fee charged by the Title
338 Company. All other closing costs shall be paid by the Town. Without limiting the foregoing, the
339 Town shall pay the recording fees, the base premium for the Town's Owner's Title Policy, if any,
340 and the cost of any endorsements and deletion of any standard exceptions to the Owner's Title Policy
341 desired by the Town, as well as any other closing costs. Each party shall be responsible for its own
342 legal fees.

343
344 (e) Escrowed Closing. When the Purchase Price, funds for the payment for costs and all of the
345 documents listed in Paragraph 5 (b) and (c) above have been received, Escrow Agent shall thereupon
346 (a) record Quitclaim Deed to the Town, (b) disburse the funds in accordance with the Settlement
347 Statements signed by the parties and, if applicable, any wire instructions provided by the District, and
348 (c) deliver the recorded Quitclaim Deed to the Town or its attorney.

349
350 6. Brokers. The District represents to the Town that it has no agreement with any broker or
351 agent concerning the sale of Property to the Town. The Town represents to the District that the
352 Town has no agreements with any broker or agent in connection with its purchase of the Property
353 from the District other than Homefinder Real Estate, LLC, Joe Schumerth Broker ("Buyer's
354 Broker"). If the sale of the Property closes, Buyer agrees to pay Buyer's Broker in accordance with

355 their separate agreement.

356

357 7. **Maintenance; Walk-Through.** Until the Closing, the District shall continue to maintain the
358 Property, including all improvements and equipment, in accordance with its current practices. It
359 shall be a condition of the Town's obligation to close that, as of the Closing Date, the Property be in
360 the substantially the same condition that existed as of the date that the Town executes this
361 Agreement, reasonable wear and tear excepted. The Town may perform a walk-through of the
362 Property during the last five (5) business days prior to Closing in order to confirm the condition of
363 the Property, on a mutually agreeable day and time. The Town shall give the District at least two (2)
364 business days' prior written notice of the dates and times that it would prefer to perform the walk-
365 through.

366

367 8. **Notices.** Any and all notices required or permitted hereunder shall be in writing and
368 addressed as follows:

369

370 Town:

371 Town of Bernalillo
372 Att. Mayor Jack Torres
373 829 Camino del Pueblo
374 P.O. Box 638
375 Bernalillo, NM 87004
376 Fax: (505) 867-0481

377

378

379

380

381 District:

382

383 Bernalillo Municipal School District No. 1
384 Attn. Allan Tapia, Superintendent
385 560 S. Camino del Pueblo
386 Bernalillo, NM 87004
387 Fax: (505) 867-7850
388 Email: atapia@bps.k12.nm.us

389

390 with a copy to:

391

392 Nancy Nieto
393 Cuddy & McCarthy, LLP
394 Post Office Box 4160
395 Santa Fe, New Mexico 87502-4160

396 Fax: (888)-977-3814
397 Email: nnieto@cuddymccarthy.com
398

399 9. **Governing Law.** This Agreement shall be governed by the law of the State of New Mexico.
400

401 10. **Time.** Time is of the essence in the performance of this Agreement. If a date for performance
402 under this Agreement falls on a day that is a Saturday, Sunday or a State or holiday then such date for
403 performance shall be extended to the next day that is not a Saturday, Sunday or holiday.
404

405 11. **Nonappropriation.** In accordance with the New Mexico Constitution, including Article IX,
406 Sections 11 and 12, if the performance of any of the District's or the Town's obligations under this
407 Agreement, whether conditional or unconditional, require the expenditure of funds other than in the
408 current school year for the District or the current fiscal year for the Town, then those obligations and
409 the District's or the Town's obligation to perform those obligations are contingent upon sufficient
410 appropriations and authorizations for the expenditure of funds being made by the Legislature for the
411 performance of those obligations by the District or the case of the Town being made by the Town
412 Council subject to approval by the Department of Finance. If the District or the Town determines
413 that it does not have sufficient appropriations to perform its obligations under this Agreement that
414 require an expenditure of funds the upcoming school year, with respect to the District, or the
415 upcoming fiscal year, with respect to the Town, then the District or the Town, as applicable, may
416 terminate this Agreement.
417

418 12. **Headings.** The section and paragraph headings used in this Agreement are for convenience
419 only, are not intended to be substantive in any manner and shall not be taken into consideration in the
420 interpretation of this Agreement.
421

422 12. **Entirety and Amendments.** This Agreement embodies the entire agreement between the
423 parties and supersedes all prior agreements and understandings relating to the Old Roosevelt
424 Campus. This Agreement may be amended or supplemented only by an instrument in writing
425 executed by both parties and approved by the Board of Finance.
426

427 13. **Counterparts.** This Agreement may be executed in any number of counterparts, which
428 together will constitute one and the same contract.
429

430 Mayor Torres stated that the changes were minimal on the agreement which were on item B
431 adding the language "and the Public School Outlay Council approved funding for replacement
432 facilities same section "replacement facilities. Number 6 replace the word warrants with
433 "represents' and on Number 11 added information on nonappropriation. The price for the
434 property remains the same.

435 Mayor Torres entertained a motion.

436
437 Councilor Dominguez made a motion to approve the revised Purchase Agreement for the
438 Acquisition of Real Property between the Bernalillo Public Schools and the Town of Bernalillo
439 for purchase of the Roosevelt School Property. The motion was seconded by Councilor Prairie
440 and the motion carried unanimously.

441
442
443 **FINANCIAL SECTION: 9a) Approval of Accounts Payable Voucher List.**
444 Mayor Jack Torres asked for a motion to approve the accounts payable voucher list in the amount
445 of \$328,062.77.

446
447 Councilor Prairie made a motion to approve the accounts payable voucher list in the amount of
448 \$328,062.77. The motion was seconded by Councilor Prairie and the motion carried
449 unanimously.

450
451 **MISCELLANEOUS SECTION: 10a) Public Comment.**
452 Mayor Torres asked for public comment there were there no members of the public to speak.

453
454 **MISCELLANEOUS SECTION: 10b) End of Month Financials. Presenter: Juan**
455 **Torres**
456 Juan Torres presented a General Fund Summary Report to the Governing Body. The expense
457 summary report has current budget, current period, YTD actual, YTD encumbrance, budget
458 balance, and percent of budget. There is also a Revenue Summary with the same information.
459 The report will assist the Governing Body with the information on each department's financial
460 status.

461
462 **Attachment C: End of Month Report**

463
464 **MISCELLANEOUS SECTION: 10c) Announcements. Presenter: Mayor Torres**
465 Juan Torres stated that the consulting auditors Heinfeld and Meech we should have some
466 deliverables in the form of budget adjustments to correct cash and some of the receivables by the
467 end of September. Next hurdle in September is to tackle the receivables on the Utility Account.
468 The goal is to have these budget adjustment posted for year end 2015 which will eliminate some
469 of the audit finding on our audit.

470
471
472 There being no further business, Councilor Prairie moved to adjourn the meeting at 7:10
473 P.M. The motion was seconded by Councilor Dominguez and carried unanimously.

474
475
476

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August 27, 2015
Page 13

477 Done this 27th day of August 2015.

478

479

480 ATTEST:

481

482 _____
Ida Fierro, Town Clerk

483 (seal)

Jack Torres, Mayor