

1 MINUTES OF A REGULAR MEETING
2 OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO
3 HELD AT THE TOWN HALL
4 April 28, 2014
5

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules
7 of the Town on April 28, 2014, at 6:30 P.M.

8 Upon Roll call the following members were found to be present:
9

10 **PRESENT:**

11 Mayor Torres
12 Councilor Dominguez
13 Councilor Prairie
14 Councilor Jaramillo
15 Councilor Sisneros
16

ALSO PRESENT:

17
18 **ABSENT:**

Others Present Not Identified

19
20 **APPROVAL OF AGENDA: 4a)**

21 Mayor Torres asked for items under New Business to be tabled there were some changes to the
22 documents made by Santa Fe Civic's Council.
23

24 Councilor Dominguez moved to approve the agenda as amended. The motion was seconded by
25 Councilor Sisneros and motion carried unanimously.
26

27
28 **APPROVAL OF MINUTES: 5a)**

29 Councilor Prairie moved to approve the minutes as amended. The motion was seconded by
30 Councilor Jaramillo and motion carried unanimously.
31

32
33 **FINANCIAL SECTION: 7a) Approval of Accounts Payable Voucher List.**

34 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of
35 \$339,233.47.
36

37 Mayor Torres entertained a motion.
38

39 Councilor Jaramillo made a motion to approve the accounts payable voucher list in the amount of
40 \$339,233.47. The motion was seconded by Councilor Sisneros and the motion carried
41 unanimously.
42

43 **MISCELLANEOUS SECTION: 8a) Public Comment. Presenter: Mayor Torres**

44 Mayor Torres welcomed the Public to speak. There were no members of the public that wished
45 to speak.
46

47 **MISCELLANEOUS SECTION: 8b) End of Month Financials. Presenter: Ida Fierro**

48 Ida Fierro presented a General Fund Summary Report to the Governing Body. The expense
49 summary report has current budget, current period, YTD actual, YTD encumbrance, budget
50 balance, and percent of budget. There is also a Revenue Summary with the same information.
51 The report will assist the Governing Body with the information on each department's financial
52 status. The report will be given to the Governing Body monthly for all funds.
53

54 **MISCELLANEOUS SECTION: 8c) Announcements. Presenter: Mayor Torres**

55 Mayor Torres made the following announcements;

56
57 Mayor Torres stated there will be an Open House for Chief Tom Romero from 4:00-6:30p.m. on
58 May 7, 2014 at the Police Department.
59

60 Mayor Torres stated that a copy of the letter from the State Auditor concerning our audit will be
61 placed in your boxes.
62

63 Mayor Torres stated he attended a conference on Water Polices given by NM First. This is a
64 complex issue therefore at our next meeting we are going to have our water consultant Lee
65 Wilson and Associates discuss our permit for water rights and future growth for the Town.
66

67 Mayor Torres stated he is looking for a consultant to help the Town develop a strategic plan for
68 the Town and has attended several workshops done by NM First which were very well organized.
69 If any of the Governing Body knows of anyone that can provide that service for the Town please
70 provide that information. The goal is to get a strategic plan for the Town which we can use and
71 help us get results.
72

73 There being no further business, Councilor Prairie moved to adjourn the meeting at 6:47 P.M.
74 The motion was seconded by Councilor Montoya and carried unanimously.
75

76 Done this 28th day of April 2014.
77

78 ATTEST:
79

80
81 _____
82 Ida Fierro, Town Clerk
(seal)

Jack Torres, Mayor

Town of Bernalillo
General Fund Summary Report
As of: March 31, 2014

% of Year Completed: 75.00%

Expense Summary

	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
Executive	91,980	-	6,392	59,926	1,669	30,385	66.97%
Judicial	128,989	-	8,741	65,963	704	62,322	51.68%
Finance	260,881	-	16,033	183,657	-	77,224	70.40%
Fire	683,047	1,277	38,771	37,379	446,666	200,278	70.68%
Police	2,331,054	350	136,653	1,775,165	22,026	534,213	77.08%
Recreation	256,503	5,778	15,509	194,328	4,648	63,305	75.32%
Parks	303,887	590	17,777	190,221	11,725	102,531	66.26%
Library	378,308	1,487	20,239	107,756	5,507	266,532	29.55%
Planning and Zoning	181,754	-	42,008	135,471	3,461	42,822	76.44%
Administration	1,095,758	357	41,031	693,544	20,270	382,301	65.11%
Information Technology	484,941	-	39,484	266,943	102,794	115,204	76.24%
Election	13,700	-	7,324	7,502	422	5,776	57.84%
Capital Projects	28,500	-	-	12,452	4,897	11,150	60.88%
Human Resources	95,868	-	5,442	54,651	247	40,969	57.27%
Community Development	119,757	2,003	4,507	84,027	3,752	33,981	71.62%
Subtotal w/ Encumbrances	6,454,927	-	399,911	3,868,985	628,789	1,968,994	69.50%
Subtotal	6,454,927	-	399,911	3,868,985	628,789	1,968,994	59.76%
Debt Service	521,045	-	-	61,066	-	459,979	11.72%
Total Expenditures	6,975,972	11,841	399,911	3,930,052	628,789	2,428,972	65.18%

Revenue Summary

	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
All Revenue	7,262,088	-	841,462	5,893,040	-	1,369,048	81.15%

Total Revenue **7,262,088** **-** **841,462** **5,893,040** **-** **1,369,048** **81.15%**

Town of Bernalillo
Enterprise Funds Summary Report
As of: March 31, 2014

% of Year Completed: 75.00%

Utility Fund

Expense Summary									
	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget		
Water	1,173,206	6,213	68,285	739,078	105,651	334,690	71.47%		
Waste Water	769,346	625	54,255	473,244	33,738	262,989	65.82%		
Animal Control	573,736	158	92,479	448,946	2,740	122,208	78.70%		
Subtotal w/ Encumbrances	2,516,288	-	215,020	1,661,269	142,128	719,886	71.39%		
Subtotal	2,516,288	-	215,020	1,661,269	142,128	719,886	65.74%		
Debt Service	1,276,294	-	215,878	215,878	-	1,060,416	16.91%		
Total Expenditures	3,792,582	6,996	430,898	1,877,147	142,128	1,780,302	53.06%		

Revenue Summary									
	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget		
All Revenue	3,476,019	-	276,236	2,660,235	-	815,784	76.53%		
Total Revenue	3,476,019	-	276,236	2,660,235	-	815,784	76.53%		

Campground

Expense Summary									
	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget		
Campground	127,883	-	8,978	81,189	1,126	45,567	64.37%		
Total w/ Encumbrances	127,883	-	8,978	81,189	1,126	45,567	64.37%		
Total Expenditures	127,883	-	8,978	81,189	1,126	45,567	63.49%		

Revenue Summary									
	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget		
All Revenue	115,000	-	9,625	84,963	-	30,037	73.88%		
Total Revenue	115,000	-	9,625	84,963	-	30,037	73.88%		