



"The City of Coronado"

APPLICATION
FOR
INFRASTRUCTURE/EXCAVATION
BUILDING PERMIT

File No.:

BP 2013 -

FEE:

REQUIREMENTS

In accordance with the Town of Bernalillo Building and Performance Standards (Ordinance No: 199, as amended), and with the Town of Bernalillo Subdivision Regulations (Ordinance No: 155, as amended), no building, structure or physical facilities shall be erected, improvements constructed, upon any premises within the Town without first being approved by the Town Infrastructure Administrator or Building Official. *You must obtain an approved Infrastructure Building Permit **BEFORE** constructing any privately funded projects within the Town, or within 3 miles outside of the Town's boundary. By State law, the Town has **EXCLUSIVE** jurisdiction to issue Construction Permits within these areas – all other permits are illegal. Applicants are **REQUIRED** to use the services of a registered design professional (architect or engineer) to create construction documents for any project to be submitted for approval, and are required to use the services of a duly licensed contractor to construct the project.*

INSTRUCTIONS

Type or print clearly on this form, and submit it along with *five copies/sets* of the Construction Drawings for the project. Incomplete or inaccurate applications may delay the review process. The completed application package must be submitted to the Town Infrastructure Administrator or the Town Building Official, and shall be in compliance with the Ordinances noted above, and with any other Statutes, rules, and regulations related to the development of real property.

OBLIGATION OF CONTRACTOR/DEVELOPER

Federal or State funded Highway Improvement projects must be reported correctly during all (GRT) (CRS) Gross Receipts Reporting Periods to the New Mexico Taxation and Revenue Department. It is the responsibility of the Contractor/Developer who is awarded this government contract approval to report the Gross Receipts Tax to the Location Code of the Town of Bernalillo. This location code is listed below. This Infrastructure Permit will be forwarded to the New Mexico Taxation and Revenue Department for appropriate reporting of Gross Receipts Tax assignment. The Location that must be disclosed by the permit holder (contractor) of this infrastructure permit is listed below.

LOCATION CODE: 29-120

FEES

Fees shall be as determined by the Town Infrastructure Administrator or Town Building Official, in conformance with Town policy, after review of the completed application package. Fees are due upon approval of the Construction Drawings and issuance of a Construction Permit for the project, and must be paid before these documents will be released to the applicant/contractor. Except for deposits, fees are non-refundable, and are as follows:

\$ _____ **TOTAL CONSTRUCTION COST**

\$ _____ **PLAN REVIEW FEES**

\$ _____ **PERMIT FEES**

\$ _____ **EXCAVATION FEES**

\$ _____ **TOTAL PROJECT FEES**

**CONSTRUCTION ADDRESS/STREET
LOCATION:**

LEGAL DESCRIPTION:

Lot No: _____ Block No: _____

Subdivision: _____

Tract: _____ Parcel: _____ Unit: _____

DESCRIPTION OF WORK:

CONSTRUCTION DATA:

_____ Cubic/Square Yards

_____ Valuation of Work

Contractor/Developer Info:
Business Card Here:

Mailing Address (Contractor): _____

Mailing Address (Owner of Property): _____

Municipal Business Registration Number:

NM State License #: _____ License Class: _____

ACKNOWLEDGEMENTS

Application is hereby made for an Infrastructure Building Permit within the jurisdiction of the Town of Bernalillo. I am familiar with, and have complied with, any and all requirements of the Town of Bernalillo and the State of New Mexico related thereto.

FOR USE BY TOWN STAFF ONLY

Location Status: _____ *within Town Limits* _____ *Outside of Town*

Zoning: _____ *Base Zone* _____ *Overlay Zone*

Grading & Drainage / Flood Plain Administration (if applicable):

_____ Yes _____ No Requires Grading & Drainage Plan / Report

_____ Yes _____ No Requires Flood Plain Elevation Certificate;

Flood Zone: _____

Water & Sewer Service / Connections (if applicable):

_____ Yes _____ No Existing Municipal water?

_____ Yes _____ No Require Municipal water?

If YES, Connection Fee: _____

_____ Yes _____ No Existing Municipal sewer?

_____ Yes _____ No Require Municipal sewer?

If YES, Connection Fee: _____

Zoning or Subdivision Actions Required (if applicable):

_____ Yes _____ No Requires Zoning Amendment approval

_____ Yes _____ No Requires Conditional Use Permit approval

_____ Yes _____ No Requires Variance approval

_____ Yes _____ No Requires Subdivision approval

Received by: _____ **Date:** _____

Application Fee Total: _____ **Receipt #:** _____

Approval by Building Official: _____ **Date:** _____

Department Stamp: