

47 **PERSONNEL: 6b) Building Inspector. Presenter Yolanda Mora**

48 Yolanda Mora stated that it was the recommendation of the selection committee to hire Joseph
49 Benney as the Building Inspector for the Town of Bernalillo Planning and Zoning Department.
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51 Councilor Montoya moved to approve the hiring of hire Joseph Benney as the Building Inspector
52 for the Town of Bernalillo Planning and Zoning Department. The motion was seconded by
53 Councilor Prairie and the motion carried unanimously.
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56 **PERSONNEL: 6c) Camp Host. Presenter Yolanda Mora**

57 Yolanda Mora stated that it was the recommendation of the selection committee to hire Robert
58 Everett as Coronado Camp Host for the Town of Bernalillo Coronado Campground Department.
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60 Councilor Sisneros moved to approve the hiring of hire Robert Everett as Coronado Camp Host
61 for the Town of Bernalillo Coronado Campground Department. The motion was seconded by
62 Councilor Montoya and the motion carried unanimously.
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64 **NEW BUSINESS: 7a) Discussion Consideration, Action and Approval of Resolution**
65 **02/10/14 Update and Review of the Anti-displacement and Relocation for the Town of**
66 **Bernalillo Adopted 10/11/05 Presenter: Maria Rinaldi**

67 **RESOLUTION NO 02-10-2014 UPDATE and REVIEW OF THE ANTI-DISPLACEMENT**
68 **AND RELOCATION PLAN**
69 **FOR THE TOWN OF BERNALILLO Adopted on October 11, 2005.**
70

71 (Section 104(d) of the Housing and Community Development Act of 1974 as Amended)
72

73 Section 509 of the Housing and Community Development Act of 1987 (Public Law 100-242,
74 approved February 5, 1988) amended Section 104 of the Housing and Community Development
75 Act of 1974 (the Act) by adding a new subsection (d).
76

77 The new subsection 104(d) of the Act provides that a grant under Section 106 (CDBG Programs)
78 may be made only if the grantee certifies that it is following a “residential anti-displacement and
79 relocation plan.”
80

81 Local governments, recipients under that State CDBG Program, must make this certification to
82 the State. The requirement applies only to those recipients of CDBG funds awarded to the State
83 by HUD after October 1, 1988.
84

85 Accordingly, the foregoing plan represents the efforts of the municipality of Bernalillo to comply
86 with the requirements of Section 104(d) of the Act and is certified herewith:
87

88 PLAN AND CERTIFICATION:
89

90 The Town of Bernalillo herewith certifies that it will replace all occupied and vacant occupiable
91 low/moderate-income dwelling units demolished or converted to a use other than as
92 low/moderate-income housing as a direct result of activities assisted with funds provided under
93 the Housing and Community Development Act of 1974, as amended, as described in 24 CFR
94 570.496 a (b).
95

96 All replacement housing will be provided within three years of the commencement of the
97 demolition or rehabilitation relating to conversion. Before obligating or expending funds that
98 will directly result in such demolition or conversion, the Town will make public and submit to
99 the Local Government Division of the Department of Finance and Administration the following
100 information in writing:
101

- 102 1. A description of the proposed activity;
- 103 2. The location on a map and the approximate number of units, described by size
104 (number of bedrooms), that will be demolished or converted;
- 105 3. A time schedule for commencement and completion of demolition or conversion;
- 106 4. The location on a map and the approximate number of dwelling units described by
107 size (number of bedrooms) that will be provided as replacement dwelling units;
- 108 5. The source(s) of funding and a time schedule for the provision of replacement units;
109 and
- 110 6. The basis for concluding that each replacement unit will remain a low/moderate-
111 income dwelling unit for ten (10) years from the date of initial occupancy.
112

113 The Town will provide relocation assistance, as described in 570.496-a to each
114 low/moderate-income household displaced by the demolition of housing or by the conversion
115 of a low/moderate-income dwelling to another use as a direct result of assisted activities.
116

117 To the extent which the Town participates in Federal Assistance Programs wherein the
118 following anti-displacement strategies can be applied, and consistent with the goals and
119 objectives of activities assisted under the Act, the Town will take the following steps to
120 minimize the displacement of persons from their homes (this listing not all inclusive):
121

122 DISPLACEMENT STRATEGY
123

124 A. Steps to Minimize or Prevent Displacement:
125

- 126 1. Plan, organize and stage the rehabilitation of assisted housing to allow tenants
127 to remain during and after rehabilitation so as to provide the greatest
128 convenience, safe and economically sound rehabilitation efforts possible.

