



47 **PUBLIC HEARING: 7a) Discussion, Consideration and Action on Adoption of**  
48 **Ordinance #274 an Ordinance Amending Ordinance #116 Lodger Tax. Presenter: Maria**  
49 **Rinaldi**

50  
51 STATE OF NEW MEXICO TOWN OF BERNALILLO

52  
53  
54 ORDINANCE NO. 274

55  
56 AN ORDINANCE AMENDING ORDINANCE 116  
57 LODGER'S TAX  
58 IN THE TOWN OF BERNALILLO, NEW MEXICO

59  
60 Amendment to 1-2-13

61 LODGER'S TAX ADVISOR BOARD

62 A. This is hereby created the Lodger's Tax Advisory Board, which shall consist of five (5)  
63 members two (2) of whom shall represent the lodging industry, two (2) of whom are directly  
64 involved in tourist-related industries and one (1) member at large who shall represent the  
65 public, preference will be given to Town of Bernalillo Residents. These members will serve  
66 at the pleasure of the Mayor.

67  
68 NOW THEREFORE BE IT ORDAINED BY THE TOWN OF BERNALILLO, TOWN  
69 COUNCIL, THAT:

70  
71 Ordinance No. 274, duly adopted by the Town of Bernalillo, is hereby approved to  
72 provide the Lodger's Tax Amendment of section 1-2-13

73  
74 PROCLAIMED AND ADOPTED THIS 23rd DAY OF December, 2013.

75  
76 Mayor Torres stated that "These members will serve at the pleasure of the Mayor "needed to be  
77 added to paragraph A at the end.

78  
79 Mayor Torres as is there were any members in the audience for or against Ordinance #274.  
80 There were none.

81  
82 Mayor Torres entertained a motion.

83  
84 Councilor Sisneros made a motion to adopt Ordinance #274 and Ordinance Amending  
85 Ordinance #116 Lodger's Tax. The motion was seconded by Councilor Montoya.

86  
87 Roll Call Vote

88 Councilor Jaramillo Yea

89 Councilor Sisneros Yea  
90 Councilor Prairie Yea  
91 Councilor Montoya Yea

92  
93

94 **APPROVAL OF MINUTES: 8a) Regular Meeting of December 09, 2013**

95 Councilor Jaramillo moved to approve the minutes as presented. The motion was seconded by  
96 Councilor Sisneros and the motion carried unanimously.

97

98 **PERSONNEL: 9a) IT/GIS Technician. Presenter: Yolanda Mora**

99 Yolanda Mora stated that she is requesting the ratification of hiring of Lloyd Petry as an IT/GIS  
100 Technician for the Town of Bernalillo IT Department.

101

102 Mayor Torres entertained a motion.

103

104 Councilor Sisneros moved to approve the hiring of Lloyd Petry as an IT/GIS Technician for the  
105 Town of Bernalillo IT Department. The motion was seconded by Councilor Montoya and the  
106 motion carried unanimously.

107

108 **NEW BUSINESS: 10a) Discussion, Consideration and Action and Award of**  
109 **Contract to Lee Landscape for the Construction of the I-25/Exit 240 Landscape Project**  
110 **CN:A300104. Presenter: Maria Rinaldi**

111

112 Maria Rinaldi, Capital Improvement Director stated the apparent low bidder for the I-25/Exit 240  
113 Landscape Project is Lee Landscapes, Inc. The Bid Submittal has all required documentation.  
114 Lee Landscape, Inc. is on the NMDOT pre-qualified Contractors and Subcontractors List dated  
115 December 16, 2013. The Base Bid amount is \$263,776.00 the local match is \$46,224.00. The  
116 project will begin after the New Year.

117

118 Lee Landscapes, Inc. is the contractor that did the work on the Big I-25/I-40 interchange.

119

120 Mayor Torres entertained a motion.

121

122 Councilor Jaramillo made a motion to award the Contract for the I-25/Exit 240 Landscape  
123 Project to Lee Landscapes, Inc. The motion was seconded by Councilor Prairie and the motion  
124 carried unanimously.

