



**Town of Bernalillo**

**APPLICATION FOR  
PRELIMINARY PLAT**

**INSTRUCTIONS**

In accordance with the Subdivision Regulations of the Town of Bernalillo, no subdivision of any land may occur within the Town, or within its statutory planning and platting jurisdiction, without first being duly approved by the Town's Planning & Zoning Commission. Type or print clearly on this form, and attach **2 (two) full-size copies and 12 (twelve) 11" x 17" copies** of the Preliminary Plat. Also include any required supplementary materials. Incomplete or inaccurate applications may delay the review process. The completed application package must be submitted to the Town of Bernalillo Planning & Zoning Commission through the Town Planner, and shall be in compliance with the Town of Bernalillo Subdivision Regulations and Standards. The application must be accompanied by the appropriate **Filing Fee (\$250.00 + \$10.00 per resulting lot)**.

**APPLICANT INFORMATION**

**Applicant:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Agent (if any)** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**GENERAL INFORMATION**

**Location and Brief Legal Description of Property:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proposed Name of Subdivision:** \_\_\_\_\_

**Total Number of Lots:** \_\_\_\_\_ **Total Acreage:** \_\_\_\_\_ **Current Zoning:** \_\_\_\_\_

**Yes**  **No** **Requires Zone Amendment?**  **Yes**  **No** **Requires Variance(s)?**

**ACKNOWLEDGEMENTS**

Application is hereby made for a tentative, conditional, approval of the subdivision of land proposed herein. I have examined, am familiar with, and have complied with, any and all requirements of the Subdivision Regulations and Standards of the Town of Bernalillo including, but not limited to: payment of administration fees, transfer of water rights, and dedication of land for public use. I have also complied with the requirements of any and all other applicable rules, regulations, and ordinances related to property development within the Town of Bernalillo. I further understand and agree that neither the Town nor any of its agents shall be held liable for any lack of understanding, or misinterpretation, on my part, of any said requirements.

**Signature of Applicant or Agent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Receipt by Planning & Zoning Officer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Application Fee Total:** \_\_\_\_\_ **Receipt #:** \_\_\_\_\_

**Hearing Location:** Bernalillo Town Council Chambers **Hearing Date & Time:** \_\_\_\_\_