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2. Assist in identifying and locating of temporary relocation facilities in order to house families whose displacement will be of short duration, so that they can move back to their neighborhood after rehabilitation or new construction.
3. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent the placing of undue financial burdens on long-established owners or on tenants of multi-family buildings.
4. Counsel and advise homeowners and renters to understand the range of assistance that may be available to meet and protect their housing rights and interests.
5. In cooperation with neighborhood organizations, continuously review development trends, identify displacement problems, and identify individuals facing displacement who need assistance.

B. Actions to Assist Displaced Persons to Remain in their Present Neighborhoods:

1. Provide lower-income housing in the neighborhood through HUD housing programs; purchase units as is; rehabilitate vacant units; or construct housing units.
2. Give priority in assisted housing units in the neighborhood to area resident facing displacement.
3. Target Section 8 existing programs and certificates to households being displaced, and recruit area landlords to participate in the program.
4. Provide counseling and referral services to assist displacees in finding alternate housing in the neighborhood.
5. Work with area landlords and real estate brokers to locate vacancies of households facing displacement.

C. Actions to Otherwise Mitigate Adverse Effects of Displacement

1. Use of public funds, such as CDBG, to pay moving costs and provide relocation payments, or, to the extent permissible by local or state law require private developers to provide compensation to persons displaced by development activities.

209 jurisdiction with particular emphasis on participation by persons of low and moderate income.

210

211 1. The Town has adopted and adheres to the Open Meetings Act, which provides
212 citizens with reasonable notice of Town meetings, actions and functions.

213

214 2. The Town does and will continue to develop press releases on Town meetings,
215 actions and hearings to circulate to newspapers, radio and television media.

216

217 3. The Town does and will continue to develop and maintain listings of groups and
218 representatives of low and moderate-income persons and include on mailing lists for
219 announcements, notices, press releases, etc.

220

221 Objective B.

222

223 The Town of Bernalillo does and will continue to provide citizens with reasonable and timely
224 access to local meetings, information and records relating to the proposed and actual use of
225 CDBG funds.

226

227 1. Public notices, press releases, etc., will allow for a maximum length of notice to
228 citizens.

229

230 2. Appropriate information and records relating to the proposed and actual use of CDBG
231 funds are available upon request to all citizens. Personnel and income records may be
232 exempted from this requirement.

233

234 3. Meetings, hearings, etc., will be conducted at times and locations conducive to public
235 attendance, e.g., evenings, Saturdays.

236 Objective C.

237

238 The Town of Bernalillo does and will continue to provide for technical assistance to groups and
239 representatives of low and moderate-income persons that request assistance in developing
240 proposals. (Note: the level and type of assistance to be determined by the Town on a case-by-
241 case basis)

242

243 1. Low/moderate income groups are and will continue to be advised that technical
244 assistance, particularly in the area of community development, is available from the
245 Town.

246

247 2. The Town does and will continue to document all technical assistance provided to
248 such groups and have documentation available for review.

249

250 Objective D.

251

252 The Town of Bernalillo does and will continue to provide for public hearings to obtain citizen
253 participation and respond to proposals and questions at all stages of the Community
254 Development Block Grant Program.

255

256 1. The Town does and will continue to advise citizens of the CDBG Program objectives,
257 range of activities that can be applied for and other pertinent information.

258

259 2. The Town does and will continue to conduct a minimum of two public hearings:

260

261 a. One public meeting will be held for the purpose of obtaining the views of citizens
262 on community development and housing needs to include the needs of low and
263 moderate-income people. This hearing will take place prior to the selection of the
264 project to be submitted to the State for CDBG funding assistance.

265

266 b. A second public hearing will be held for the purposes of gaining citizen input on
267 the particular application to be submitted to the State for CDBG funding
268 consideration.

