

1 **MINUTES OF A REGULAR MEETING**
2 **OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO**
3 **HELD AT THE TOWN HALL**
4 **September 22, 2014**
5

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules
7 of the Town on September 22, 2014, at 6:30 P.M.

8 Upon Roll call the following members were found to be present:
9

10 **PRESENT:**
11 Mayor Torres
12 Councilor Dominguez
13 Councilor Prairie
14 Councilor Jaramillo
15

ALSO PRESENT:
Joanne Sena Maria Monclova

17 **ABSENT:**
18 Councilor Sisneros
19
20

Others Present Not Identified

21 **APPROVAL OF AGENDA: 4a)**

22 Councilor Dominguez moved to approve the agenda as presented. The motion was seconded by
23 Councilor Jaramillo and motion carried unanimously.
24

25 **APPROVAL OF MINUTES: 5a) Regular Meeting of September 08, 2014**

26 Councilor Prairie moved to approve the minutes as amended. The motion was seconded by
27 Councilor Jaramillo and the motion carried unanimously.
28

29 **PERSONNEL: 6a) Library Aide (2). Presenter Yolanda Mora**

30 Yolanda Mora stated that she is requesting the ratification for the hiring Joanne Sena as a Library
31 Aide for the Town of Bernalillo Martha Liebert Library.
32

33 Mayor Torres entertained a motion.
34

35 Councilor Dominguez moved to approve the hiring of Joanne Sena as a Library Aide for the
36 Town of Bernalillo Martha Liebert Library. The motion was seconded by Councilor Jaramillo
37 and the motion carried unanimously.
38

39 Yolanda Mora stated that she is requesting the ratification for the hiring Maria Monclova as a
40 Library Aide for the Town of Bernalillo Martha Liebert Library.
41

42 Mayor Torres entertained a motion.
43

44 Councilor Dominguez moved to approve the hiring of Maria Monclova as a Library Aide for the
45 Town of Bernalillo Martha Liebert Library. The motion was seconded by Councilor Jaramillo
46 and the motion carried unanimously.

47 **PERSONNEL: 6a) Recreation Aide (1). Presenter Yolanda Mora**
48 Yolanda Mora stated that she is requesting the ratification for the hiring of Rikko Navarette as a
49 Recreation Aide for the Town of Bernalillo Recreation Department.

50
51 Mayor Torres entertained a motion.

52
53 Councilor Jaramillo moved to approve the hiring of Rikko Navarette as a Recreation Aide for the
54 Town of Bernalillo Recreation Department. The motion was seconded by Councilor Dominguez
55 and the motion carried unanimously

56
57 **FINANCIAL SECTION:8a) Approval of Accounts Payable Voucher List.**
58 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of
59 \$530,375.57.

60
61 Mayor Torres entertained a motion.

62
63 Councilor Jaramillo made a motion to approve the accounts payable voucher list in the amount of
64 \$530,375.57. The motion was seconded by Councilor Prairie and the motion carried
65 unanimously.

66
67 **MISCELLANEOUS SECTION:8a) Public Comment. Presenter: Mayor Torres**
68 Mayor Torres welcomed the Public to speak. There were none.

69
70 **MISCELLANEOUS SECTION: 8b) End of Month Financials. Presenter: Juan Torres**
71 Juan Torres presented a General Fund Summary Report to the Governing Body. The expense
72 summary report has current budget, current period, YTD actual, YTD encumbrance, budget
73 balance, and percent of budget. There is also a Revenue Summary with the same information.
74 The report will assist the Governing Body with the information on each department's financial
75 status. The report will be given to the Governing Body monthly for all funds.

76
77 **Financials Attachment A of Minutes**

78
79
80 **MISCELLANEOUS SECTION:8c) Announcements. Presenter: Mayor Torres**
81 Mayor Torres made the following announcements;

82
83 Mayor Torres stated the demolition and placing fill dirt at the housing project continues. He has
84 asked Andy Edmondson Public Works Director to make a courtesy call to the contractor to make
85 certain the trucks bringing in the dirt are covered and the dirt being placed is watered down to
86 keep the dust to a minimum that is accumulating on Don Tomas by the project.

