

47 Councilor Prairie Yea
48 Councilor Montoya Yea
49 Councilor Sisneros Yea
50 Councilor Jaramillo Yea

51

52 **Planning & Zoning Commissioners Recommendation**

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54 Mayor Torres recommended the appointment of the following individuals as Planning and
55 Zoning Commissioners;

56

57 Debbie Kilfoy
58 Georgina Chavez
59 Tom Wilson

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61 Councilor Sisneros moved to approve the appointment of Debbie Kilfoy, Georgina Chavez, and
62 Tom Wilson to the Planning and Zoning Commissioners. The motion was seconded by
63 Councilor Jaramillo.

64

65 Roll Call Vote

66 Councilor Jaramillo Yea
67 Councilor Sisneros Yea
68 Councilor Montoya Yea
69 Councilor Prairie Yea

70

71 **Fiesta Council Recommendation**

72

73 Mayor Torres recommended the appointment of the following individuals to the Fiesta Council;

74

75 Leonard Prairie
76 James Baca
77 Eddie Gutierrez
78 Geoffrey Rinaldi
79 Ralph Chavez
80 Michael Kloeppel
81 Charles Aguilar

82

83 Councilor Sisneros moved to approve the appointments to the Fiesta Council as presented. The
84 Motion was seconded by Councilor Jaramillo.

85

86 Roll Call Vote

87 Councilor Jaramillo Yea
88 Councilor Sisneros Yea

89 Councilor Montoya Yea
90 Councilor Prairie Yea

91

92 **Library Board Recommendation**

93

94 Mayor Torres recommended the appointment of the following individuals to the Library Board;

95

96 Al Sanchez New Appointment

97 Susan Rinaldi New Appointment

98 Margaret Mora New Appointment

99

100 Councilor Sisneros moved to approve the appointments to the Library Board as presented. The
101 Motion was seconded by Councilor Jaramillo.

102

103 Roll Call Vote

104 Councilor Jaramillo Yea

105 Councilor Sisneros Yea

106 Councilor Montoya Yea

107 Councilor Prairie Yea

108

109

110 **Appointed Positions**

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112 Town Administrator would remain open at this time being that position is vacant. Job posting
113 will be done Tuesday, March 23, 2010.

114

115 Mayor Torres stated that he would like to recommend the appointment of Mr. Bill Relyea as
116 Interim Police Chief.

117

118 Councilor Prairie moved to approve the recommendation of Bill Relyea as Interim Police Chief
119 as presented. The motion was seconded by Councilor Jaramillo.

120

121 Roll Call Vote

122

123 Councilor Jaramillo Yea

124 Councilor Sisneros Nea

125 Councilor Prairie Yea

126 Councilor Montoya Nea

127

128 Ida Fierro, Town Clerk stated in the event of a tie Vote Mayor Torres may vote.

129

130 Mayor Torres voted Yea.

131
132 Bill Relyea is the Interim Police Chief

133
134 Mayor Torres stated that he would like to recommend the appointment of Michael Carroll as
135 Interim Fire Chief with the understanding that he may apply for the permanent position if he
136 chooses to.

137
138 Councilor Prairie moved to approve the recommendation of Michael Carroll as Interim Fire
139 Chief as presented. The motion was seconded by Councilor Jaramillo and carried unanimously.

140
141 Councilor Jaramillo Yea
142 Councilor Sisneros Yea
143 Councilor Montoya Yea
144 Councilor Prairie Yea

145
146 Mayor Torres stated that he would like to recommend the appointment of Juan Torres as Interim
147 Town Treasurer with the understanding that he may apply for the permanent position if he
148 chooses to.

149
150 Councilor Montoya moved to approve the recommendation of Juan Torres as Interim Town
151 Treasurer as presented. The motion was seconded by Councilor Jaramillo.

152
153 Councilor Jaramillo Yea
154 Councilor Sisneros Yea
155 Councilor Montoya Yea
156 Councilor Prairie Yea

157
158
159 Mayor Torres stated that he would like to recommend the appointment of Ida Fierro as the Town
160 Clerk. This is a permanent appointment.

161
162 Councilor Sisneros moved to approve the recommendation of Ida Fierro for Town Clerk as
163 presented. The motion was seconded by Councilor Jaramillo.