269

270 3. The Town will review program performance, past use of CDBG funds and make
271 available to the public its community development and housing needs including the
272 needs of low and moderate income families and the activities to be undertaken to
273 meet such needs.

274

275 4. Public hearing notices will be published in the non-legal section of newspapers or in
276 other local media. Evidence of compliance with these regulations will be provided
277 with each CDBG application, i.e., hearing notice, minutes of public meetings, lists of
278 needs and activities to be undertaken, etc. Amendments to goals, objectives and
279 applications are also subject to public participation.

280

281 Objective E.

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283 The Town of Bernalillo will provide for timely written answers to written complaints and
284 grievances within 15 working days where practicable.

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286 1. The Town will adopt complaint handling procedures or policies to insure that
287 complaints or grievances are responded to within 15 working days when possible.

288

289 2. Procedures will allow for appeal of a decision to a neutral authority.

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291 3. A detailed record of all complaints/grievances and responses will be filed in one
292 central location with easy public access provided.

293
294 Objective F.

295
296 The Town of Bernalillo will identify how the needs of non-English speaking residents will be
297 met in the case of public hearings where a significant number of residents can be reasonably
298 expected to participate.

- 299
300 1. The Town recognizes that a large number of Spanish speaking persons reside in
301 Bernalillo and make appropriate provisions when issues affecting this population are
302 to be discussed at public meetings, hearings, etc. Appropriate provisions will include
303 having interpreters available at the meeting and/or having briefing materials available
304 in the appropriate language.
305
306 2. The Town will maintain records/rosters of public hearing attendees and proceedings
307 to verify compliance with this objective.
308
309 3. The Town will address all other non-English speaking populations in the same
310 manner as described in Objective F, 1 and 2.

311
312 Passed, Approved, and Adopted by the Town of Bernalillo, New Mexico this 10th day of
313 February, 2014

314
315 Mayor Torres entertained a motion.

316
317 Councilor Sisneros made a motion to approve the adoption of Resolution 2/10/14B Adopting A
318 Citizen Participation Plan for the Town of Bernalillo. The motion was seconded by Councilor
319 Prairie and the motion carried unanimously.

320
321 **NEW BUSINESS: 8c) Discussion Consideration and Action on Approval and**
322 **Adoption of Resolution 02/10/14C Adopting A Section 3 Plan for the Town of Bernalillo.**
323 **Presenter: Maria Rinaldi**

324
325 **RESOLUTION 02-10-2014C**
326 **ADOPTING A SECTION 3 PLAN**
327 **FOR THE TOWN OF BERNALILLO**

328
329 **WHEREAS**, The Town of Bernalillo is committed to comply with Section 3 of the Housing and
330 Urban Development Act of 1968, as this act encourages the use of small local businesses and the
331 hiring of low income residents of the community and,

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WHEREAS, The Town of Bernalillo has appointed Yolanda Mora, Personnel Director, as the Section 3 Coordinator, to advise and assist key personnel and staff on Section 3, to officially serve as focal point on Section 3 Complaints, as the on-site monitoring of prime contractors and subcontractors to ensure the implementation and enforcement of their Section 3 Plans. The approval or disapproval of the Section 3 Plan is the ultimate responsibility of the Town. Documentation of Town efforts will be retained on file in the appropriate office for monitoring by the State of New Mexico.

THEREFORE, the Town shall:

1. Hiring
 - a. Advertise for all Town positions in local newspapers.
 - b. List all Town job opportunities with the State Employment Service.
 - c. Preference in hiring will be given to lower income persons residing in the town. If two equally qualified persons apply and one is a resident of the town, and one is not, the resident will be hired.
 - d. Maintain records of Town hiring which list job classification, number of positions to be filled, number of positions to be filled by lower income town residents, number of positions filled and number of positions filled by lower income town residents.
2. Contracting
 - a. The Town will compile a list of businesses, suppliers and contractors located in the town.
 - b. These vendors will be contacted whenever the Town requires supplies, service or construction to solicit bids or quotes.
 - c. Preference will be given to small local businesses. If identical bids or quotes are received from a small business located within the town and one from outside the town, the contract will be awarded to the business located within the town.
3. Training

The Town shall maintain a list of all training programs operated by the Town and its agencies and will direct them to give preference to town residents. The Town will also direct all CDBG sponsored training to provide preference to town residents.
4. CDBG Contracts

