



PLANNING
&
ZONING
DEPARTMENT

**Planning and Zoning
Director**

Janet Cunningham-
Stephens

Building Official

Joseph Benney

**Code Compliance
Officer**

Vacant

**Administrative
Assitant/GIS Tech**

Alana Lovato

TOWN OF BERNALILLO

"The City of Coronado"

**Planning and Zoning Commission
AGENDA**

**Regular Meeting
Tuesday, October 10, 2017
6:30 p.m.**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

- September 12, 2017

5. SWEARING IN OF WITNESSES

6. PUBLIC HEARING

a) SumP 17-010 Summary Plat: Applicant - Gilbert S. Lucero.

Request for approval of a Summary Plat, adjusting the existing interior lot line between Lots A and B (creating Lot A-1 and Lot B-1), and granting new public utility easements, legally described as the Lands of C'De Baca, addressed as 781 US 550 W and 771 US 550 W, within Section 30, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing a total of 6.8241 acres, zoned C-1 (Retail Commercial).

PLANNING
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COMMISSION

Juanita Duran
Chairperson

Joseph Moreno
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Joseph O. Quintana

7. COMMISSION BUSINESS

- a. Department Updates:
 - Joseph Benney, Building Official/Floodplain Manager, is accruing “Continuing Education Units” towards the renewal of his certifications. He is also assisting the Public Works Department with an EPA permit for stormwater quality.
 - Alana Lovato updated the GIS road centerline files.
- b. Project/Work Update:
 - MCT Bldg #6 is in the review stage (grading and drainage plan has not been approved by the consultant engineer).
 - Bosque Brewery - site work is underway. A water budget is also being prepared to determine the water rights that will need to be transferred to the Town.
 - Sandia RV and Self Storage - the grading and drainage plan has been approved and work has started on-site.
- c. General Discussion:
 - The Planning and Zoning Department issued fourteen (14) permits for the following: new construction (residential/commercial), solar system installations, remodeling, carports, portals, and re-roofing jobs between September 1, 2017 and September 26, 2017 for total fees of **\$9,966.09**.
 - Code Compliance: **September 2017**
Code compliance staff dealt with twelve violations of the following types: weeds/trash, inoperative vehicle/s, substandard housing, using an RV as a dwelling, using sheds as a dwelling, and sewer discharge to ground surface. Approximately half of the cases have come into compliance.
- d. Home-based Business Report:
September -
 - Dana Koller, PrAG, 471 S. Hill Road, zoning S-U Special Use, home office for on-line marketing.
- e. Next Meeting: Regular Meeting - **November 14, 2017 (2nd Tuesday of the Month)**

9. ADJOURNMENT