

47 Ida Fierro stated that it was the recommendation of the hiring committee to hire Steven Lucero
48 as the Animal Control Officer for the Town of Bernalillo Police Department.

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50 Mayor Torres entertained a motion.

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52 Councilor Sisneros moved to approve the hiring of Steven Lucero as the Animal Control Officer
53 for the Town of Bernalillo Police Department. The motion was seconded by Councilor Jaramillo
54 and the motion carried unanimously.

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57 **NEW BUSINESS: 7a) Discussion, Consideration, Action, Approval and Adoption**
58 **of Resolution 1/11/16 Open Meetings Act. Presenter: Ida Fierro**

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61 **TOWN OF BERNALILLO**

62 **STATE OF NEW MEXICO**

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65 **RESOLUTION NO. 1-11-16**

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67 WHEREAS, the Governing Body of the Town of Bernalillo, New Mexico met in regular
68 session at the Town Hall on Monday, January 11, 2016, at 6:30 p.m. as per law; and

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70 WHEREAS, section 10-15-1(B) of the open meetings act (sections 10-15-1 through 10-15-4
71 NMSA 1978) states that, except as may be otherwise provided in the constitution or the
72 provisions of the Open Meetings Act, all meetings of a quorum of members of any Board,
73 Council, Commission or other policy-making body of any state or local public agency held for
74 the purpose of formulating public policy, discussing public business or for the purpose of taking
75 any action within the authority of or the delegated authority of such body, are declared to
76 be public meetings open to the public at all times; and

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78 WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption
79 of any proposed resolution, rule, regulation or formal action occurs shall be held only after
80 reasonable notice to the public; and

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82 WHEREAS, section 10-15-1 (D) of the Open Meetings Act requires the Governing Body of the
83 Town of Bernalillo to determine annually what constitutes reasonable notice of its public
84 meetings;

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86 NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Bernalillo,
87 New Mexico, that:

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89 1. All meetings of the Governing Body shall be held at the Town Hall at 6:30 p.m. in the
90 council chambers or as indicated on the meeting notice.

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92 2. Regular meetings shall be held on the 2nd and 4th Monday each month. A proposed agenda
93 will be available the Thursday before the meeting from the Town Clerk whose office is located in
94 Bernalillo, New Mexico. Notice of any other regular meetings will be given ten days
95 (10) in advance of the meeting date.

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97 3. Special meetings may be called by the Mayor or a majority of the members of the Governing
98 Body upon three (3) days notice. The notice shall include an agenda for the meeting or
99 information on how members of the public may obtain a copy of the agenda. The agenda shall be
100 available to the public at least twenty-four hours before any special meeting.

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103 4. Emergency meetings will be called only under circumstances, which demand immediate
104 action to protect the health, safety and property of citizens or to protect the Governing Body of
105 the Town of Bernalillo from substantial financial loss. The Governing Body of the Town of
106 Bernalillo will avoid emergency meetings whenever possible. Emergency meetings may be
107 called by the Mayor or a majority of the members of the Governing Body upon twenty-four (24)
108 hours notice, except in case of extreme emergency, when no notice is required. The notice for all
109 emergency meetings shall include an agenda for the meeting or information on how the public
110 may obtain a copy of the agenda.

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112 5. For the purpose of regular meetings described in paragraph 2 of this resolution, notice
113 requirements are met if notice of the date, time, place and general subject matter to be discussed
114 is placed in newspapers of general circulation in the state. The Town Clerk shall also forward
115 copies of written notice to those broadcast stations licensed by the Federal Communications
116 Commission and newspapers of general circulation which have made a written request for notice
117 of public meetings.

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119 6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and
120 4 of this resolution, notice requirements shall be met by posting notices on the front doors to
121 Town Hall. The Town Clerk shall provide telephonic or facsimile notice to those broadcast
122 stations licensed by the federal communications commission and newspapers of general
123 circulation that have made a written request for notice of public meetings.

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125 7. In addition to the information specified above, all notices shall include the following
126 language:

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128 If you are an individual with a disability who is in need of a reader, amplifier, qualified sign
129 language interpreter, or any other form of auxiliary aid or service to attend or participate in the
130 meeting, please contact the Town Clerk at 771-7128 at least one (1) week prior to the meeting or
131 as soon as possible. Public documents, including the agenda and minutes, can be provided in
132 various accessible formats. Please contact Ida Fierro at 771-7128 if a summary or other type of
133 accessible format is needed.

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135 8. Pursuant to section 10-15-1(H) NMSA 1978, the Governing Body of the Town of Bernalillo
136 may close a meeting to the public only if the subject matter of such discussion or action is
137 included in subsection 10-15-1(H) of the Open Meetings Act.