All CDBG bid packages and contracts shall include the following Section 3 language:

 - a. The work to be performed under this contract is on a project assisted under, a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3

- 373 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C.
374 1701u. Section 3 requires that to the greatest extent feasible, opportunities for
375 training and employment be given to lower income residents of the project area
376 and contracts for work in connection with the project be awarded to business
377 concerns residing in the project area.
- 378 b. The parties to this contract will comply with the provisions of said Section 3 and
379 the regulation issued pursuant thereto by the Secretary of Housing and Urban
380 Development set forth in 24 CFR and all applicable rules and orders of the
381 Department issued there under prior to the execution of this contract. The parties
382 to this contract certify and agree that they are under no contractual or other
383 disability, which would prevent them from complying with these requirements.
 - 384 c. The contractor will send to each labor organization with which he has a collective
385 bargaining agreement or other contract or understanding, if any, a notice advising
386 the said labor organization of his commitments under this Section 3 clause and
387 shall post copies of the notice in conspicuous places available to employees and
388 applicants for employment and training.
 - 389 d. The contractor will include this Section 3 clause in every subcontract for work in
390 connection with the project and will, at the direction of the applicant for, or
391 receipt of, federal financial assistance, take appropriate action pursuant to the
392 subcontract upon a finding that the subcontractor is in violation of regulations
393 issued by the Secretary of Housing and Urban Development, 24 CFR 135. The
394 contractor will not subcontract with any subcontractor where it has notice or
395 knowledge that the latter has been found in violation of regulations under 24 CFR
396 135, and will not let any subcontract unless the subcontractor has first provided it
397 with the requirements of these regulations.
 - 398 e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR
399 135, and all applicable rules and order of the Department, issued there under prior
400 to the execution of the contract, shall be a condition of the federal financial
401 assistance provided to the project, binding upon the applicant or recipient for such
402 assistance, its successors, and assigns. Failure to fulfill these requirements shall
403 subject the applicant or recipient, its contractors and subcontractors, its successors
404 and assigns to those sanctions specified by the grant or loan agreement or contract
405 through which federal assistance is provided, and to such sanctions as are
406 specified by 24 CFR. 135.

407
408 The Town of Bernalillo will maintain all necessary reports and will ensure that all contractors
409 and subcontractors submit required reports. The Town will also require each contractor to
410 prepare a written Section 3 Plan as part of their bids on all jobs exceeding \$100,000.00. All
411 Section 3 Plans shall be reviewed and approved by the Town's Equal Opportunity Section 3
412 Compliance Officer and shall be retained for monitoring.

413 LOWER INCOME CLARIFICATION

414
 415 A family who resides in Bernalillo and whose income does not exceed Eighty (80) percent of the
 416 statewide median is considered by the State to be a lower income family. Information contained
 417 in this Section 3 Plan reflects the status of the Town employees regarding lower income
 418 consideration based on their salary paid by the Town.

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 421 Done this 10th Day of February, 2014

422
 423 Mayor Torres entertained a motion.

424
 425 Councilor Montoya made a motion to approve the adoption of Resolution 2/10/14C Adopting A
 426 Section 3 Plan for the Town of Bernalillo. The motion was seconded by Councilor Prairie and the
 427 motion carried unanimously.

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 429 **NEW BUSINESS: 8d) Discussion Consideration and Action of Resolution 2/10/14D**
 430 **Budget Amendment for the General Fund Mid-Year. Presenter: Juan Torres**
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TOWN OF BERNALILLO
 RESOLUTION NO. 02-10-14D

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 10th day of February 2014 at the Town Hall at 6:30 p.m., as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

GENERAL FUND:

Revenues:

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4130-1-2	Fire Revenue	500.00		25,000.00	25,500.00
000-4714-1-2	E-Rate	-		13,075.02	13,075.02
000-4900-1-2	Miscellaneous	80,000.00		10,650.00	90,650.00
Net Effect Increase/(Decrease)				\$ 48,725.02	

Expenditures:

Fire Department

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
114-5017-2-0	Auto Maintenance	17,000.00	(1,000.00)		16,000.00
114-5037-2-0	Uniforms	10,000.00	(1,561.99)		8,438.01
114-6006-1-4	Furniture & Equipment	11,500.00		2,561.99	14,061.99
114-6017-1-4	Vehicles	-		25,000.00	25,000.00
			\$		
Net Effect Increase/(Decrease)					25,000.00

Police Department

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
115-5001-2-1	Personnel Services	1,043,754.81		27,642.78	1,071,397.59
115-5037-2-0	Uniforms	18,000.00		1,222.50	19,222.50
115-5045-2-0	Professional Services	2,000.00		1,550.00	3,550.00
115-5049-2-0	JPA Dispatch Services	207,422.00	(23,794.00)		183,628.00
115-5052-2-0	Miscellaneous	3,000.00		1,000.00	4,000.00
115-5061-1-3	Ammunition & Targets	2,500.00		1,687.73	4,187.73
115-6006-1-4	Furniture & Equipment	41,600.00		23,794.00	65,394.00
			\$		
Net Effect Increase/(Decrease)					33,103.01

Parks

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
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131-5010-2-0	Training	500.00	(500.00)		-
131-5015-2-0	Travel & Per Diem	300.00	(300.00)		-
131-5021-2-0	Utilities	25,000.00		20,000.00	45,000.00
131-5037-2-0	Uniforms	3,000.00		2,500.00	5,500.00
131-5045-2-0	Professional Services	4,000.00		3,300.00	7,300.00
131-5070-2-0	Materials and Supplies	10,000.00		3,176.95	13,176.95
131-6017-1-4	Vehicles	28,000.00	(3,176.95)		24,823.05
			\$		
Net Effect Increase/(Decrease)			25,000.00		

Library

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
135-5010-2-0	Training	1,500.00	(1,500.00)		-
135-5015-2-0	Travel & Per Diem	1,200.00	(1,200.00)		-
135-5052-2-0	Miscellaneous	-		183.00	183.00
135-5056-2-0	Books & Programs	21,165.00		2,588.82	23,753.82
135-5082-2-0	Contract Maintenance	2,050.00		3,570.50	
135-6006-1-4	Furniture & Equipment	2,500.00	(71.82)		2,428.18
			\$		
Net Effect Increase/(Decrease)			3,570.50		

Planning and Zoning

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
140-5010-2-0	Training	3,000.00	(1,500.00)		1,500.00
140-5015-2-0	Travel & Per Diem	1,500.00	(500.00)		1,000.00
140-5032-2-0	Engineering				

		10,000.00		1,750.00	11,750.00
140-5036-2-0	Office Supplies	1,000.00		750.00	1,750.00
140-5072-2-0	Equipment Repair & Maint.	500.00	(500.00)		-
		\$			
		Net Effect Increase/(Decrease) -			

Administration

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
145-5031-2-0	Legal	140,000.00	-15000		125,000.00
		\$			
		Net Effect Increase/(Decrease) (15,000.00)			

Information Technology

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
146-5021-2-0	Utilities (Voice & Data)	127,509.00		8,202.04	135,711.04
146-6009-1-4	Project	31,000.00		10,650.00	41,650.00
		\$			
		Net Effect Increase/(Decrease) 18,852.04			

Budgeted Transfer to YCC

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
		118,581.00	(10,000.00)		108,581.00
		\$			
		Net Effect Increase/(Decrease) (10,000.00) *			

* This amount will be utilized in the Parks Department

Done at Bernalillo, New Mexico this 10th day of February 2014.

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Mayor Torres entertained a motion.
 Councilor Montoya approved the adoption of Resolution 02/10/14D Budget Amendment for the General Fund Mid-Year. The motion was seconded by Councilor Prairie and the motion carried

437 unanimously.

