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**MINUTES OF A REGULAR MEETING
OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO
HELD AT THE TOWN HALL
July 13, 2009**

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules
7 of the Town on July 13, 2009, at 6:30 P.M.

8 Upon Roll call the following members were found to be present:

10 **PRESENT:**

11 Mayor Chávez
12 Councilor Jaramillo
13 Councilor Sisneros
14 Councilor Torres
15 Councilor Montoya

ALSO PRESENT:

Denise Silva Steve Malner
Mary Kwapick George Perez
Juan Torres Mike Moloney
James Pike Anthony Apodaca
Steve Amiot Margie Amiot
Felicia Rodriquez Margaret Geller

17
18 **ABSENT:**

Others Present Not Identified

19
20
21 **APPROVAL OF AGENDA: 4a)**

22
23 Councilor Torres asked to add under 11a) Miscellaneous discussion only of hiring YCC Staff.
24 Mayor Chávez asked to add under Recognition the reading of Proclamation for Serafin
25 Dominguez.

26
27 Mayor Chávez stated on Sunday she was approached by a community member to add an item to
28 the agenda. The item was not originally posted and will not be considered. Mr. Steve Amiot is
29 aware of this and the item will be addressed administratively. Being the item may potentially
30 come before the Town Council in a Public Hearing does not want to jeopardize it with any
31 preliminary information.

32
33 Councilor Montoya moved to approve the agenda as amended. The motion was seconded by
34 Councilor Torres and the motion carried unanimously.

35
36 **RECOGNITION: 5a) Proclamation for Serafin Dominguez. Presenter: Mayor**
37 **Chávez**

38
39 Mayor Chávez asked for a moment of silence in honor and recognition for Serafin
40 Dominguez who served the community as a Council Member for 24 years and passed away in
41 June.

42
43 **PROCLAMATION**

44 Whereas, Serafin Dominquez served the Town of Bernalillo for twenty four years as
45 Councilor with dignity and a commitment to public service; and

46

47 Whereas, during his time served Serafin Dominguez worked tirelessly while devoting
48 thousands of hours of service to The Town of Bernalillo in various capacities; and
49

50 Whereas, in addition to his duties as Councilor and Mayor Pro-Tem, Serafin devoted
51 countless hours to advocating for issues impacting the Town of Bernalillo during his years
52 of service.

53
54 Serafin Dominguez was community minded. The Police Station, EMS Building, Waste
55 Water Plant I and the Recreation Center will long serve as reminders and monuments to the
56 leadership and advocacy of our friend, Serafin Dominquez; and
57

58 NOW, THEREFORE, I, Patricia A. Chávez, Mayor of Bernalillo on this date, Friday, June
59 26, 2009, declare “Serafin Dominguez Day” in Bernalillo, New Mexico.
60

61 The Proclamation was presented to Serafin’s family at his funeral.
62

63 **RECOGNITION: 5b) Bessie Gutierrez Court Clerk Retirement. Presenter: Mayor**
64 **Chávez & Judge Torres-Garcia**

65
66 Mayor Chávez and Judge Torres-Garcia presented Bessie Gutierrez with a plaque for her
67 25 years of service to the Town of Bernalillo.
68

69 **RECOGNITION: 5a) Police Inspection Best Vehicle and Best Dressed Award.**
70 **Presenter: Mayor Chávez and Police Chief Fred Radosevich**

71
72 Mayor Chávez and Police Chief Fred Radosevich present Jeremy Romero a plaque for the
73 Best Vehicle at the Annual Inspection of the Police Department held May 2009.
74

75 Mayor Chávez and Police Chief Fred Radosevich present Jason Adams a plaque for the
76 Best Dressed at the Annual Inspection of the Police Department held May 2009.
77

78 **PUBLIC HEARING: 6a) Discussion, Consideration and Action on Closeout of**
79 **CDBG Project 05-C-NR-1-01-G-43 Phase I Municipal Water Distribution System Line**
80 **Replacement. Presenter: Maria Rinaldi**

81
82 Maria Rinaldi, Director of Planning and Capital Programs presented the information on
83 the closeout of the Water System Improvement Project.
84

85 The improvements to the existing water distribution system included as a part of CDBG
86 Project No. 05-C-NR-1-01-G-43 have been completed. The improvements include as a part of
87 the project consisted of replacing existing waterlines, installing new valves, installing new fire
88 hydrants, and replacing or relocating existing fire hydrants.
89

