

47
48 There were no individuals willing to speak for or against the issuance of the Small Brewers
49 Liquor License.

50
51 Mayor Torres just referred to the letter from the State of New Mexico Alcohol and Gaming
52 Division in reference to the application and stated the request and disapproval reads as follows;

53
54 The applicant is requesting a Small Brewers Liquor License:

55
56 The governing body may disapprove the issuance of transfer of the license if:

57
58 The proposed location is within an area where the sale of alcoholic beverages is prohibited by the
59 laws of New Mexico. (The governing body may disapprove if the proposed location is within 300
60 feet of a church or school unless the license has been located at this location prior to 1981 or
61 unless the applicant/licensee has obtained a waiver from the local option district governing body
62 for the proposed licensed premises.)

63
64 The issuance or transfer would be in violation of a zoning or other ordinance of the governing
65 body. The governing body may disapprove if the proposed location is not properly zoned.
66 Because this office is in receipt of a zoning statement from the governing body, this is not a basis
67 for disapproval.

68
69 The issuance would be detrimental to the public health, safety or morals of the residents of the
70 local option district. Disapproval by the governing body on public health, safety or morals must
71 be based on and supported by substantial evidence pertaining to the specific prospective
72 transferee or location and a copy of the record must be submitted to the Alcohol and Gaming
73 Division.

74
75 Mayor Torres opened the floor for questions from the Governing Body.

76
77 Mayor Torres asked where 471 Hill Road was.

78
79 Dan Koller stated that it was South of KOA.

80
81 Ronnie Sisneros stated his concern is on the access of going in and out of the property to hill
82 visibility is not good in that area.

83
84 Dana Koller stated he understands the concerns. Several changes will be made to help visibility
85 in and out of that property. The chain link fence will be removed a shorter fence will be placed.
86 the sagebrush in front of the property will be removed as well.

87
88 Mayor Torres entertain a motion

89 Councilor Montoya made a motion to approve the Small Brewers License with on-Premise
90 Consumption and Package Sales to Kaktus Brewing Company Inc. The motion was seconded by
91 Councilor Prairie.

92

93 Roll Call Vote

94 Councilor Montoya Yea

95 Councilor Sisneros Yea

96 Councilor Prairie Yea

97

98 **APPROVAL OF MINUTES: 7a) Regular Meeting of October 22, 2012**

99 Councilor Prairie moved to approve the minutes as presented. The motion was seconded by
100 Councilor Sisneros and the motion carried unanimously.

101

102 **PERSONNEL: 8a) Police Office. Presenter: Ida Fierro**

103 Ida Fierro stated that she is requesting the ratification of hiring of Wayne Clark as a Police
104 Officer for the Town of Bernalillo Police Department. Due to a shortage of Police Officers
105 Wayne Clark was considered an emergency hire. He did pass all the required background checks
106 and a mental evaluation and has been working as a Police Officer for the Town of Bernalillo
107 since October 29, 2012. Chief Julian Gonzales is available for questions. There were none.

108

109 Councilor Sisneros moved to approve the hiring of Wayne Clark as a Police Officer for the Town
110 of Bernalillo Police Department. The motion was seconded by Councilor Montoya and the
111 motion carried unanimously.

112

113 **NEW BUSINESS: 9a) Discussion, Consideration and Action on**
114 **Approval of Adoption of Resolution 11/13/12 Resolution to Amend the Salary Matrix.**
115 **Presenter: Juan Torres**

116

117 RESOLUTION 11-13-2012

118

119 A RESOLUTION TO AMEND THE SALARY MATRIX

120

121 WHEREAS, the Town of Bernalillo meeting in Regular Session on the 13th day of November,
122 2012 at the Town Hall at 6:30 p.m., as per law,

123

124 WHEREAS, the Town of Bernalillo see an immediate need to delete the Tier I of the salary
125 matrix table and make Tier 2 the minimum starting salary. Tier 1 rate is \$8.95 and Tier 2 is
126 \$9.81;

127

128 WHEREAS, the Town of Bernalillo would increase the pay of those individual employee who
129 were hired at tier I on the Matrix Salary table;

130

131
132 NOW THEREFORE, BE IT RESOLVED that by this action the Governing Body of the Town of
133 Bernalillo does hereby eliminate the current Tier 1 salary matrix pay of \$8.95 and make Tier 2
134 the minimum start salary of \$9.81.

135
136 Mayor Torres entertained a motion.

137
138 Councilor Montoya moved to adopt Resolution 11/13/12 Resolution to Amend the Salary Matrix.
139 The motion was seconded by Councilor Sisneros and the motion carried unanimously.

