



PLANNING
&
ZONING
DEPARTMENT

TOWN OF BERNALILLO
"The City of Coronado"

**Planning and Zoning
Director**
Janet Cunningham-
Stephens

Building Official
Joseph Benney

**Code Compliance
Officer**
Jerry Lujan

Administrative Assistant
Alana Lovato

**Planning and Zoning Commission
AGENDA**

Regular Meeting
Tuesday, November 1, 2016
6:30 p.m.

PLANNING
&
ZONING
COMMISSION

Juanita Duran
Chairperson

Joseph Moreno
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

Joyce Cordova

James Hooper

Raul Montano

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - October 4, 2016
5. **SWEARING IN OF WITNESSES**
6. **PUBLIC HEARING**
 - a) **ZMA 16-003 Zone Map Amendment: Applicant - Autumn Properties LLC.**
Request for a recommendation of approval from the Planning and Zoning Commission for a Zone Map Amendment from C-1 (Retail Commercial) to R-2 (Multiple-Family Residential) at the following location: 1148 S. Camino del Pueblo, within the Town of Bernalillo, described as MRGCD Map 11, Tract 174, Section 6, Township 12 North, Range 4 East, Sandia Pueblo Grant, Sandoval County, New Mexico, containing 0.3251 acre/s.
 - b) **CUP 16-020 Conditional Use Permit: Applicant - Autumn Properties LLC.**
Request for approval of a Conditional Use Permit for the purpose of remodeling two (2) existing adobe structures and constructing 2-3 new one story units with carports and 2-4 two-story units with garages, on 0.3251 acre/s, located at 1148 S. Camino del pueblo, within the Town of Bernalillo, described as MRGCD Map 11, Tract 174, Section 6, Township 12 North, Range 4 East, Sandia Pueblo Grant, Sandoval County, New Mexico, containing 0.3251 acre/s.

c) SumP 16-012 Summary Plat: Applicant - Bailey, Olson, and Reed LLC, represented by Alpha Pro Surveying LLC (Agent).

Request for approval of a Summary Plat, subdividing Lot B into Lots B-1 and B-2, within the Felipe Gutierrez Grant, projected Sections 32 and 33, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing a total of 17.3142 acres with access from the north I-25 Frontage Road (300 N I-25 Frontage), zoned S-U (Special Use).

d) SumP 16-013 Summary Plat: Applicant - Gloria Guerrero, represented by Cartesian Surveys Inc. (Agent).

Request for approval of a Summary Plat, adjusting lot lines to create two (2) lots from three (3) existing lots, to be identified as Lots 7-A and 8-A, Block 3, Central Addition, Town of Bernalillo, Sandoval County, New Mexico, containing a total of 0.3021 acres with access from Calle San Lorenzo, zoned R-1A (Mixed Single-Family Residential).

e) VAR 16-011 Variance: Applicant - Gloria Guerrero, represented by Cartesian Surveys Inc. (Agent).

Request for approval of a Variance to the lot width requirement of the R-1A (Mixed Single-Family Residential) Zone, as it pertains to proposed Lots 7-A and 8-A currently identified as Lots 7, 8, and 9 of the Central Addition, Block 3, Town of Bernalillo, Sandoval County, New Mexico, containing a total of .3021 acres, and located at 1037, 1043 and 1049 Calle San Lorenzo.

f) VAR 16-012 Variance: Applicant - Marcos Terrazas.

Request for approval of a Variance to the lot area and lot width requirements of the R-R (Rural Residential) Zone, located at 1146 S. Hill Road, for the purpose of adding a carport/storage shed adjacent to the existing manufactured home, and having the following legal description: Eastern Addition Subdivision, Block 2, Section 5, Township 12 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing 0.086 acres.

7. COMMISSION BUSINESS

a. Department Updates:

- The new Code Compliance Officer (Jerry Lujan) has been meeting with residents about zoning code issues and to explain that compliance with Town regulations is necessary. Also, notices of violation are being mailed to property owners to inform them of weeds/debris/abandoned cars, etc. on their property and the clean-up action that is needed.

b. Project/Work Update:

- Work is continuing on Applebee's Grill and Bar with a target completion date of late October/early November.

- c. General Discussion:
 - The Planning and Zoning Department issued ten permits for the following: new construction (residential), residential additions, and solar system installations, between September 20th and October 19th, 2016 for total fees of **\$8,285.28**.
 - Due to an unforeseen scheduling conflict, the Small Farm Animal Ordinance public input meeting scheduled for *October 19th had to be rescheduled. The new date is Wednesday, November 30th, at 5:30 p.m.* in the Council Chambers at Town Hall.

- d. Home-based Business Report:
October -
 - None.

- e. Next Meeting: Regular Meeting - **December 6, 2016**

10. ADJOURNMENT