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139 (a) If any meeting is closed during an open meeting, such closure shall be approved by a
140 majority vote of a quorum of the Governing Body of the Town of Bernalillo taken during the
141 open meeting. The authority for the closure and the subjects to be discussed shall be stated in the
142 motion for closure and the vote on closure of each individual member shall be recorded in the
143 minutes. Only those subjects specified in the motion may be discussed in a closed meeting;

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146 (b) If the decision to hold a closed meeting is made when the Governing Body of the
147 Town of Bernalillo is not meeting, the closed meeting shall not be held until public notice,
148 appropriate under the circumstances and stating the specific provision of law authorizing the
149 closed meeting and the subjects to be discussed with reasonable specificity, is given to the
150 members and to the general public.

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152 (c) Following completion of a closed meeting, the minutes of the open meeting that was
153 closed, or the minutes of the next open meeting if the closed meeting was separately scheduled,
154 shall state whether the matters discussed in the closed meeting were limited only to those
155 specified in the motion or notice of closure.

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157 (d) Except as provided in section 10-15-1 (H) any action taken as a result of discussions in
158 a closed meeting shall be made by vote of the Governing Body of the Town of Bernalillo in an
159 open public meeting.

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161 **PASSED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERNALILLO, NEW**
162 **MEXICO THIS 11th DAY OF JANUARY 2016.**

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164 Mayor Torres entertained a motion.

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166 Councilor Sisneros made a motion to approve and adopt Resolution 01/11/16 Open Meetings
167 Act. The motion was seconded by Councilor Dominguez and the motion carried unanimously

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170 **NEW BUSINESS: 7b) Discussion, Consideration, Action, Approval and Adoption**
171 **of Holiday Schedule for 2016. Presenter: Ida Fierro**
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173 **Town of Bernalillo**
174 **Holiday Schedule**
175 **For 2016**
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178	Martin Luther King	Monday, January 18, 2016
179	Jr. Birthday	
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181	Presidents Day	Monday, February 15, 2016
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183	Memorial Day	Monday, May 30, 2016
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185	Independence Day	Monday, July 4, 2016
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187	San Lorenzo Day	Wednesday, August 10, 2016
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189	Labor Day	Monday, September 5, 2016
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191	Veterans Day	Friday, November 11, 2016
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193	Thanksgiving Day	Thursday, November 24, 2016
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195	Day after Thanksgiving	Friday, November 25, 2016
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197	Christmas Day (Observed)	Monday, December 26, 2016
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199	New Year's Day (Observed)	Monday, January 02, 2017
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201
202 Mayor Torres entertained a motion.

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204 Councilor Dominguez made a motion to approve and adopt the 2016 Holiday Schedule for the
205 Town of Bernalillo. The motion was seconded by Councilor Sisneros and the motion carried
206 unanimously

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FINANCIAL SECTION: 8a) Approval of Accounts Payable Voucher List.

Mayor Torres asked for a motion to approve the accounts payable voucher list in the amount of \$403,218.61.

Councilor Jaramillo made a motion to approve the accounts payable voucher list in the amount of \$403,218.61. The motion was seconded by Councilor Sisneros and the motion carried unanimously.

MISCELLANEOUS SECTION: 9a) Public Comment. Presenter: Mayor Torres

Mayor Torres welcomed the public to speak. There were none.

MISCELLANEOUS SECTION: 9b) Announcements. Presenter: Mayor Torres

Mayor Torres announced the following:

Mayor Torres mentioned the 550 Phase II project, one topic that was brought up was placing back age roads in the project to get around better to the business along 550. Right now that is not part of the project. I will reach out to Secretary Church to discuss the project.

Mayor Torres stated that the Albuquerque Journal reached out to us and has committed to covering Bernalillo in their paper more often. We are meeting with them this week they are willing to place an insert in the paper about Bernalillo. If there are topics you would like to see in that insert please let me know.

Reminder January 28th and January 29th is Municipal Day at La Fonda in Santa Fe.

Mayor Torres went over a letter in the packet that was sent to the Sandoval County Planning and Zoning Commissioners. It pointed out the concerns that I have with SandRidge Exploration and Production LLC for Oil and Gas Exploration and Production Facility in Rio Rancho. I pointed out several questions that must be answered before any decision can be made by the Commission. There will be a Sandoval County P & Z Commission meeting on January 28 at 6:00 for this issue, I encourage you all to go.

There is also a list of the contributors that donated to the Children Christmas Fund it was a great year. We had \$11,231.00 in monetary donations. I have signed thank you letters to be sent to all the businesses and individuals that donated this year.

There being no further business, Councilor Sisneros moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilor Dominguez and carried unanimously.

Done this 11th day of January 2016.

Minutes of the Town Council Meeting
January 11, 2016
Page 7

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251 ATTEST:

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253 _____
Ida Fierro, Town Clerk

254 (seal)

Jack S. Torres, Mayor