140
141 **NEW BUSINESS: 9b) Discussion, Consideration and Action on Approval of**
142 **Adoption of Resolution 11/13/12A General Fund Budget Adjustment for the Salary Matrix.**
143 **Presenter: Juan Torres**

144
145 RESOLUTION 11-13-2012A

146
147
148 WHEREAS, the Town of Bernalillo meeting in Regular Session on the 13th day of November,
149 2012 at the Town Hall at 6:30 p.m., as per law,

150
151 WHEREAS, the need for a budget adjustment has developed due to change in salary matrix;
152 .

153 NOW THEREFORE, BE IT RESOLVED that the budget be amended as follows;

154

<u>General Fund</u>	<u>INCREASE</u>
Administration	\$1,788.80
Parks	\$3,577.60
MVD	\$1,788.80
TOTAL	<u>\$7,155.20</u>

155
156
157
158
159
160
161 Mayor Torres entertained a motion.

162
163 Councilor Montoya moved to adopt Resolution 11/13/12A General Fund Budget Adjustment for
164 Salary Matrix. The motion was seconded by Councilor Sisneros and the motion carried
165 unanimously.
166

167
168 **NEW BUSINESS: 9c) Discussion, Consideration and Action on Approval of**
169 **Adoption of Resolution 11/13/12B General Fund Budget Adjustment Fire Department.**
170 **Presenter: Juan Torres**

171
172 RESOLUTION 11-13-2012B

173
 174 GENERAL FUND BUDGET RESOLUTION FOR THE FIRE DEPARTMENT
 175
 176

177 WHEREAS, the Town of Bernalillo meeting in Regular Session on the 13th day of November,
 178 2012 at the Town Hall at 6:30 p.m., as per law,
 179

180 WHEREAS, the Town of Bernalillo see a need to implement a method to compensate for
 181 professional improvement for the Town of Bernalillo Fire Department once the individual
 182 firefighter has received their certification for EMT/Intermediate/Paramedic;
 183 .

184 NOW THEREFORE, BE IT RESOLVED that the budget be amended as follows;
 185

General Fund	TO	FROM
General Fund		\$10,884.20
Fire	\$10,884.20	

188
 189
 190
 191 Mayor Torres entertained a motion.

192
 193 Councilor Montoya moved to adopt Resolution 11/13/12B General Fund Budget Adjustment Fire
 194 Department. The motion was seconded by Councilor Prairie and the motion carried unanimously.
 195

196
 197 **NEW BUSINESS: 9d) Discussion, Consideration and Approval of Destruction of**
 198 **Records. Presenter: Ida Fierro**
 199

Town of Bernalillo Records for Destruction November 13, 2012

Code	Record Series	Description	Dates	Location
F 1.15.5.203	Receipts	Receipts, Campground	2002-2008	Records
F 1.15.5.203		Receipts, Utility	2002-2008	Records
F 1.15.5.203		Receipts, Meter Deposit	1999-2008	Records
F 1.15.5.203		Receipts, Misc.	2002-2008	Records
F 1.15.4.205	Deposit Slips	Bank Deposit Books	2002-2008	Records
F 1.15.4.205		Water Account Deposit Books	2002-2008	Records
F 1.15.5.312	Check Stubs	Drug Elimination	2003-2005	Records
F 1.15.5.312		Utility Fund	2002-2006	Records
F 1.15.5.312		General Fund	2002-2006	Records
F 1.15.5.303	Purchase Orders	All Funds	2002-2006	Records
F 1.15.5.310	Payment voucher file	Vouchers, General	2002-2006	Records
F 1.15.5.313		Vouchers, Utility	2002-2006	Records
F 1.15.5.313		Vouchers, MVD	2002-2006	Records
F 1.15.5.313		Vouchers, LR Housing	2002-2006	Records

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F 1.15.5.313		Vouchers, Drug Elimination	2002-2005	Records
F 1.15.5.313		Vouchers, Section 8	2002-2005	Records
F 1.15.5.505	Adjustments	Utility	2002-2006	Records
F 1.15.5.505		General	2002-2006	Records
F 1.15.5.317	Fund Report	EOY All Funds	2004	Records
F 1.15.5.318	Chart of Accounts	All Funds	2004	Records
F 1.15.5.318	Trial Balance	All Funds	2003	Records
P 1.15.5.402	Time Sheets	Payroll	2002-2008	Records
P 1.15.5.404	Payroll Register	Payroll Journal	2002-2008	Records
P 1.15.5.508	Payroll Stubs	Checks, Payroll	2002-2006	Records
P 1.15.5.408	Payroll Register	Payroll Check Register	1994-2002	Records
M 1.19.8.105	Business License	Closed	2005-2008	Records
U 1.19.8.557	Billing Register	Utility	2003-2008	Records
U 1.19.8.558	Register	Late Charge	2002-2008	Records
U 1.19.8.557	Report	Delinquent Reports	2002-2008	Records
U 1.19.8.556	Books	Meter	2002-2008	Records
U 1.19.8.556	Reports	Meter	2002-2008	Records
U 1.19.8.557	Detail	Lock Box	2002-2008	Records
M 1.19.8.105	Business License Files	Closed Business License	2003-2008	Records
M 1.19.8.153	Election Files	Municipal Election Files	2010	Records