90 The items below provide a summary of the final quantities for the Water System
91 Improvement Project.

- 92 • 5,185 LF of 6-inch PVC Pipe
- 93 • 3,697 LBS of Ductile Iron Fittings
- 94 • Thirty-Five (35) 6-inch Gate Valves
- 95 • Twelve (12) Insta-Valve Isolation Valves
- 96 • Fourteen (14) Fire Hydrants (includes new hydrants, removal and replacement of
97 existing hydrants, and relocating existing hydrants)
- 98 • Eighty-four (84) Water Services were reconnected.
- 99 • Twenty-two (22) Gravel Driveways were replaced.
- 100 • Five (5) Asphalt Driveways were replaced.
- 101 • 593 Square Yards of Pavement Removal and Replacement
- 102 • One (1) Flow Meter Vault Installation at Bernalillo High School

103
104 Maria Rinaldi indicated with the approval of the Closeout of the Project a letter will be drafted
105 with the Mayor's signature accepting the final project in behalf of the Town of Bernalillo.

106
107 Mayor Chávez asked if there were any members of the audience that wanted to speak for or
108 against the project. There were none.

109
110 Mayor Chávez called for a vote for the approval of Closeout of CDBG Project 05-C-NR-1-
111 01-G-43.

112
113 Councilor Montoya moved to approve the Closeout of CDBG Project 05-C-NR-1-01-G-
114 43. The motion was seconded by Councilor Torres and the motion carried unanimously.

115
116 **APPROVAL OF MINUTES 7a) Regular Meeting of June 22, 2009**

117 Mayor Chávez stated on line 74 Anne Rusteback, David Mielke, Georgina Chavez and Brannon
118 Porch need to be added.

119
120 Councilor Montoya moved to approve the minutes of June 22, 2009 as amended. The motion was
121 second by Councilor Sisneros and the motion carried unanimously.

122
123 **PERSONNEL: 8a) Planning Assistant (1). Presenter Yolanda Mora**

124 Yolanda Mora stated that it was the recommendation of the selection committee to hire Tawnya
125 Mortensen as Planning Assistant for the Town of Bernalillo Planning and Zoning Department.

126
127 Councilor Sisneros moved to approve the hiring of Tawnya Mortensen as Planning Assistant
128 for the Town of Bernalillo Planning and Zoning Department. The motion was seconded by
129 Councilor Torres and the motion carried unanimously.

132 **PERSONNEL: 8b) Recreational Aides (2). Presenter: Yolanda Mora**

133 Yolanda Mora stated that it was the recommendation of the selection committee to hire Jennifer
134 Jaramillo, and Sophia Montano as Recreation Aides for the Town of Bernalillo Recreation
135 Department.

136
137 Councilor Jaramillo moved to approve the hiring of Jennifer Jaramillo and Sophia Montano
138 as Recreation Aides for the Town of Bernalillo Recreation Department. The motion was
139 seconded by Councilor Montoya and the motion carried unanimously.

140
141 **NEW BUSINESS: 9a) Discussion, Consideration and Action on Approval of 2009**
142 **Recovery Act Edward Byrne Memorial Justice Assistance Grant Program for a Mobile**
143 **Command Post. Presenter: Chief Fred Radosevich**

144 The Town of Bernalillo through the police department applied for a grant under the 2009
145 Recovery Act: Edward Byrne memorial Justice Assistance Grant Program for a Mobile
146 Command Post.

147
148 On June 29, 2009 the Police Department was notified the grant had been awarded in the amount
149 of \$102,600.00 for the purchase of a Mobile Command Post by the New Mexico Department of
150 Public Safety so that the Town can accept the grant award for \$102,600.00.

151
152 Fred Radosevich, Police Chief stated the Command Post will go out to bid; currently there is one
153 for \$130,000. With your authorization this evening it will give me and Mayor Chávez the
154 authority to sign the final grant agreements. The Command Center will be completely operational
155 to use for disasters, crime scenes, and special events. The Bernalillo Police Department has
156 never owned a Command Post.

157
158 Mayor Chávez entertained a motion on the approval of the 2009 Recovery Act Edward Byrne
159 Memorial Justice Assistant Sub-Grant Agreement and authorization for Mayor Chávez and Chief
160 Fred Radosevich to sign the final Grant Agreement.