87
88 There being no further business, Councilor Prairie moved to adjourn the meeting at 6:46

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September 22, 2014
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89 P.M. The motion was seconded by Councilor Dominguez and carried unanimously.

90

91

92 Done this 22nd day of September 2014.

93

94 ATTEST:

95

96

97 _____
Ida Fierro, Town Clerk

98 (seal)

**FINANCIAL
ATTACHMENT**

A

Town of Bernalillo
General Fund Summary Report
As of: August 31, 2014

% of Year Completed: 16.67%

Expense Summary

	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
Executive	105,217	-	4,159	15,125	2,386	87,706	16.64%
Judicial	123,559	-	7,421	18,229	595	104,736	15.23%
Finance	270,416	-	16,942	39,834	280	230,303	14.83%
Fire	696,509	-	41,114	99,990	15,069	581,449	16.52%
Police	2,528,453	-	246,975	498,412	22,492	2,007,549	20.60%
Recreation	295,290	-	28,449	83,546	4,629	207,114	29.86%
Parks	294,770	-	28,162	49,609	32,846	212,315	27.97%
Library	345,877	-	10,859	21,535	11,345	312,997	9.51%
Planning and Zoning	213,438	-	11,580	28,509	5,543	179,386	15.95%
Administration	1,305,412	160	32,181	92,375	85,978	1,127,218	13.65%
Information Technology	532,789	-	58,418	77,896	177,050	277,842	47.85%
Election	-	-	-	-	-	-	0.00%
Capital Projects	28,500	-	4,140	6,540	960	21,000	26.32%
Human Resources	94,785	-	5,700	13,838	1,207	79,739	15.87%
Community Development	121,950	-	13,006	24,175	15,354	82,421	32.41%
Subtotal w/ Encumbrances	6,956,965	-	509,106	1,069,613	375,736	5,511,775	20.77%
YTD Actual Subtotal	6,956,965	-	509,106	1,069,613	375,736	5,511,775	15.37%
Debt Service	442,076	-	-	-	-	442,076	0.00%
Total Expenditures	7,399,041	160	509,106	1,069,613	375,736	5,953,851	19.53%

Revenue Summary

	Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
All Revenue	7,797,382	-	574,382	1,160,680	-	6,636,702	14.89%

Total Revenue **7,797,382** **-** **574,382** **1,160,680** **-** **6,636,702** **14.89%**

Town of Bernalillo
Enterprise Funds Summary Report
As of: August 31, 2014

% of Year Completed: 16.67%

Utility Fund

Expense Summary		Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
Water		1,335,768	-	72,307	134,465	123,388	1,077,916	19.30%
Waste Water		802,208	-	55,969	122,189	84,788	595,231	25.80%
Trash Collections		494,350	-	45,520	91,362	-	402,988	18.48%
Subtotal w/ Encumbrances		2,632,326	-	173,796	348,015	208,176	2,076,135	21.13%
YTD Actual Subtotal		2,632,326	-	173,796	348,015	208,176	2,076,135	13.22%
Debt Service		1,262,489	-	-	-	-	1,262,489	0.00%
Total Expenditures		3,894,815	-	173,796	348,015	208,176	3,338,624	14.28%

Revenue Summary		Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
All Revenue		3,669,500	-	315,093	627,193	-	3,042,307	17.09%
Total Revenue		3,669,500	-	315,093	627,193	-	3,042,307	17.09%

Campground

Expense Summary		Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
Campground		117,848	-	14,112	21,402	1,037	95,410	19.04%
Total Expenditures		117,848	-	14,112	21,402	1,037	95,410	19.04%

Revenue Summary		Current Budget	Prior Year	Current Period	YTD Actual	YTD Encumbrance	Budget Balance	% of Budget
All Revenue		118,000	-	7,848	17,966	-	100,034	15.23%
Total Revenue		118,000	-	7,848	17,966	-	100,034	15.23%