164
165 Councilor Jaramillo Yea
166 Councilor Sisneros Yea
167 Councilor Montoya Yea
168 Councilor Prairie Yea

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170
171 **NEW BUSINESS: 6b) Discussion, Consideration and Action on Award of Professional**
172 **Engineering/Architectural Design Retainer Services. Presenter: Maria Rinaldi**

173
174 Twelve proposals for engineering and architecture were received. The proposal was evaluated
175 by a committee made up of staff as well as professionals in the fields of engineering.
176

177 It is the recommendation of the selection committee to enter into continuing service agreements
178 for on-call professional services with the following firms per their attached proposed contracts:
179

180 Engineering Professional Services:

- 181 • Huitt-Zollars
- 182 • Wilson & Company, Inc.
- 183 • Tierra West, LLC
- 184 • Smith Engineering

185 Architectural Professional Services:

- 186 • Cherry, See, Reams Architects, Inc.
- 187 • Morrow, Reardon, Wilkinson, Miller, Ltd. Landscape Architects
- 188 • DWL Architects

189
190 The term of the agreement is for one year, renewable each year for three years, not to exceed a
191 full term of four years. When the Town is in the development phase of a project, a scope of
192 work and a fee proposal can be solicited from one, or more of the firms on retainer and a
193 selection can be made based upon such. The Town may also RFP for Professional Services
194 outside of the retainer agreements at anytime. Upon approval, these retainer agreements will
195 replace those currently in place for HDR Engineering Inc. and Wilson & Company.
196

197 Councilor Jaramillo moved to approve the Award of Professional Engineering/Architectural
198 Design Retainer Services. The motion was seconded by Councilor Montoya and carried
199 unanimously.
200

201 Roll Call Vote

202	Councilor Montoya	Yea
203	Councilor Sisneros	Yea
204	Councilor Torres	Yea
205	Councilor Jaramillo	Yea

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209 **NEW BUSINESS:6c) Discussion, Consideration and Action on Adoption of Resolution**
210 **3/22/10 Resolution Regarding Disposal of Property. Presenter: Fred Radosevich**

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Resolution No. 03-22-10

A Resolution regarding disposal of property.

WHEREAS, the Town of Bernalillo has accumulated numerous vehicles, attached hereto as Exhibit A, which are no longer needed for essential governmental purposes and which are now so deteriorated that they have very little value, if any and

WHEREAS, Section 3-5-2(A) N.M.S.A. Comp. Provides that a municipality may dispose of personal property at private sale without notice where it is shown to the governing body that such property does not exceed the value of Two Thousand Five Hundred (\$2,500) dollars; and

WHEREAS, the Governing Body is satisfied that none of these vehicles has a value in excess of Two Thousand Five Hundred (\$2,500) dollars.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF BERNALILLO THAT

None of the vehicles identified in the attached Exhibit have a value over Two Thousand Five Hundred (\$2,500.00) dollars.

The Town of Bernalillo, through its administration is hereby authorized to dispose of the obsolete vehicles identified in Exhibit A, attached hereto pursuant to the provisions of Section 3-54-2-A, N.M.S.A. Comp.

Councilor Jaramillo moved to approve the adoption of Resolution 03/22/10 Regarding Disposal of Property. The motion was seconded by Councilor Jaramillo and carried unanimously.

NEW BUSINESS: 6d) Discussion, Consideration and Action on Adoption of Resolution 03/22/10A Resolution Adopting an Annual Plan & Budget for FY 2011-10. Presenter: Rick Bela

RESOLUTION 03-22-10-A

A RESOLUTION ADOPTING
THE LOW RENT PUBLIC HOUSING ANNUAL PLAN AND OPERATION BUDGET FOR
FISCAL YEAR 2011, ENDING JUNE 30, 2011
FOR

256 THE TOWN OF BERNALILLO DEPARTMENT OF HOUSING SERVICES

257
258 WHEREAS, the Town of Bernalillo has entered into an annual Contributions Contract with the
259 United States Government, Department of Housing and Urban Development (HUD), and in
260 accordance therewith has provided for the development and operation of dwelling units for low
261 income residents of the Town of Bernalillo; and Sandoval County; and

262
263 WHEREAS, the Town of Bernalillo Town Council, is the governing body of the Town of
264 Bernalillo Department of Housing Services; and

