

45 the purpose of formulating public policy, discussing public business or for the purpose of taking
46 any action within the authority of or the delegated authority of such body, are declared to
47 be public meetings open to the public at all times; and

48

49 WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption
50 of any proposed resolution, rule, regulation or formal action occurs shall be held only after
51 reasonable notice to the public; and

52

53 WHEREAS, section 10-15-1 (D) of the Open Meetings Act requires the Governing Body of the
54 Town of Bernalillo to determine annually what constitutes reasonable notice of its public
55 meetings;

56

57 NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Bernalillo,
58 New Mexico, that:

59

60 1. All meetings of the Governing Body shall be held at the Town Hall at 6:30 p.m. in the
61 council chambers or as indicated on the meeting notice.

62

63 2. Regular meetings shall be held on the 2nd and 4th Monday each month. A proposed agenda
64 will be available the Thursday before the meeting from the Town Clerk whose office is located in
65 Bernalillo, New Mexico. Notice of any other regular meetings will be given ten days
66 (10) in advance of the meeting date.

67

68 3. Special meetings may be called by the Mayor or a majority of the members of the Governing
69 Body upon three (3) days notice. The notice shall include an agenda for the meeting or
70 information on how members of the public may obtain a copy of the agenda. The agenda shall be
71 available to the public at least twenty-four hours before any special meeting.

72

73

74 4. Emergency meetings will be called only under circumstances, which demand immediate
75 action to protect the health, safety and property of citizens or to protect the Governing Body of
76 the Town of Bernalillo from substantial financial loss. The Governing Body of the Town of
77 Bernalillo will avoid emergency meetings whenever possible. Emergency meetings may be
78 called by the Mayor or a majority of the members of the Governing Body upon twenty-four (24)
79 hours notice, except in case of extreme emergency, when no notice is required. The notice for all
80 emergency meetings shall include an agenda for the meeting or information on how the public
81 may obtain a copy of the agenda.

82

83 5. For the purpose of regular meetings described in paragraph 2 of this resolution, notice
84 requirements are met if notice of the date, time, place and general subject matter to be discussed
85 is placed in newspapers of general circulation in the state. The Town Clerk shall also forward
86 copies of written notice to those broadcast stations licensed by the Federal Communications

87 Commission and newspapers of general circulation which have made a written request for notice
88 of public meetings.

89

90 6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and
91 4 of this resolution, notice requirements shall be met by posting notices on the front doors to
92 Town Hall. The Town Clerk shall provide telephonic or facsimile notice to those broadcast
93 stations licensed by the federal communications commission and newspapers of general
94 circulation that have made a written request for notice of public meetings.

95

96

97 7. In addition to the information specified above, all notices shall include the following
98 language:

99

100 If you are an individual with a disability who is in need of a reader, amplifier, qualified sign
101 language interpreter, or any other form of auxiliary aid or service to attend or participate in the
102 meeting, please contact the Town Clerk at 771-7128 at least one (1) week prior to the meeting or
103 as soon as possible. Public documents, including the agenda and minutes, can be provided in
104 various accessible formats. Please contact Ida Fierro at 771-7128 if a summary or other type of
105 accessible format is needed.

106

107 8. Pursuant to section 10-15-1(H) NMSA 1978, the Governing Body of the Town of Bernalillo
108 may close a meeting to the public only if the subject matter of such discussion or action is
109 included in subsection 10-15-1(H) of the Open Meetings Act.

110

111 (a) If any meeting is closed during an open meeting, such closure shall be approved by a
112 majority vote of a quorum of the Governing Body of the Town of Bernalillo taken during the
113 open meeting. The authority for the closure and the subjects to be discussed shall be stated in the
114 motion for closure and the vote on closure of each individual member shall be recorded in the
115 minutes. Only those subjects specified in the motion may be discussed in a closed meeting;

116

117

118 (b) If the decision to hold a closed meeting is made when the Governing Body of the
119 Town of Bernalillo is not meeting, the closed meeting shall not be held until public notice,
120 appropriate under the circumstances and stating the specific provision of law authorizing the
121 closed meeting and the subjects to be discussed with reasonable specificity, is given to the
122 members and to the general public.

123

124 (c) Following completion of a closed meeting, the minutes of the open meeting that was
125 closed, or the minutes of the next open meeting if the closed meeting was separately scheduled,
126 shall state whether the matters discussed in the closed meeting were limited only to those
127 specified in the motion or notice of closure.