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439 **NEW BUSINESS: 8e) Discussion Consideration and Action on Approval and**
 440 **Adoption of Resolution 2/10/14E Budget Amendment for the Enterprise Funds Mid-Year.**

441 **Presenter: Mayor Torres**

TOWN OF BERNALILLO
 RESOLUTION NO. 02-10-14E

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 10th day of February, 2014 at the Town Hall at 6:30 p.m., as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

ENTERPRISE FUNDS:

Utility Revenues:

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4046-1-2	Water Service	1,459,498.00		64,000.00	1,523,498.00
000-4900-1-2	Misc. Revenue	2,000.00		12,000.00	14,000.00
Net Effect Increase/(Decrease)			\$	76,000.00	

Utility Expenditures:

Water

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
200-5017-2-0	Auto Maintenance	8,000.00		6,000.00	14,000.00
200-5036-2-0	Office Supplies	2,800.00		2,500.00	5,300.00
200-5037-2-0	Uniforms	9,750.00		6,500.00	16,250.00
200-5054-2-0	Chemicals	15,000.00		4,000.00	19,000.00
200-5073-2-0	Tools	6,000.00		4,776.95	10,776.95

200-6006-1-4	Furniture & Equipment	-		31,000.00	31,000.00
200-6014-1-4	New Meters	45,000.00		33,000.00	78,000.00
200-6017-1-4	Vehicles	28,000.00	(2,776.95)		25,223.05
Net Effect Increase/(Decrease)			\$	85,000.00	

Waste Water

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
205-5032-2-0	Engineering	10,000.00	(10,000.00)		-
205-5046-2-0	Trash Collections	1,600.00		300.00	1,900.00
205-5078-2-0	Analysis	16,300.00		1,185.00	17,485.00
205-6010-1-4	Computers	1,800.00		700.00	2,500.00
205-6017-1-4	Vehicles	30,000.00	(1,185.00)		28,815.00
Net Effect Increase/(Decrease)			\$	(9,000.00)	

Animal Control

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
210-5010-2-0	Training	300.00	(299.78)		0.22
210-5015-2-0	Travel & Per Diem	100.00	(100.00)		-
210-5052-2-0	Miscellaneous	200.00		399.78	599.78
Net Effect Increase/(Decrease)			\$	-	

Campground Expenditures:

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
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000-5010-2-0	Training	100.00	(100.00)		-
000-5015-2-0	Travel & Per Diem	100.00	(100.00)		-
000-5018-2-0	Maintenance	4,000.00		504.00	4,504.00
000-5023-2-0	Telephone	600.00		468.00	1,068.00
000-5036-2-0	Office Supplies	100.00		392.00	492.00
000-5037-2-0	Uniforms	375.00		100.00	475.00
000-5076-2-0	Sludge Disposal	2,500.00	(760.00)		1,740.00
000-6006-1-4	Furniture & Equipment	13,000.00	(504.00)		12,496.00
Net Effect Increase/(Decrease)			\$		
			-		

Done at Bernalillo, New Mexico this 10th day of February, 2014.

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Mayor Torres entertained a motion.

Councilor Prairie made a motion to approve the adoption of Resolution 2/10/14E Budget Amendment for the Enterprise Funds Mid-Year. The motion was seconded by Councilor Sisneros and the motion carried unanimously.

NEW BUSINESS: 8e) Discussion Consideration and Action on Approval and Adoption of Resolution 2/10/14F Budget Amendment for the Fire Fund Mid-Year.
Presenter: Mayor Torres

TOWN OF BERNALILLO
 RESOLUTION NO. 02-10-14F

WHEREAS, the Town of Bernalillo meeting in Regular Session on the 10th day of February, 2014 at the Town Hall at 6:30 p.m., as per law,

WHEREAS, the need for a budget adjustment has developed due to YTD actual

NOW, THEREFORE BE IT RESOLVED; that the budget be amended as follows:

FIRE FUND:

Revenues:

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-4925-1-7	State Grant	89,491.00	(4,213.00)		85,278.00
Net Effect Increase/(Decrease)			\$ (4,213.00)		

Expenditures:

Account Number	Description	Revised Budget	Decrease	Increase	Adjusted Budget
000-5010-2-0	Training	5,000.00	(1,000.00)		4,000.00
000-5015-2-0	Travel & Per Diem	3,000.00	(1,000.00)		2,000.00
000-5016-2-0	Gas & Oil	10,000.00	(2,500.00)		7,500.00
000-5017-2-0	Auto Maintenance	15,000.00	(4,000.00)		11,000.00
000-5037-2-0	Uniforms	20,000.00	(1,213.00)		18,787.00
000-6006-1-4	Furniture & Equipment	21,491.00		5,500.00	26,991.00
Net Effect Increase/(Decrease)			\$ (4,213.00)		

Done at Bernalillo, New Mexico this 10th day of February, 2014.