265
266 WHEREAS, the Town of Bernalillo Department of Housing Services has prepared form HUD-
267 50075 entitled "PHA 5-YEAR AND ANNUAL PLAN for the period of July 1, 2009 to June 30,
268 2010 (FY 2010) in a manner prescribed by HUD, a copy of which is hereby attached, and
269 including the following documents:

- 270
271 1. PHA 5-YEAR AND ANNUAL PLAN (form HUD-50075) including changes in Preference
272 Points;
273 2. The PHA OPERATING BUDGET for FY 2011, beginning July 1, 2010.
274 3. The PHA OPERATING BUDGET for FY 2010, ending June 30, 2010.
275 4. PHA CERTIFICATIONS OF COMPLIANCE (form HUD-50077).
276 5. CERTIFICATION FOR DRUG-FREE WORKPLACE (form HUD-50070).
277 6. CERTIFICATION OF PAYMENTS TO INFLUENCE FEDERAL TRANSACTIONS (form HUD
278 50071) and DISCLOSURE OF LOBBYING ACTIVITIES;
279 7. Resident Advisory Council Comments and Challenged Elements.
280 8. Five Year Capital Improvements Plan.
281 9. CFP Budget for 2008 (Active) form HUD-50075.1.
282 10. CFP Budget for 2009 (Active) form HUD-50075.1.
283 11. CFP Five Year Budget for 2009- 2013 form HUD-50075.2.
284 12. Summary of Auditors' Results on FY 2009-10 Audit.

285
286 WHEREAS, the Town of Bernalillo Town Council, as the governing body of the Town of
287 Bernalillo Housing Services Department, and in accordance with 24 CFR 990.315, has reviewed
288 and approved HUD-50075 entitled "PHA 5-YEAR AND ANNUAL PLAN and its supportive
289 documents for the period of July 1, 2010 to June 30, 2011 (FY 2010-11);

290
291 NOW, THEREFORE, BE IT RESOLVED by the Town of Bernalillo Town Council that said
292 forms HUD-50075 entitled "ANNUAL PLAN FOR FY 2010 – 2011 AND FIVE YEAR PLAN
293 FOR 2009 – 2013 and its supportive documents for the period of July 1, 2010 to June 30, 2011, a
294 copy of which is hereby attached, is approved.

295
296 Councilor Prairie moved to approve the Resolution 03/22/10A Adopting an Annual Plan &

297 Budget for FY 2011-10. . The motion was seconded by Councilor Montoya and carried
298 unanimously.
299

300 **NEW BUSINESS: 6e) Discussion, Consideration and Action on Approval of Resolution**
301 **03/22/10B Adopting the Admissions Continued Occupancy (ACOP) Manual for Public**
302 **Housing Program. Presenter: Rick Bela**
303

304 RESOLUTION 03-22-10-B
305

306 A RESOLUTION ADOPTING
307 THE ADMISSIONS AND CONTINUED OCCUPANCY (ACOP)
308 MANUAL FOR PUBLIC HOUSING REGULATIONS
309 FOR
310 THE TOWN OF BERNALILLO DEPARTMENT OF HOUSING SERVICES
311

312 WHEREAS, the Town of Bernalillo has entered into an annual Contributions Contract with the
313 United States Government, Department of Housing and Urban Development (HUD), and in
314 accordance therewith has provided for the development and operation of dwelling units for low
315 income residents of the Town of Bernalillo; and Sandoval County; and
316

317 WHEREAS, the Town of Bernalillo Town Council, is the governing body of the Town of
318 Bernalillo Department of Housing Services; and
319

320 WHEREAS, the Town of Bernalillo Department of Housing Services has prepared
321 and revised its "Admissions and Continued Occupancy (ACOP) Manual for the administration of
322 its Low Rent Public Housing program that incorporates all of HUD's Rules and Regulations
323 under its program and containing 1-16 Chapters, a copy of which is attached hereto; and
324

325 WHEREAS, the Town of Bernalillo Town Council, as the governing body of the Town of
326 Bernalillo Department of Housing Services has reviewed and approved
327 the "Admissions and Continued Occupancy (ACOP) Manual for the administration of the Low-
328 Rent Affordable Public Housing program presented to it this date of March 22, 2010;
329