200 Mayor Torres entertained a motion.

201

202 Councilor Sisneros moved to approve the Destruction of Records. The motion was seconded by
 203 Councilor Prairie and the motion carried unanimously.

204

205 **EXECUTIVE SESSION: 9e) Pending Acquisition of Real Property 10-15-1H(8).**

206 A motion was made to go into executive session under section 10-15-1H(8) Pending Acquisition
 207 of Real Property 10-15-1H(8) .

208

209 Councilor Montoya moved to go into executive session at 7:15 P.M. The motion was seconded
 210 by Councilor Sisneros and the motion carried unanimously.

211

212 Roll Call Vote

213 Councilor Prairie Yea

214 Councilor Sisneros Yea

215 Councilor Montoya Yea

216

217

218

219 Mayor Torres stated that no action was taken in executive session.

220

221 Councilor Montoya moved to go back into regular session at 7:33 P.M. The motion was
222 seconded by Councilor Sisneros and carried unanimously.

223

224 Roll Call Vote

225 Councilor Sisneros Yea

226 Councilor Prairie Yea

227 Councilor Montoya Yea

228

229 **NEW BUSINESS: 9f) Discussion, Consideration and Approval of Legislative**

230 **Priorities. Presenter: Mayor Torres**

231 Mayor Torres stated that the joint legislative breakfast with Sandoval County and Bernalillo
232 Public Schools will be on the 27th of November at Carroll Elementary at 10:00a.m. In the efforts
233 of preparing for the presentation I would like to prioritize our request for that presentation.

234

235 The two items I would like to present as our joint position with the New Mexico Municipal
236 League are their top two priorities which are Protecting Municipal Revenues and Preemption of
237 Taxing Authority.

238

239 Attached is the ICIP for the Town of Bernalillo I would like to pick four or five top priorities.

240

241 Water System Improvement (Regional Project)

242 Senior Citizen Center (Regional Project)

243 Land Acquisition (Roosevelt Library)

244 Phase IV and V Streetscape

245 Little League Fields

246 Athena Park

247

248 Mayor Torres entertained a motion.

249

250 Councilor Prairie moved to approve the Legislative Priorities for 2013. The motion was seconded
251 by Councilor Sisneros and the motion carried unanimously.

252

253 **FINANCIAL SECTION:10a) Approval of Accounts Payable Voucher List.**

254 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of
255 \$314,017.86.

256

257 Councilor Montoya made a motion to approve the accounts payable voucher list in the amount of
258 \$314,017.86. The motion was seconded by Councilor Prairie and the motion carried
259 unanimously.

260

261 **MISCELLANEOUS SECTION: 11a) Public Comment. Presenter: Mayor Torres**

262 Mayor Torres welcomed the public to speak. There were none.

263

264

265 **MISCELLANEOUS SECTION: 11b) Announcements. Presenter: Mayor Torres**

266 Mayor Torres announced the following:

267

268 Mayor Torres asked for RSVP for the Legislative Breakfast on the 27th of November at Carroll
269 Elementary. Councilor Jaramillo, Councilor Sisneros and Councilor Prairie did so. Councilor
270 Montoya will get back to us once he checks his schedule.

271

272 The Christmas Tree lighting is November 30, 2012 @ 6:00 p.m. in front of Town Hall.

273

274 The Christmas Parade is on December 1, 2012.

275

276 The second meeting for December falls on December 24, 2012 Christmas Eve we would like to
277 request a change of the meeting for the 20th of December @ 6:30.

278

279 Juan Torres Town Interim Treasurer announced that the 2010 audit will be presented to you at
280 the next meeting. The 2011 audit has been accepted by the NM State Auditor and currently the
281 auditors are doing their field work for the 2012 audit so that the Town can be on time with our
282 audit to the NM State Auditor with the required date of submission of December 1, 2012.

283

284 There being no further business, Councilor Sisneros moved to adjourn the meeting at
285 7:47 P.M. The motion was seconded by Councilor Montoya and carried unanimously.

286

287 Done this 13th day of November 2012.

288

289

290 ATTEST:

291

292 _____
293 Ida Fierro, Town Clerk
(seal)

Jack S. Torres, Mayor