452 Mayor Torres entertained a motion.

453

454 Councilor Sisneros made a motion to approve the adoption of Resolution 2/10/14F Budget
 455 Amendment for the Fire Fund Mid-Year. The motion was seconded by Councilor Montoya and
 456 the motion carried unanimously.

457

458 **FINANCIAL SECTION:9a) Approval of Accounts Payable Voucher List.**

459 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of
 460 \$202,346.91.

461

462 Councilor Sisneros made a motion to approve the accounts payable voucher list in the amount of
 463 \$202,346.91. The motion was seconded by Councilor Montoya and the motion carried
 464 unanimously.

465

466 **MISCELLANEOUS SECTION:10a) Public Comment.**

467 None.

468

469 **MISCELLANEOUS SECTION: 10b) Santa Fe Civic Housing Update. Presenter: Ed**
470 **Romero**

471 Ed Romero Director for Santa Fe Civic management for Town of Bernalillo Housing stated that
472 the residents from the Town of Bernalillo Housing are going to be given notices of non-
473 displacement for the construction and rehabilitation of the Town of Bernalillo Housing Units.
474 The Housing Authority will pay for moving expenses to and from temporary housing. All tenants
475 will have the first option to come back to the newly constructed units. The date for the residents
476 to be moved into temporary housing is April 2014 at that time construction and repairs will begin
477 shortly thereafter. A meeting will be held on February 12, 2014 with the residents of Housing to
478 go over the plan of relocation for temporary housing from 6 to 9 months.

479

480 **MISCELLANEOUS SECTION: 10c) Announcements. Presenter: Mayor Torres**

481 Mayor Torres made the following announcements;

482

483 Mayor Torres thanked all the Governing Body for their 100% attendance in Santa Fe for
484 Municipal Day. Will keep you informed about once we hear about the Town of Bernalillo
485 receiving any legislative appropriations.

486

487 Mayor Torres stated you received a hard copy of the Vehicle Policy and Schedule Changes for
488 the Public Works Department. The Vehicle Use Policy was not in existence. Andy realized we
489 had a number of Public Work employees taking their Town vehicle home and addressed the
490 issue. On the Schedule Change as stated in the 2nd paragraph of his memo “in efforts to provide
491 better service to Town of Bernalillo water system customers and to reduce operating cost
492 (specifically overtime) the Public Works Department has modified the Water Department
493 staffing schedule. Water Department Staff will be scheduled to 8:00 a.m. to 5:00 p.m. seven days
494 a week beginning March 3, 2014. Andy Edmondson, Public Works Director stated that the
495 average overtime hours for the Water Department Staff was an average of 187 hours per pay
496 period he has been able to get that down to 63 hours per pay period with this schedule change it
497 will eliminate overtime and make the department more efficient. The Staff was notified today of
498 the changes.

499

500 Mayor Torres stated he received a e-mail from Councilor Montoya concerning the School
501 Resource Office (SRO) at the Bernalillo High School. I have sent a letter to the BPS Board
502 President Vince Montoya to reconsider the SRO position. Councilor Montoya stated that a
503 Bernalillo Police Officer would be the right department to be a SRO at the Bernalillo High
504 School. Sandoval County Sheriff is proposing a SRO at the High School. Councilor Montoya
505 stated he has spoken to several staff members and they have stated that when the Bernalillo
506 Police Department had a SRO present there were fewer issues with the students. The important
507 thing is the safety of the students.

508
509 Mayor Torres stated that he received a call from the superintendent in reference to parents
510 picking up their children and dropping them off at the Bernalillo Middle School with issues of
511 safety for the staff and children. Lt. Stoyell has placed an officer on Don Tomas and hopefully
512 that will address the issues with traffic.

513
514 There being no further business, Councilor Montoya moved to adjourn the meeting at
515 7:45 P.M. The motion was seconded by Councilor Prairie and carried unanimously.

516
517
518 Done this 10th day of February 2014.

519
520
521 ATTEST:

522 _____
523 Ida Fierro, Town Clerk
524 (seal)

Jack S. Torres, Mayor