125

126 **NEW BUSINESS: 10b) Discussion, Consideration and Action on Approval**  
127 **and Adoption of Changes to Town of Bernalillo Police Policies and Procedures. Presenter:**  
128 **Chief Julian Gonzales**

129

130

November 23, 2013

131  
132  
133 New BPD policies went into effect May 14<sup>th</sup>, 2013. Since then, it was noticed there were minor  
134 typographical errors on some of the policies and minor language changes were needed. Only one  
135 policy requires major language changes. That policy is the temporary Limited Duty policy. The  
136 language was changed to ensure best practices are instituted.

137 The following is a list of applicable policy number and the reason for change:

138 Administration

- |     |   |                                   |
|-----|---|-----------------------------------|
| 139 | 1. 01.02 Goals and Objectives                   | Typo's                            |
| 140 | 2. 01.03 Written Directives                     | Typo's                            |
| 141 | 3. 01.05 Code of Ethics                         | Typo's                            |
| 142 | 4. 01.06 Code of Conduct                        | Typo's and minor language change  |
| 143 | 5. 01.08 Authority and Responsibility Chief/Lt. | Add language to title             |
| 144 | 6. 01.14 Arrests                                | Typo's                            |
| 145 | 7. 01.15 Alternative to Arrest                  | Typo's                            |
| 146 | 8. 01.07 Position Classification                | Typo's                            |
| 147 | 9. 01.18 Planning and Research                  | Typo's                            |
| 148 | 10. 01.19 Risk Analysis                         | Typo's                            |
| 149 | 11. 01.21 Mutual Aid                            | Typo's minor language change      |
| 150 | 12. 01.22 Liaison with other Agencies           | Typo's                            |
| 151 | 13. 01.23 Budget and Fiscal Management          | Typo's and minor language change  |
| 152 | 14. 01.24 Property and Evidence Control         | Typo's and minor language change  |
| 153 | 15. 01.27 Special Events                        | Typo's and minor language change  |
| 154 | 16. 01.28 Internal Affairs                      | Typo's and minor language change  |
| 155 | 17. 01.29 Inspection Services                   | Typo's                            |
| 156 | 18. 01.30 Community Relations                   | Typo's                            |
| 157 | 19. 01.32 Victims/Witness Services              | Typo's minor language change      |
| 158 | 20. 01.33 Records, Department                   | Typo's delete duplicate paragraph |
| 159 | 21. 01.37 Cellular Telephones                   | Delete extra page                 |
| 160 | 22. 01.42 Computer Use                          | Minor language change             |

161  
162 Operations

- |     |                                      |  |
|-----|--------------------------------------|--|
| 163 |                                      |  |
| 164 | 1. 02.01 Patrol Operations           | Typo's                                   |
| 165 | 2. 02.02 Pursuit Policy              | Typo's and forwarded to NMLEA per policy |
| 166 | 3. 02.04 Criminal Investigations     | Typo's                                   |
| 167 | 4. 02.05 Unusual Occurrences         | Typo's                                   |
| 168 | 5. 02.08 Traffic Enforcement         | Typo's                                   |
| 169 | 6. 02.10 Court Security              | Typo's                                   |
| 170 | 7. 02.18 Bomb Threats                | Typo's                                   |
| 171 | 8. 02.20 Active Threat Response      | Typo's                                   |
| 172 | 9. 02.24 Vehicles, Police Department | Typo's and minor language change         |

173  
174  
175 Personnel  
176

- |     |   |   |
|-----|---|---|
| 177 | 1. 03.01 Officer Selection and Hiring     | Typo's                                  |
| 178 | 2. 03.04 Equipment, Uniforms and Grooming | Typo's                                  |
| 179 | 3. 03.05 Physical Fitness                 | Typo's                                  |
| 180 | 4. 03.08 Performance Evaluations          | Typo's                                  |
| 181 | 5. 03.15 Social Media                     | Typo's                                  |
| 182 | 6. 03.16 Temporary Limited Duty           | Typo's, restructure and language change |

183

184 Mayor Torres entertained a motion.

185

186 Councilor Prairie made a motion to adopt and approve the changes to the Town of Bernalillo  
187 Police Policies and Procedures. The motion was seconded by Councilor Jaramillo and the motion  
188 carried unanimously.

