



PLANNING
&
ZONING
DEPARTMENT

**Planning and Zoning
Director**

Janet Cunningham-
Stephens

Building Official
Joseph Benney

**Code Compliance
Officer**
Suzanne Hathon

**Administrative
Assistant/GIS Tech**
Alana Lovato

TOWN OF BERNALILLO

"The City of Coronado"

**Planning and Zoning Commission
AGENDA**

**Re-Scheduled Regular Meeting
Tuesday, January 16, 2018
6:30 p.m.**

PLANNING
&
ZONING
COMMISSION

Juanita Duran
Chairperson

Joseph Moreno
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Joseph O. Quintana

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - December 12, 2017
5. SWEARING IN OF WITNESSES
6. PUBLIC HEARING
 - a) VAR 17-014 VARIANCE: Applicant - Silvia Sierra, represented by Aaron Torres (Agent).
Request for approval of a Variance to Area and/or Setback Requirements in the R-1A (Mixed Single-Family Residential) Zone, to allow the construction of a carport (as completed) at 1231 Calle San Lorenzo, and having a legal description as follows: Lot 6, Block 5, Central Addition, Section 6, Township 12 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing a total of 0.090 acres.
 - b) ZMA 17-014 ZONE MAP AMENDMENT: Applicant - Western Hills Real Estate and Development, Inc., represented by Lastrapes, Spangler and Pacheco, P.A. (Agent).
Request for a recommendation of approval from the Planning and Zoning Commission for a Zone Map Amendment from R-R (Rural Residential) to C-1

(Retail Commercial) at the following location: Lot 3 of Summary Plat for Venada Plaza Park, being comprised of Tract A, Middle Venada Arroyo Property, and Tract labeled "Arroyo Easement" Lots 7-A and 6-B1, La Bona Tierra, Town of Bernalillo, Sandoval County, New Mexico, containing 3.0379 acres.

7. COMMISSION BUSINESS

- a. Department Updates: December 2017
 - Staff are continuing to respond to verbal, walk-in and electronic complaints.
 - Mapping for Christmas festivities was completed and route maps were used for distribution purposes.
- b. Project/Work Update:
 - The grading and drainage plan for the MCT Bldg #6 has been approved.
 - Mister Car Wash construction is nearing completion and the business is targeting mid-late February for opening.
- c. General Discussion:
 - The Planning and Zoning Department issued fourteen (14) permits for the following: grading, new construction residential and commercial, solar system installations, a pool, and re-roofing jobs between December 1, 2017 and December 31, 2017 for total fees of **\$12,159.73**.
 - Code Compliance: **December 2017**
The Code Compliance Officer made 47 re-inspections of properties, closed 10 cases, received 22 responses to certified letters regarding weeds, trash and inoperative vehicles and coordinated with Animal Control staff regarding a report of livestock in a C-1 zone. She also investigated 2 inoperative vehicles, an occupied recreational vehicle, a deteriorated/non-secured mobile home, and 4 signs that were not in compliance with code.
 - **2018 SCHEDULE - Final - See attached.**
- d. Home-based Business Report:
December - none
- e. Next Meeting: Regular Meeting - **February 13, 2018 (2nd Tuesday of the Month)**

8. ADJOURNMENT