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**MINUTES OF A REGULAR MEETING
OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO
HELD AT THE TOWN HALL
March 09, 2009**

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules
7 of the Town on March 09, 2009, at 6:30 P.M.

8 Upon Roll call the following members were found to be present:
9

10 **PRESENT:**

11 Mayor Chávez
12 Councilor Montoya
13 Councilor Jaramillo
14 Councilor Sisneros
15 Councilor Torres

ALSO PRESENT:

George Perez Fred Radosevich
Judge Torres-Garcia James Pike
Santiago Chavez Stephen Jerge
Mary Kwapick

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19 **ABSENT:**

Others Present Not Identified

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21 **APPROVAL OF AGENDA: 4a)**

22 Stephen Jerge asked to add 7a) Executive Session under Open Meetings Act 10-15-1(H)8
23 discussion of Acquisition of Real Property. Councilor Torres asked to add a Miscellaneous Item
24 8a) Discussion on Hiring of Court Clerk.
25

26 Councilor Sisneros moved to approve the agenda as amended. The motion was seconded by
27 Councilor Torres and the motion carried unanimously.
28

29 **APPROVAL OF MINUTES 5a) Regular Meeting of February 23, 2009**

30 Councilor Jaramillo moved to approve the minutes of February 23, 2009 as presented. The
31 motion was seconded by Councilor Torres and the motion carried unanimously.
32

33 **PERSONNEL: 6a) Payroll Clerk. Presenter Yolanda Mora**

34 Yolanda Mora stated that it was her recommendation to hire Linda Lippold as a Payroll Clerk for
35 the Town of Bernalillo.
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37 Councilor Jaramillo moved to approve the hiring of Linda Lippold as a Payroll Clerk for the
38 Town of Bernalillo. The motion was seconded by Councilor Torres and the motion carried
39 unanimously.
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41 **PERSONNEL: 6a) Payroll Clerk. Presenter Yolanda Mora**

42 Yolanda Mora stated that it was her recommendation to hire Raul Araujo as a GIS Technician for
43 the Town of Bernalillo.
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45 Councilor Montoya moved to approve the hiring of Raul Araujo as a GIS Technician for the
46 Town of Bernalillo. The motion was seconded by Councilor Torres and the motion carried
47 unanimously.

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49 **EXECUTIVE SESSION: 7a)10-15-1(H) 8 Discussion of Acquisition of Real Property.**

50 **Presenter: Stephen Jerge**

51

52 A motion was made to go into executive session under section 10-15-1 (H) 8 meeting for the
53 discussion of Acquisition of Real Property.

54

55 Councilor Torres moved to go into executive session at 6:43P.M. The motion was seconded by
56 Councilor Montoya.

57

58 Roll Call Vote

59 Councilor Sisneros Yea

60 Councilor Montoya Yea

61 Councilor Torres Yea

62 Councilor Jaramillo Yea

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65 Councilor Sisneros moved to go back into regular session at 7:40 P.M. The motion was seconded
66 by Councilor Torres.

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68 Roll Call Vote

69 Councilor Jaramillo Yea

70 Councilor Montoya Yea

71 Councilor Torres Yea

72 Councilor Sisneros Yea

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74 Mayor Chávez stated that no action was taken in executive session.

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76 **MISCELLANEOUS: 8a) Discussion on Hiring of a Court Clerk**

77 A brief general discussion by the Council ensued. There concerns were that the work load of 20
78 officers was impossible with the amount of citation received by the Courts. The Municipal Court
79 generates enough revenue to support the hiring of a court clerk. The Council wanted to know
80 what the current staffing model approved for the Municipal Court is.

81

82 Yolanda Mora, HR Director stated currently they are only budgeted for one court clerk. Bessie
83 will be retiring in June 30, 2009 this will allow Cyndi Leyba to take that position who has been
84 currently in training

85
86 There has been one temporary part time clerk offered to Judge Garcia to assist her. Santiago
87 Chavez, Treasurer stated that there are funds and this would be possible to hire a contract
88 employee to assist the courts. During the Budget process that would be the time to allocate staff
89 and funding for all departments.

90
91 Stephen Jerge, Town Manager will meet with Judge Garcia to assist her in staffing her office
92 temporarily as soon as possible.

93
94 **FINANCIAL SECTION: 9a) Approval of Account Payable List.**
95 Councilor Torres moved to approve the Accounts Payable List totaling \$788,667.77 as presented.
96 The motion was seconded by Councilor Montoya and the motion carried unanimously.

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99 There being no further business the meeting was adjourned at 8:30P.M.
100 Done this 9th day of March 2009.

101
102 ATTEST:

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104 _____
105 Ida Fierro, Town Clerk
106 (seal)

103
104 _____
105 Patricia A. Chávez, Mayor