330 NOW, THEREFORE, BE IT RESOLVED by the Town of Bernalillo Town Council that said
331 "Admissions and Continued Occupancy (ACOP) Manual for administration of the Low-Rent
332 Affordable Public Housing, a copy of which is hereby attached, is approved.
333

334 Councilor Sisneros moved to approve of Resolution 03/22/10B Adopting the Admissions
335 Continued Occupancy (ACOP) Manual for Public Housing Program. The motion was seconded
336 by Councilor Jaramillo and carried unanimously.
337

338 **NEW BUSINESS: 6f) Discussion, Consideration and Action on Approval of Resolution**
339 **03/22/10C Adopting an Amendment to the Administrative Plan of the Section 8 Housing**
340 **Choice Voucher Program. Presenter: Rick Bela**

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342 RESOLUTION 03-22-10-B

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344 A RESOLUTION ADOPTING
345 AN AMENDMENT TO THE ADMINISTRATIVE PLAN OF THE SECTION 8 HOUSING
346 CHOICE VOUCHER PROGRAM
347 FOR
348 THE TOWN OF BERNALILLO DEPARTMENT OF HOUSING SERVICES
349

350 WHEREAS, the Town of Bernalillo Department of Housing (BHS) receives annual funding for
351 the administration of the Section 8 Housing Choice Voucher Program from the US Department
352 of Housing and Urban Development (HUD) for low-income resident of the Town of Bernalillo;
353 and Sandoval County; and
354

355 WHEREAS, the Town of Bernalillo Town Council, is the governing body of the Town of
356 Bernalillo Department of Housing Services; and
357

358 WHEREAS, the Town of Bernalillo Department of Housing Services as required by HUD,
359 prepared an Administrative Plan for the administration of it Section 8 Housing Choice Voucher
360 Program that was presented, reviewed and approved by Town Council as Resolution 06-08-09
361 on June 8, 2009; and
362

363 WHEREAS, the Bernalillo Department of Housing Services, in order to up-date its
364 Administrative Plan for its Section 8 Housing Choice Voucher Program and also make it
365 consistent with the administration of its Public Housing Program, special as regards to
366 Preference Points to applicants;
367

368 NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bernalillo, as
369 the governing body of the Bernalillo Department of Housing Services, a HUD Housing Agency
370 grantee, does hereby approve and adopt the Amendment to the Administrative Plan to the
371 Section 8 Housing Choice Voucher Program, effective April 1, 2010, a copy of which is
372 attached.
373

374 Councilor Prairie moved to approve Resolution 03/22/10C Adopting an Amendment to the
375 Administrative Plan of the Section 8 Housing Choice Voucher Program. The motion was
376 seconded by Councilor Montoya and carried unanimously.
377

378 **FINANCIAL SECTION: 7a) Approval of Account Payable List.**

379 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of

380 \$290,563.39.

381

382 Councilor Jaramillo made a motion to approve the accounts payable voucher list in the amount
383 of \$290,563.39. The motion was seconded by Councilor Montoya and the motion carried
384 unanimously.

385

386 **MISCELLANEOUS SECTION: 8a) Update Well 3 & 4 Arsenic Removal. Presenter:**
387 **Bob Paulette, Wilson and Company**

388 Bob Paulette, Engineer for Wilson and Company addressed the Governing Body and informed them
389 about the corrective action plan for removal of the arsenic at Wells 3 & 4.

390

391 **MISCELLANEOUS SECTION: 8b) Public Comment. Presenter: Mayor Torres**

392 Mayor Torres welcomed the Public to speak with a limit of three minutes. Several members of
393 the public asked questions of Bob Paulette, Engineer for Wilson and Company.

394

395 Mayor Torres also asked the Town Council to look at their calendars for a Strategic Planning
396 Workshop on April 7, 2010 @ 6:00 p.m.

397

398 Mayor Torres thanked the Planning and Zoning Commissioners Debbie Kilfoy, Tom Wilson and
399 Georgina Chavez for serving and attending the meeting.

400

401 There being no further business, Councilor Montoya moved to adjourn the meeting at
402 7:45 P.M. The motion was seconded by Councilor Sisneros and carried unanimously.

403

404 Done this 22nd day of March 2010.

405

406 ATTEST:

407

408

409 _____
410 Ida Fierro, Town Clerk
(seal)

Jack Torres, Mayor