



PLANNING
&
ZONING
DEPARTMENT

TOWN OF BERNALILLO
"The City of Coronado"

**Planning and Zoning
Director**

Janet Cunningham-
Stephens

Building Official

Joseph Benney

**Code Compliance
Officer**

Suzanne Hathon

**Administrative
Assistant/GIS Tech**

Alana Lovato

**Planning and Zoning Commission
AGENDA**

**Regular Meeting
Tuesday, February 13, 2018
6:30 p.m.**

PLANNING
&
ZONING
COMMISSION

Juanita Duran
Chairperson

Joseph Moreno
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Joseph O. Quintana

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - January 16, 2018
5. SWEARING IN OF WITNESSES
6. PUBLIC HEARING
 - a) VAR 18-001 VARIANCE: Applicant - Jay Parks dba I-25 RV Boat Storage, represented by Electrical Products Co. (EPNM, Inc.) (Agent). Request for approval of a Variance to "Sign Type C - Business Signs", to increase the size of the proposed pole-mounted sign, located at 268 S. Hill Road, legally described as the Easterly portion of Parcel 2 Lands of Liberman-Grevey, within the Town of Bernalillo, Section 32, Township 13 North, Range 4 East, New Mexico Principal Meridian, Sandoval County, New Mexico, zoned C-1 (Retail Commercial), and containing a total of 11.29 acres.
 - b) CUP 18-001 CONDITIONAL USE PERMIT: Applicant - Lesley Picchione. Request for approval of a Conditional Use Permit for a licensed home daycare for approximately five (5) children, ages 0-12 years old, at the following location: 1235 La Fonda Street, with a Legal Description of The Orchards Subdivision 1, Lot 91, Town of Bernalillo, Sandoval County, New Mexico, zoned R-1 (Single-Family Residential) and containing approximately 0.101 acres.

c) CUP 18-002 CONDITIONAL USE PERMIT: Applicant - Ronnie Lucero dba Avenida Autoworx.

Request for approval of a Conditional Use Permit for the purpose of operating an automotive repair shop specializing in diagnostic troubleshooting, to be located at 287 E. Avenida Bernalillo, legally described as Tract 1A1A Lorenzo Rael Estates, Section 5, Township 12 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, zoned C-1 (Retail Commercial) and situated on approximately 0.242 acres.

7. COMMISSION BUSINESS

- a. Department Updates: January 2018
 - Staff are continuing to respond to verbal, walk-in and electronic complaints.
 - Suzanne Hathon, Code Compliance Officer, attended floodplain training in Albuquerque the week of February 5th-9th.
- b. Project/Work Update:
 - Sandia RV and Storage is continuing to make progress and may be ready to open in April.
 - MCT Bldg #6 may be ready for occupancy late March or early April.
 - Mister Car Wash construction is nearing completion and the business is targeting mid-late February for opening.
- c. General Discussion:
 - The Planning and Zoning Department issued seventeen (17) permits for the following: replacing windows, a residential addition, solar system installations, construction of a guest house, new construction (residential) and re-roofing jobs between January 1, 2018 and January 31, 2018 for total fees of **\$8,467.11**.
 - Code Compliance: **January 2018**
The Code Compliance Officer made 42 inspections of properties including 3 re-inspections, closed 13 cases, boarded up 1 structure, removed 10 signs, opened 16 new cases, received 7 responses to certified letters regarding violations, and took 3 cases to court.
- d. Home-based Business Report:
January - none
- e. Next Meeting: Regular Meeting - **March 13, 2018 (2nd Tuesday of the Month)**

8. ADJOURNMENT