

Recreational Aide

Town of Bernalillo

Recruitment Period: July 31, 2017 through August 18, 2017

Location: Bernalillo, New Mexico
Department: Recreation
Reports To: Recreation Supervisor

Job Status: *Part-Time / Permanent*
FLSA Status: *non-exempt*
Hourly Range: *\$10.83*

Purpose of Position:

Conduct recreation activities with groups at the Town of Bernalillo recreation facility. Organize and promote activities, such as arts and crafts, sports, games, music, dramatics, social recreation, and hobbies, while taking into account the needs and interests of individual members.

Education /Experience:

Must have a high school diploma or general education degree (GED).
One (1) year of related experience is preferred.

Conditions of Employment:

Must be able to pass a drug and alcohol screening.
Must possess and maintain a valid NM Driver License.
Must have excellent public relations and customer service skills.
Must be willing to work flexible hours

Working Conditions:

Work is performed in an indoor and outdoor setting.

If interested, please submit your application to:

Troy Martinez
P.O. Box 638
Bernalillo, New Mexico 87004

Or by email to:

jobs@townofbernalillo.org

Or by fax to:

505-771-8626