



PLANNING
&
ZONING
DEPARTMENT

**Planning and Zoning
Director**

Janet Cunningham-
Stephens

Building Official

Joseph Benney

**Code Compliance
Officer**

Suzanne Hathon

**Administrative
Assistant/GIS Tech**

Alana Lovato

TOWN OF BERNALILLO

"The City of Coronado"

**Planning and Zoning Commission
AGENDA**

**Regular Meeting
Tuesday, November 14, 2017
6:30 p.m.**

PLANNING
&
ZONING
COMMISSION

Juanita Duran
Chairperson

Joseph Moreno
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Joseph O. Quintana

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - October 10, 2017
5. SWEARING IN OF WITNESSES
6. PUBLIC HEARING
 - a) VAR 17-011 Variance: Applicant - Bosque Brewery, represented by Modulus Architects, Inc. (Agent).
Request for approval of a Variance to "sign standard Type C - Business Signs" to increase the size of the building mounted signs for the Bosque Brewery, located at 834 W. US Highway 550, (formerly occupied by Jackalope), zoned C-1 (Retail Commercial) and situated on approximately 2.95 acres.

7. COMMISSION BUSINESS

- a. Department Updates:
 - The new Code Compliance Officer, Suzanne Hathon, began work on October 30th.
 - Joseph Benney, Building Official/Floodplain Manager, has started the first step of the four step FEMA CRS (Community Rating System) program which will eventually provide a 5% discount on required flood insurance to Bernalillo residents.
 - Alana Lovato is part of the multi-jurisdictional MAPSAG project and is providing town boundary data to the State of New Mexico.
- b. Project/Work Update:
 - MCT Bldg #6 remains in the review stage (grading and drainage plan has not been approved by the consultant engineer due to concerns with the design).
 - Bosque Brewery - construction work on the structure is underway. A water budget is also being prepared to determine the water rights that will need to be transferred to the Town.
 - Sandia RV and Self Storage - construction work has started on-site.
- c. General Discussion:
 - The Planning and Zoning Department issued twenty-four (24) permits for the following: new construction (residential/commercial), solar system installations, a retaining wall, residential remodeling, a garage, carports, a pool, a portal, and re-roofing jobs between October 1, 2017 and October 27, 2017 for total fees of **\$11,266.62**.
 - Code Compliance: **October 2017**
Approximately twelve violations of the following types: weeds/trash, inoperative vehicle/s, substandard housing, using an RV as a dwelling, and using sheds as a dwelling were investigated.
- d. Home-based Business Report:
October - none
- e. Next Meeting: Regular Meeting - **December 12, 2017 (2nd Tuesday of the Month)**

9. ADJOURNMENT