



# TOWN OF BERNALILLO

*"The City of Coronado"*

PLANNING  
&  
ZONING  
DEPARTMENT

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**Planning and Zoning  
Director**

Janet Cunningham-  
Stephens

**Building Official**

Joseph Benney

**Administrative Assistant**

Alana Lovato

PLANNING  
&  
ZONING  
COMMISSION

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Juanita Duran  
Chairperson

Joseph Rinaldi  
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Lynn Steiger

## Planning and Zoning Commission AGENDA

**Regular Meeting**  
**Tuesday, April 5, 2016**  
**6:30 p.m.**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - March 8, 2016
5. **SWEARING IN OF WITNESSES**
6. **PUBLIC HEARING**
  - a) **CUP 16-008 Conditional Use Permit: Applicant - Darrell Julian (Tres Nietas Inc.)**  
Request for approval of a Conditional Use Permit for the purpose of building wall panels and components at the following location: 321 South Hill Road, Town of Bernalillo, Sandoval County, New Mexico, zoned M-1 (Light Industrial).
  - b) **PUB 16-001 Public Meeting: Applicant - Town of Bernalillo.**  
A Public Meeting/Hearing to collect input from the public about allowing small farm animals in single-family (R-1), mixed single-family (R-1A), and multiple-family residential areas (R-2). A DRAFT ordinance will be available for review and comment. It is anticipated this document will be revised to reflect public comments and will be presented at future public meetings/hearings to the Planning and Zoning Commission for either further revision or recommendation to Town Council.

## 7. COMMISSION BUSINESS

- a. Department Updates:
  - Due to Mr. Benney's certification as a Building Official by the State of New Mexico, the Department began issuing Building Permits on March 1, 2016.
  - The Department will be replacing the ZonePro permit tracking software and installing a Permits/Enforcement system that better fits the Town's data needs.
  
- b. Project/Work Update:
  - ApexNetwork Physical Therapy, located at 140 E. US Highway 550, is projected to open in late March/early April. The interior remodel is complete with the exception of a final fire code review.
  
- c. General Discussion:
  - Please review the April Newsletter which is distributed with the monthly water bills. The first page is devoted to Planning and Zoning and includes mention of the proposed Small Farm Animal Ordinance, a Call for a Commissioner, notice of upcoming public meetings, maintenance of properties pertaining to weeds, and a brief paragraph about the purpose of the Planning and Zoning Department. (*See Newsletter copy*)
  - 2016 Planning Commissioners Workshop - sponsored by the Mid-Region Council of Governments - Friday, May 13, 2016, 9 a.m.-noon, 809 Copper Ave NW Albuquerque (**RSVP by May 2<sup>nd</sup> - Invitation enclosed**)
  
- d. Home-based Business Report:
  - February** - (*after the March agenda was finalized*)
    - Julie A. McGaharan, Heart to Heart Healing, 141 Cosinitas Court, zoning R-1A, yoga instruction at studios, community centers and private homes.
  - March** -
    - Orlando Lucero, Lucero de la Manana, 893 S. Hill Road, zoning R-1A, custom colonial southwest woodworking (classes at CNM and North Valley Senior Center).
  
- e. Next Meeting: Regular Meeting - **May 3, 2016**

## 8. ADJOURNMENT