

INTERNAL POSTING

Parks Maintenance Worker

Town of Bernalillo

Recruitment Period: January 7, 2022 until filled

Department: Parks

Reports to: Water/Parks Field Supervisor

Classification: Permanent

Job Status: Full time

Hourly wage: \$12.03

FLSA Status- Non-Exempt

Purpose of Position: Maintain areas such as parks, playgrounds, and other Town property as assigned by performing the following duties.

Nature of Work (Other duties may be assigned).

- Maintains parks and grounds following maintenance schedules for, but not limited to, soil preparation, planting, watering, mowing, fertilizing, and applying herbicides and pesticides, pruning and weeding and weed and litter removal.
- Ensures all maintenance equipment is in efficient and safe working order by performing basic operator maintenance tasks on assigned vehicles, including checking/filling oil and other fluids, fueling vehicles/equipment and performing a check on vehicle equipment operation.
- Performs preventative maintenance on department vehicles and equipment and completes maintenance logs on a weekly basis.
- Maintains park grounds and facilities using basic masonry, electrical and carpentry skills not requiring a license.
- Visually inspects park facilities and equipment for damage and vandalism and reports results to a supervisor.
- Performs minor semi-skilled interior and exterior park building maintenance to include painting, fence repair and related park improvements.
- Maintains, adjusts and operates specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers and irrigation systems.
- Assists with the installation and maintenance of watering systems, including checking and repairing/replacing valves/sprinkler heads, repairing/replacing leaking pipes, digging trenches and installing new pipelines.

Education and/or Experience

- High school diploma or general education degree (GED).
- One (1) year related experience and/or training.

Agency Preference:

Applicant should be flexible, and reliable. Applicant should be self-motivated, an independent worker and able to follow through on tasks with limited supervision.

Conditions of Employment:

Must possess and maintain a valid NM Driver License.

Working Conditions:

Work is performed in an outside setting.

If interested, please submit your application to:

Maria Santillan
Human Resources Director
P.O. Box 638
Bernalillo, New Mexico 87004

Or by email to:

jobs@townofbernalillo.org