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3 **MINUTES OF A REGULAR MEETING**  
4 **OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO**  
5 **HELD AT THE TOWN HALL**  
6 **January 22, 2007**  
7

8 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules  
9 of the Town on January 22, 2007, at 6:30 P.M.

10  
11 Upon Roll call the following members were found to be present:  
12

13 **PRESENT:**

14 Mayor Chávez  
15 Councilor Montoya  
16 Councilor Sisneros  
17 Councilor Torres  
18 Councilor Jaramillo

**ALSO PRESENT:**

Stephen Jerge            Peter Franklin  
George Perez            Kevin Powers  
Fred Radosovich        Chris Muirhead  
Mary Kwapich            Eric Harrigan  
Ida Fierro                Rob Burpo  
Santiago Chavez        Ted Montoya  
Patricia B. Chavez  
Ben Forgey  
Kelly Moe

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23  
24 **ABSENT:**

**Others Present Not Identified**

25  
26 **APPROVAL OF AGENDA: 4a)**

27 Town Administrator Stephen Jerge moved to add an Executive Session to the Agenda to discuss  
28 a Real Estate matter involving the Town of Bernalillo. Councilor Sisneros moved to add under  
29 Miscellaneous Items Vista Program.  
30

31 Councilor Jaramillo moved to approve the agenda as amended. The motion was seconded by  
32 Councilor Torres and motion carried unanimously.  
33

34  
35 **APPROVAL OF MINUTES: 6a) Regular Meeting of January 08, 2007.**

36 Councilor Montoya moved to approve the minutes of January 08, 2007 as amended. The motion  
37 was seconded by Councilor Jaramillo and carried unanimously.  
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42 **PERSONNEL: 8a) Housing Department Maintenance Worker (1)**  
43 **: Patricia B. Chavez.**

44 Patricia B Chavez stated that it was her recommendation to hire John Chavez as  
45 Maintenance Worker for the Housing Department.  
46

47 Councilor Sisneros moved to approve hiring John Chavez as Housing Department Maintenance  
48 Worker. The motion was seconded by Councilor Torres and carried unanimously.  
49

50 **NEW BUSINESS: 9a) Discussion, Consideration and Action on Approval of NCS**  
51 **Project Contract. Presenter: Stephen Jerge**

52 Narasimham Consulting Services, Inc. (NCS) proposed to the Town of Bernalillo engineering  
53 and construction phase services for the new arsenic treatment facility (ATF). The Town is  
54 planning to construct one arsenic treatment facility (ATF) to treat both wells using the ARS  
55 process. Well 3 produces 550 gpm with an arsenic level of 22 ppb while Well 4 produces 1600  
56 gpm with an arsenic level of 11 ppb. Due to the proximity of these wells to each other, water  
57 from Well 3 will be transferred to Well 4 combined treatment of the two wells. The total project  
58 construction costs are estimated at \$2.5 million, including all treatment and supporting facilities  
59 that are needed for a complete installation. This estimated cost does not include engineering,  
60 permitting, administrative and land acquisition cost.  
61

62 Fee Breakdown. The total fees for this project are \$435,946 for all three phases of the project  
63 (plus applicable gross receipts taxes), Breakdown by project phase is as follows: Predesign -  
64 \$76,754; Final Design - \$228,352; Construction Phase Services - \$130,840. The total fee  
65 represents 17% Predesign and design phase services will be billed on a hourly basis lump sum  
66 basis while construction phase service will be billed on an hourly basis (with not to exceed) as  
67 services are rendered. Expenses will be billed based on the actual cost incurred. All tasks will  
68 be completed within 14 months after receiving a notice to proceed from EPA. Estimated date of  
69 completion February 2008.  
70

71 Councilor Jaramillo moved to approve the NSC Project Contact with amendment on contact to  
72 include penalty clause for non performance. The motion was seconded by Councilor Sisneros.  
73

74 Roll Call Vote            All Yea  
75  
76

77 **NEW BUSINESS 9b) Discussion, Consideration and Action of Approval on**  
78 **Operation, Maintenance, and Sponsorship Agreement on Piedra Liza Dam. Presenter:**  
79 **Kelly Moe**  
80

81  
82                            Operation and Maintenance Agreement  
83                            Sandia Mountain Tributaries Watershed, Site 1  
84                            Piedra Liza Dam  
85