189

190 **FINANCIAL SECTION:11a) Approval of Accounts Payable Voucher List.**

191 Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of  
192 \$220,408.31.

193

194 Mayor Torres entertained a motion.

195

196 Councilor Jaramillo made a motion to approve the accounts payable voucher list in the amount of  
197 \$220,408.31. The motion was seconded by Councilor Sisneros and the motion carried  
198 unanimously.

199

200 **MISCELLANEOUS SECTION:12a) Public Comment. Presenter: Mayor Torres**

201 Mayor Torres welcomed the Public to speak. There were no members of the public that wished  
202 to speak.

203

204 **MISCELLANEOUS SECTION: 12b) Update Information on Changes to Parks and**  
205 **Water Department Staffing. Presenter: Andy Edmondson**

206 Andy Edmondson, Public Works Director stated that the changes in the Parks Department is  
207 deleting the position of the Supervisor and the Two Part Time Seasonal Workers and add Two  
208 Full Time Employees. The change in the Water Department is to delete the current vacant  
209 position of operator and change it to a clerk position. The clerk would do all the paperwork that  
210 is required of the department which is tracking all the work orders, supply and purchases orders,  
211 graph the pumps and wells to know we are running the system correctly and reporting required  
212 by the Water Department to the State, and inventory of tools.

213

214 **MISCELLANEOUS SECTION:12c) Announcements. Presenter: Mayor Torres**

215 Mayor Torres made the following announcements;

216

217 Juan Torres, Interim Town Treasurer stated that 214 water accounts were disconnected 31 still  
218 remain disconnected.

219

220 Maria Rinaldi stated that the Children's Christmas Fund helped 172 families and 551 children  
221 received gifts. Carla Salazar did an excellent job on organizing the delivery of the gifts. There  
222 was a lot of staff that donated their time to make this happen Renee Montoya donated 80 hours of  
223 time. There were three Santa Clauses they did a great job and the kids loved it.  
224

225 Mayor Torres wanted to thank Jason Soto and the Recreation Department for the Holiday Social  
226 on the 19<sup>th</sup> of December. There was a large crowd and each child that was there received a gift  
227 thanks to the Toys for Tots that were donated by the Marines.  
228

229 Mayor Torres stated that on Sherriff Posse there is the first set of Stop Signs on Calle Nazcon.  
230 There are two more sets that will be placed on that road. They are on order.  
231

232 Mayor Torres stated that he and Maria Rinaldi attended a mandatory meeting with Senator  
233 Brandt on the capital outlay request for the Town of Bernalillo for 2014. Since that meeting we  
234 have been notified that Rio Rancho has been placed on the Governor's list for two water project.  
235 We are trying to find out how to get on that list and who has this list. Once we get more  
236 information we will let you know.  
237

238 On January 15, 2014 I would like to have a State of the Town meeting at 6:30 to inform the  
239 public on everything that is happening in the Town.  
240

241 There being no further business, Councilor Montoya moved to adjourn the meeting at  
242 7:25 P.M. The motion was seconded by Councilor Prairie and carried unanimously.  
243

244 Done this 23rd day of December 2013.  
245

246 ATTEST:  
247

248 \_\_\_\_\_  
249 Ida Fierro, Town Clerk  
250 (seal)

\_\_\_\_\_

Jack Torres, Mayor