128

129 (d) Except as provided in section 10-15-1 (H) any action taken as a result of discussions in
130 a closed meeting shall be made by vote of the Governing Body of the Town of Bernalillo in an
131 open public meeting.

132
133

134 PASSED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERNALILLO, NEW
135 MEXICO THIS 13th DAY OF JANUARY 2014.

136

137 Mayor Torres entertained a motion.

138

139 Councilor Jaramillo made a motion to approve and adopt Resolution 1/13/14 Open Meeting Act.
140 2014. The motion was seconded by Councilor Montoya and the motion carried unanimously.

141

142 **NEW BUSINESS: 6b) Discussion, Consideration and Action on Approval of 2014**
143 **Holiday Schedule. Presenter: Ida Fierro**

144

145 **Town of Bernalillo**
146 **Holiday Schedule**
147 **For 2014**

148

149

150

151

152 Martin Luther King Monday, January 20, 2014
153 Jr. Birthday

154

155 Presidents Day Monday, February 17, 2014

156

157 Memorial Day Monday, May 26, 2014

158

159 Independence Day Friday, July 4, 2014

160

161 Labor Day Monday, September 1, 2014

162

163 Veterans Day Tuesday, November 11, 2014

164

165 Thanksgiving Day Thursday, November 27, 2014

166

167 Day after Thanksgiving Friday, November 28, 2014

168

169 Christmas Day Thursday, December 25, 2014

170

171 Day After Christmas Friday, December 26, 2014

172

173 New Year's Day Thursday, January 01, 2015

174

175 A brief discussion ensued the Governing Body discussed August 9, which is usually a holiday for the
176 San Lorenzo Fiestas for Town employees this year the 9th of August in on a Saturday. The Governing
177 Body chose to replace that day with the Day After Christmas which is Friday, December 26, 2014.

178

179 Mayor Torres entertained a motion.

180

181 Councilor Prairie made a motion to approve the 2014 Holiday Schedule with the Day after
182 Christmas Friday, December, 26, 2014 as a holiday for employees. The motion was seconded by
183 Councilor Montoya and the motion carried unanimously.

184

185

186 **FINANCIAL SECTION: 8a) Approval of Accounts Payable Voucher List.**

187 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of
188 \$408,891.27.

189

190 Mayor Torres entertained a motion.

191

192 Councilor Sisneros made a motion to approve the accounts payable voucher list in the amount of
193 \$408,891.27. The motion was seconded by Councilor Jaramillo and the motion carried
194 unanimously.

195

196 **MISCELLANEOUS SECTION: 8a) Public Comment. Presenter: Mayor Torres**

197 Mayor Torres welcomed the Public to speak. There were no members of the public that wished
198 to speak.

199

200 **MISCELLANEOUS SECTION: 8b) End of Month Financials. Presenter: Juan Torres**

201 Juan Torres presented a General Fund Summary Report to the Governing Body. The expense
202 summary report has current budget, current period, YTD actual, YTD encumbrance, budget
203 balance, and percent of budget. There is also a Revenue Summary with the same information.
204 The report will assist the Governing Body with the information on each department's financial
205 status. The report will be given to the Governing Body monthly for all funds.

206

207 **MISCELLANEOUS SECTION: 8c) Announcements. Presenter: Mayor Torres**

208 Mayor Torres made the following announcements;

209

210 Mayor Torres stated the Town of Bernalillo received a check in the amount of \$64,000 for the
211 past due water bill of the old Rio Laundry. The new owner will take possession of the property
212 on February 5, 2014 and has committed to cleaning up the graffiti.

213
214 Mayor Torres stated that he spoke to Representative Powdrell-Culbert she has provided some
215 information to be considered for Governor Martinez's list of water project. Will keep the
216 Council informed on the process.

217
218 Mayor Torres stated he met with the new Governor of the Pueblo of Sandia to discuss
219 reconsidering the payment of \$25,000 for services of Police and Fire to the new Sandia Fuel on
220 Avenida Bernalillo. Governor Paisano stated he would present it to the Pueblo's Council for
221 consideration. Once information is received it will be relayed back to the Town of Bernalillo
222 Council.

223
224 There being no further business, Councilor Prairie moved to adjourn the meeting at 7:12
225 P.M. The motion was seconded by Councilor Montoya and carried unanimously.

226
227 Done this 13th day of January 2014.

228
229 ATTEST:

230
231 _____
232 Ida Fierro, Town Clerk
233 (seal)

Jack Torres, Mayor