86 The agreement is between the United States Department of Agriculture, Natural Resources  
87 Conservation Service and the following organizations, hereinafter referred to as the Sponsors:  
88

89 Coronando Soil and Water Conservation District  
90 Town of Bernalillo  
91 County of Sandoval

92  
93 The Sponsors and NRCS agree to carry out the term of this agreement for the operation and  
94 maintenance (O&M) of Site 1 in the Sandia Mountain Tributaries Watershed in New Mexico.  
95 This structure is part of the “Final Supplemental Watershed Plan and Environmental Assessment,  
96 Sandia Mountain Tributaries, Site 1, Piedra Liza Dam Rehabilitation Project” that was approved  
97 June 15, 2005 under the authority of Public Law 83-566.

98  
99 The Sponsors’ responsibility for O&M begins when the structure rehabilitation is determined  
100 complete by NRCS. This responsibility shall include the replacement of any component of the  
101 structure, as determined by NRCS. After the expiration of this O&M Agreement, the Sponsors  
102 may still continue to be liable until the structure is removed or modified to eliminate potential  
103 hazards.

104  
105 **Financial Plan**

106  
107 The following are anticipated annual cost for O&M and the method of financing that the  
108 sponsors will use to obtain funds. These anticipated costs should be place into an escrow  
109 account for use in completing O&M activities. All costs should be updated at least once every 5  
110 years to account for inflation.

111  
112 Site 1 (Piedra Liza Dam) - \$12,000/year – financed through local property taxes on all classes of  
113 property in Bernalillo, NM and Sandoval County and through the annual budget of Coronando  
114 SWCD.

115  
116 This agreement shall be reviewed at least once every 5 years by the sponsors and NRCS.

117  
118 Councilor Sisneros moved to approve Operation, Maintenance, Agreement on Piedra Liza Dam  
119 as presented. The motion was seconded by Councilor Jaramillo.

120  
121 Roll Call Vote            All Yea

122  
123 **Part 2 of 9b Sponsorship Certificate**

124 Councilor Sisneros moved to approve the Sponsorship Certificate on Piedra Liza Dam as  
125 presented. The motion was seconded by Councilor Montoya.

126  
127 Roll Call Vote            All Yea

128 **NO EXECUTIVE SESSION HELD**

129 **MISCELLANEOUS: 10) Update Administration Items – Presenter Stephen Jerge.**

130 Mr. Jerge informed the Council of the items that he thought the Council should be aware of but

131 did not need action taken as of this time.

132

133 **FINANCIAL SECTION: 11a) Approval of General Fund Vouchers #30694 -**  
134 **#30783.**

135 Councilor Jaramillo moved to approve the General Fund Vouchers #30694 - #30783 as  
136 presented. The motion was seconded by Councilor Montoya and carried unanimously.

137

138 **FINANCIAL SECTION: 11b) Approval of Utility Fund Vouchers #62025 - #62089.**

139 Councilor Jaramillo moved to approve the Utility Fund Vouchers #62025- #62089 as presented.  
140 The motion was seconded by Councilor Sisneros and carried unanimously.

141

142 **FINANCIAL SECTION: 11c) Approval of MVD Fund Vouchers #66245 - #66259.**

143 Councilor Sisneros the MVD Fund Vouchers #66245 - # 66259 as presented. The motion was  
144 seconded by Councilor Montoya and carried unanimously.

145

146 **FINANCIAL SECTION: 11d) Approval of Housing Low Rent Vouchers #4985LR-**  
147 **#5008LR.**

148 Councilor Jaramillo moved to approve the Housing Low Rent Vouchers #4985LR - #5008LR as  
149 presented. The motion was seconded by Councilor Montoya and carried unanimously.

150

151 **FINANCIAL SECTION: 11e) Approval of Housing Security Deposit Voucher #35.**

152 Councilor Sisneros moved to approve the Housing Security Deposit Vouchers #35 as presented.  
153 The motion was seconded by Councilor Montoya and carried unanimously.

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155 There being no further business the meeting was adjourned at 8:52 P.M.

156

157 Done this 22nd day of January 2007.

158

159 ATTEST:

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161

162 \_\_\_\_\_  
Town Clerk  
163 (seal)

\_\_\_\_\_  
Patricia A. Chávez, Mayor