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**MINUTES OF A REGULAR MEETING  
OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO  
HELD AT THE TOWN HALL  
November 26, 2012**

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules  
7 of the Town on November 26, 2012, at 6:30 P.M.

9 Upon Roll call the following members were found to be present:

11 **PRESENT:**

12 Mayor Torres  
13 Councilor Prairie  
14 Councilor Montoya  
15 Councilor Sisneros  
16 Councilor Jaramillo

**ALSO PRESENT:**

Julian Gonzales      Margie Amiot  
Maria Rinaldi        Steve Amiot  
Mark Rosch            Carole Levitt

20 **ABSENT:**

**Others Present Not Identified**

23 **APPROVAL OF AGENDA: 4a)**

24 Councilor Prairie moved to approve the agenda as presented. The motion was seconded by  
25 Councilor Jaramillo and the motion carried unanimously.

28 **APPROVAL OF MINUTES: 5a) Regular Meeting of November 13, 2012**

29 Councilor Jaramillo moved to approve the minutes as presented. The motion was seconded by  
30 Councilor Sisneros and the motion carried unanimously.

32 **NEW BUSINESS: 6a) Discussion, Consideration and Action on**  
33 **Adoption of 2010 Audit for the Town of Bernalillo. Presenter: Juan Torres**

34  
35 Juan Torres Town Treasurer introduced Audrey Jaramillo and Sara Specht of Heinfeld, Meech &  
36 Co., P.C. who presented the summary of the audit.

37  
38 Summary of Audit

- 39 • Qualitative Aspects of Accounting Practices-Accounting policies
- 40 • Significant Accounting Estimates-Depreciation, Allowance for Uncollectible
- 41 • Financial Statement Disclosures-Contingent liabilities
- 42 • Significant Difficulties Encountered in Performing the Audit-None
- 43 • Corrected and Uncorrected Misstatements-Adjusting Journal Entries
- 44 • Disagreements and Management-None
- 45 • Management Representation-Representative letters

- 46 • Management Consultation with Other Independent Accountants-None
- 47 • Other Significant Audit Finding or Issues
- 48 ○ Status of prior year audit findings
- 49 ○ Cleared (0), Repeated (13)
- 50 ○ Current Year audit findings
- 51 ○ Financial Statements (1), A-133 (1), Other (0)
- 52 • Independence-No Conflicts or impairments

53

54 A brief discussion ensued with the Governing Body on the findings. The Governing Body had  
55 concerns on the audit findings and was concerned as to how staff was going to clear the audit  
56 findings. One item the Mayor highlighted was on page 9 the financial analysis on  
57 revenues/expenses and the deficit in 2009 was -\$6,682,229 and in 2010 -\$5,786,042. The goal of  
58 this administration is not to continue having the audit finding that you see in this audit report.  
59 The audit findings are from 2006. Juan Torres stated that clearing the fund balances in one major  
60 goal to rectify. The Town's Audit needed to be up to date before requesting permission from the  
61 Department of Finance Authority to rectify our fund balances. The staff is to be commended on  
62 the efforts to get this audit completed along with 2011 and the submission of the 2012 audit to  
63 the NM State Auditor with the required date of submission of December 1, 2012.

64

65 Mayor Torres entertained a motion.

66

67 Councilor Prairie moved to approve the Audit of 2010 for the Town of Bernalillo. The motion  
68 was seconded by Councilor Jaramillo and the motion carried unanimously.

69

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71 **FINANCIAL SECTION: 7a) Approval of Accounts Payable Voucher List.**

72 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of  
73 \$287,354.77.

74

75 Councilor Jaramillo made a motion to approve the accounts payable voucher list in the amount of  
76 \$287,354.77. The motion was seconded by Councilor Sisneros and the motion carried  
77 unanimously.

78

79 **MISCELLANEOUS SECTION: 8a) Public Comment. Presenter: Mayor Torres**

80 Mayor Torres welcomed the public to speak.

81

82 Steve Amiot asked when the lights would be back on between El Banco and Don Francisco.  
83 Mayor Torres stated that no information has been given to the Town why the lights are out in that  
84 section of Town until we get that information we cannot tell you when they will be back on.

85

86 Mark Rosch for the Estancias at Santiago Community residents' the concerns are regarding  
87 emergency vehicle access on the streets in the Estancias at Santiago community. The concern is

88 that with streets like San Gabriel, San Miguel, and Fig Springs (among others) platted at only 15'  
89 emergency vehicles could have difficulty getting down those streets if cars are parked on both  
90 sides of the street (which is currently permitted).

91  
92 Mayor Torres stated that staff would continue investigating the master plan for the subdivision  
93 and see what was approved by the Governing Body. Facts need to be gathered and then presented  
94 to the public.

95  
96 Carole Levitt from the Estancias at Santiago Community complained about the overwatering of  
97 the park, the weeds and the need for stations with bags for animal waste.

98  
99

100 **MISCELLANEOUS SECTION: 8b) End of Month Financials. Presenter: Juan Torres**

101 Juan Torres presented a General Fund Summary Report to the Governing Body. The expense  
102 summary report has current budget, current period, YTD actual, YTD encumbrance, budget  
103 balance, and percent of budget. There is also a Revenue Summary with the same information.  
104 The report will assist the Governing Body with the information on each department's financial  
105 status. The report will be given to the Governing Body monthly for all funds.

106

107 **MISCELLANEOUS SECTION: 8c) Announcements. Presenter: Mayor Torres**

108 Mayor Torres announced the following:

109

110 Mayor Torres thanked the Camaro Club for their donation of Coats for our Coats for Kids  
111 program.

112

113 The Christmas Tree lighting is Friday in front of Town Hall.

114

115 The Christmas Parade is on Saturday.

116

117 The second meeting for December falls on December 24, 2012 therefore the meeting will be on  
118 the 20<sup>th</sup> of December @ 6:30.

119

120 There being no further business, Councilor Jaramillo moved to adjourn the meeting at  
121 7:32 P.M. The motion was seconded by Councilor Prairie and carried unanimously.

122

123 Done this 26th day of November 2012.

124

125

126 ATTEST:

127

128 \_\_\_\_\_  
129 Ida Fierro, Town Clerk

(seal)

\_\_\_\_\_  
Jack S. Torres, Mayor