



TOWN OF BERNALILLO

"The City of Coronado"

PLANNING
&
ZONING
DEPARTMENT

**Planning and Zoning
Director**
Janet Cunningham-
Stephens

Building Inspector
Joseph Benney

Administrative Assistant
Alana Lovato

Planning and Zoning Commission AGENDA

Regular Meeting
Tuesday, March 8, 2016
6:30 p.m.

PLANNING
&
ZONING
COMMISSION

Juanita Duran
Chairperson

Joseph Rinaldi
Vice-Chair

Mary Rose Abousleman

Sandra Candelario

James Hooper

Raul Montano

Lynn Steiger

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - February 2, 2016
5. SWEARING IN OF WITNESSES
6. PUBLIC HEARING
 - a) **PrePlat 14-004 Preliminary Plat - Extension: Applicant - Madden Development, represented by Richard Costales (Agent).**
Request for approval of an Extension of the Preliminary Plat of Corazon del Bosque - Casitas Subdivision, previously approved on February 19, 2015, and creating thirty-eight (38) lots and six (6) tracts and granting public and private easements, being a replat of Blocks 1 and 2 of the Corazon del Bosque Subdivision, and situate within a portion of Lot One and the east half of the northeast quarter of Section 36, Township 13 North, Range 3 East, and Lot 10 of Section 31, Township 13 North, Range 4 East, New Mexico Principal Meridian (NMPM), Town of Bernalillo, Sandoval County, New Mexico, located at the southern end of Sheriff's Posse Road, containing 12.202 acres, and zoned R-1 (Single-Family Residential).

- b) **SumP 16-003 Summary Plat: Applicant - Jose Alvarez C' de Baca, represented by Alpha Pro Surveying LLC (Agent).**
Request for approval of a Summary Plat, creating Lots A and B, formerly Tract 27A and Tract 27B, MRGCD Map 10, within the Felipe Gutierrez Grant, Projected Section 32, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing a total of 12.0484 acres more or less, at 420 S Camino del Pueblo, zoned R-R (Rural Residential).
- c) **SumP 16-004 Summary Plat: Applicant - Frank G. Chavez, represented by Alpha Pro Surveying LLC (Agent).**
Request for approval of a Summary Plat, creating Lots 1 and 2, formerly Tracts 30-A and 33-A-1, MRGCD Map 10, within the Felipe Gutierrez Grant, Projected Section 32, Township 13 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, containing a total of 5.1121 acres more or less, at 438 S. Camino del Pueblo, zoned R-1 (Single-Family Residential), and granting a private access and public utility easement.
- d) **CUP 16-006 Conditional Use Permit: Applicant - A Blast From the Past.**
Request for approval of a Conditional Use Permit for the operation of a restoration services company for the purpose of repairing and refurbishing antiques and collectibles at the following location: 208 Calle Industrial, Town of Bernalillo, Sandoval County, New Mexico, zoned M-1 (Light Industrial).
- e) **CUP 16-007 Conditional Use Permit: Applicant - Rodney Lane.**
Request for approval of a Conditional Use Permit for for the purpose of holding regular bible studies at the residential premises located at 1107 Calle Madera, having the legal description: Section 6, Township 12 North, Range 4 East, Old Sawmill Addition, Block 5 Tract 16, Town of Bernalillo, Sandoval County, New Mexico, zoned R-2 (Multiple-family Residential).
- f) **VAR 16-003 Variance: Applicant - Patricia Lucero and Dan Thoenke.**
Request for approval of a Variance to the lot area and lot width requirements of the R-R (Rural Residential) Zone, located at 1278 Annie Lane, for the purpose of placing a manufactured home, and having a legal description of Section 5, Township 12 North, Range 4 East, New Mexico Principal Meridian, Town of Bernalillo, Sandoval County, New Mexico, and containing 0.15 acres.

7. COMMISSION BUSINESS

- a. Department Updates:
- A Laserfiche upgrade was installed on department computers on February 10th. Laserfiche allows staff to search records electronically and is a records management tool.
 - Joe Benney, Building Inspector, passed the final test on February 24, 2016 for the designation of Certified Building Official.

- b. Project/Work Update:
 - Griffin Enterprises, Inc. received approval of the Multi-Sector General Permit (MSGP)/Stormwater Pollution Prevention Plan (SWPPP) from the Environmental Protection Agency (EPA) as of January 30, 2016. A test start-up of the plant will occur late February/early March to verify the equipment is functioning as needed for the production of concrete.

- c. General Discussion:
 - Staff is working on producing a draft ordinance that will allow certain types of small farm animals in residentially zoned areas. The ordinance will be presented to the Planning and Zoning Commission for review and recommendation at the April hearing, and then to Town Council for action at a later hearing. Input from a survey of residents is being used to draft the ordinance. *(A copy of the survey results is attached for review and discussion).*

- d. Home-based Business Report:
February -
 - None

- e. Next Meeting: Regular Meeting - **April 5, 2016**

8. ADJOURNMENT