161
162 Councilor Torres moved to approve the 2009 Recovery Act Edward Byrne Memorial Justice
163 Assistant Sub-Grant Agreement and authorization for Mayor Chávez and Chief Fred Radosevich
164 to sign the final Grant Agreement. The motion was seconded by Councilor Jaramillo and the
165 motion carried unanimously.

166
167 **NEW BUSINESS: 9b) Discussion, Consideration and Action on Approval of Joint**
168 **Powers for Design and Construction of Drainage Improvement in Calle Baack in the Town**
169 **of Bernalillo. Presenter: Santiago Chavez**

170
171 The Joint Powers Agreement (JPA) is made and entered into by and between the Town of
172 Bernalillo, a New Mexico municipal corporation (hereinafter referred to as the "Town"), and the

173 Southern Sandoval County Arroyo Flood Control Authority (hereinafter referred to as
174 “SSCAFCA”), a political subdivision of the State of New Mexico.

175
176 Whereas, the Town and SSCAFCA wish to plan, design and construct needed flood control and
177 drainage improvement in Calle Baack in the Town of Bernalillo; and

178
179 Whereas, the Town and SSCAFCA desire to cooperate in this effort for construction of needed
180 public drainage facilities to protect existing development and fix drainage problems that may
181 occur as a result of Rio Rancho’s SAD 8; and

182
183 Whereas, the cooperative effort of the parties to jointly solve drainage and flood control
184 problems in Calle Baack is mutually beneficial to the parties and is in the best interest of the
185 residents of the community.

186
187 Mayor Chávez entertained a motion.

188
189 Councilor Jaramillo moved to approve the Joint Powers agreement for Design and Construction
190 of Drainage Improvements in Calle Baack in the Town of Bernalillo. The motion was seconded
191 by Councilor Sisneros and the motion carried unanimously.

192
193 **NEW BUSINESS: 8c) Discussion, Consideration, and Action on Award of Lodgers**
194 **Tax Funds. Presenter: Juan Torres**

195
196 In accordance with New Mexico State Statute and Town Ordinance, the following
197 recommendations for the expenditure of Lodgers Tax fund for the purpose of promoting and
198 tourism activities in Bernalillo for June 2009.

199
200
201 Fiscal Year 10-11 Advertising/Promotion

- 202
- 203 • The Town of Bernalillo Fiesta Council for the promotion, sanitation, and security for the
204 annual Fiestas August 9-11, 2009; \$9,750.00
 - 205 • The Town of Bernalillo for the promotion of and sanitation service related to the Rail
206 Runner Express services during the 22nd Annual New Mexico Wine Festival at Bernalillo
207 September 5-7, 2009 \$35,500.00
 - 208 • The Town of Bernalillo for the promotion of and sanitation service of the 2nd Annual
209 Route 66 Car Show July 24-25, 2009, \$8,600.00
- 210 Total Recommending Award This Funding Cycle: \$53,850.00

211
212 Mayor Chávez entertained a motion.

213
214 Councilor Jaramillo made a motion to approve July 2009 Lodger Tax fund award
215 recommendation of \$53,850.00. The motion was seconded by Councilor Montoya and carried

216 unanimously.

217

218 **FINANCIAL SECTION: 10a) Approval of Account Payable List.**

219 A brief discussion ensued about the D W Turner voucher the Council Members are not satisfied
220 with the explanation for services given. Therefore, the voucher will not be approved for payment
221 until the Council gets a full written explanation on the type of services that were done on behalf
222 of the Town of Bernalillo.

223

224 Mayor Chávez also asked the voucher for \$10,000 for Sandoval County Economic Development
225 Foundation not be approved for payment until a list of services for payment can be provided.

226

227 Councilor Jaramillo made a motion to approve all the vouchers with the exception of the voucher
228 for DW Turner and Sandoval County Economic Development Foundation. The motion was
229 seconded by Councilor Sisneros and the motion carried unanimously.

230

231 **MISCELLANEOUS SECTION:11a) YCC Staff Hiring.**

232 Yolanda Mora, Human Resources Director stated that there are currently 16 employees for
233 the Town in the YCC Program. There is a question on funding for more positions. Once those
234 questions are answered recommendations will be made to hire more applicants for the YCC staff.

235

236 There being no further business, the meeting was adjourned at 7:45P.M.

237

238 Done this 13nd day of July 2009.

239

240 ATTEST:

241

242

243 _____
Ida Fierro, Town Clerk

244

245

246 (seal)

Patricia A. Chávez, Mayor