



TOWN OF BERNALILLO

"The City of Coronado"

PLANNING & ZONING DEPARTMENT

Planning and Zoning Director

Janet Cunningham-
Stephens

Building Official

Joseph Benney

Administrative Assistant

Alana Lovato

PLANNING & ZONING COMMISSION

Juanita Duran
Chairperson

Joseph Moreno
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Lynn Steiger

Planning and Zoning Commission AGENDA

Regular Meeting
Tuesday, July 12, 2016
6:30 p.m.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - June 7, 2016
5. **SWEARING IN OF WITNESSES**
6. **PUBLIC HEARING**
 - a) **CUP 16-018 Conditional Use Permit: Applicant -Todd A. Russell.**
Request for approval of a Conditional Use Permit for the storage of recreational vehicles and RV trailers at the following location: 850 S. Hill Road, having the legal description: Lot 1, Block 5, Sierra Hermosa Unit No. 2, Town of Bernalillo, Sandoval County, New Mexico, and situated on approximately 2.0579 acres.
 - b) **ETZ SumP 16-006 Extraterritorial Zone/Summary Plat: Applicants - Leland and Dorothy Bowen, represented by Alpha Pro Surveying LLC (Agent).**
Request for approval of a Summary Plat within the Three-Mile Extraterritorial Zone (ETZ) of the Town of Bernalillo, vacating a portion of a road and utility easement and adjusting lot lines between three (3) existing tracts into two (2) new lots, within the Placitas Small Tracts, situate in Section 34, Township 13 North, Range 4 East, New Mexico Principal Meridian (NMPM), Sandoval County, New Mexico.

c) **VAR 16-007 Variance: Applicant - Nancy Samudio.**

Request for approval of a Variance to restrictions on the height of fences in the front and side-yard setbacks, for the purpose of building a seven foot concrete block and wrought iron wall at 644 Avenida Perea, zoned R-1A (Mixed Single-Family Residential Zone), and having the following Legal description: Perea Addition, Block 3, Lot 10, Section 32 Township 13 North Range 4 East, New Mexico Principal Meridian (NMPM), Town of Bernalillo, Sandoval County, New Mexico.

7. COMMISSION BUSINESS

a. Department Updates:

- Joe Benney, Floodplain Manager, is continuing to work with the Federal Emergency Management Agency (FEMA) regarding improving flood insurance rates for Bernalillo residents. With the implementation of the Community Rating System (CRS) program by the Town, people may be eligible for discounts on flood insurance from 5-10 percent annually. A week long training program will be held this fall in Emmitsburg, Maryland.
- A position for a full-time Code Compliance Officer was approved by Town Council in the FY2016-2017 budget. Advertisement for the position will be posted in July (after the beginning of the new fiscal year).

b. Project/Work Update:

- Casa Diaz, located at 567 S. Camino del Pueblo, will open for business the first week of July as per Conditional Use Permit 16-009, approved May 3, 2016.
- The building permit for Applebee's has been issued and construction is underway.

c. General Discussion:

- The Planning and Zoning Department issued nineteen permits for new construction (residential & commercial), residential addition/s, solar system installations, reroofing, and demolition between June 1st and June 29th for total fees of **\$22,060.14**.
- A public meeting to solicit input on the proposed Small Farm Animal Ordinance will be scheduled for **August 23rd at 5:30 p.m.** and held at **Town Hall - Council Chambers**. The date will be published on the Town's website, in the monthly newsletter, and posted at Town Hall, US Bank, T&T Supermart, US Eagle Federal Credit Union, and the US Post Office.

d. Home-based Business Report:

June -

- Suzanne Sibole, Youth Risk Prevention Specialists, LLC, 510 Los Suenos, zoning R-R, education training and school safety consulting services.
- Ronald Bratton, Ronald R. Bratton, Attorney-at-Law, 310 Riesling Rd., zoning R-1, law practice.

e. Next Meeting: Regular Meeting - **August 2, 2016**

9. ADJOURNMENT