Planning and Zoning Commission
AGENDA

Regular Meeting
Tuesday, June 4, 2019
6:30 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES
   - May 7, 2019

5. SWEARING IN OF WITNESSES

6. PUBLIC HEARING
   a) VAR 19-005 VARIANCE: Applicant - Cheryl Brichford, represented by Lambert Construction (Agent).
      Requests approval of a Variance to the Rear-yard Setback Requirements in the R-1 (Single-Family Residential) Zone, for the property located at 835 Desert Marigold Court, having a legal description as follows: Lot 60A, The Orchards Subdivision, Unit 3, Section 32, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing 0.14 acres (as per Sandoval County Assessor’s records) and Zoned R-1.

   b) VAR 19-004 VARIANCE: Applicant - Alma Armenta.
      Requests approval of a Variance to Rear-yard and Side-yard Setback Requirements in the R-1A (Mixed Single-Family Residential) Zone, for the property located at 419 Melissa Road, and having a legal description as follows: Mountain View Estates, Block G, Lot 3, Section 32, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing 0.180 acres (as per Sandoval County Assessor’s records).
c) **VAR 19-006 VARIANCE**: Applicant - Allen Industries, represented by Dynamic Signs & Designs (Agent).
Requests approval of a Variance to Sign Requirements in the C-1 (Retail Commercial) Zone, for the property located at 224 US Hwy 550, and having a legal description as follows: Bernalillo Plaza Shopping Center, Tract 2, Section 32, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing approximately 0.75 acres (as per Sandoval County Assessor’s records) and zoned SU (Special Use).

d) **VAR 19-007 VARIANCE**: Applicant - Allen Industries, represented by Dynamic Signs & Designs (Agent).
Requests approval of a Variance to Sign Requirements in the C-1 (Retail Commercial) Zone, for the property located at 401 US Hwy 550, and having a legal description as follows: MAP 8, Tract 10A2 B, Section 30, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing approximately 0.78 acres (as per Sandoval County Assessor’s records) and zoned C-1.

e) **CUP 19-003 CONDITIONAL USE PERMIT**: Applicant - Richard Pacheco, represented by SBS Construction & Engineers, LLC (Agent).
Requests approval of a Conditional Use Permit for the purpose of Parking and Storage of Recreational Vehicles and Travel Trailers, to be located at 1181 Montoya Road, with a Legal Description of Lot 19, Venada Plaza Commercial Center, Town of Bernalillo, Sandoval County, New Mexico, zoned M-1 (Light Industrial) and containing approximately 1 acre (per Sandoval County records).

7. **COMMISSION BUSINESS**

a. **Department Updates**:
   - Staff are continuing to respond to verbal, walk-in and electronic complaints.
   - Suzanne Hathon is currently planning future exercises with the Cities Response Initiative Program.
   - Suzanne Hathon, Stephanie Shumsky and other Commissioners attended the MRCOG 2019 Planning Commissioners Workshop on Friday, May 31, 2019.
   - Alana Lovato will be attending the 2019 ESRI (GIS) Users Conference from July 8th through July 12th.

b. **Project/Work Update**:
   - Alana Lovato has successfully submitted the 2019 Boundary and Annexation Survey (BAS2019) for Census 2020 data.
   - Maida Rubin from MRCOG to provide an update regarding the Comprehensive Zoning Ordinance.

c. **General Discussion**:
   - **Comprehensive Zoning Ordinance**: MRCOG - Discussion only regarding potential amendments and process timeline.
   - **Building Permit Activity**: May 2019
     Update will be available June 4, 2019 during Planning and Zoning Commission Hearing.
   - **Code Compliance**: May 2019
     The Code Compliance Officer made 162 inspections of properties, closed 5 court cases, closed 21 cases, opened 22 new cases, re-opened 17 cases, and took 9 cases to court. Notices of Violation letters were also sent to 73 properties regarding weeds and/or outdoor storage and trash. There are 190 active cases being processed.
• Planning procedure and processing discussion: Open discussion.

d. Home-based Business Report: May - None

e. Next Meeting/s: Regular Meeting - July 2, 2019

8. ADJOURNMENT