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**MINUTES OF A REGULAR MEETING  
OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO  
HELD AT THE TOWN HALL  
July 13, 2009**

6 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules  
7 of the Town on July 13, 2009, at 6:30 P.M.

8 Upon Roll call the following members were found to be present:

10 **PRESENT:**

11 Mayor Chávez  
12 Councilor Jaramillo  
13 Councilor Sisneros  
14 Councilor Torres  
15 Councilor Montoya

**ALSO PRESENT:**

Denise Silva                      Steve Malner  
Mary Kwapick                    George Perez  
Juan Torres                       Mike Moloney  
James Pike                        Anthony Apodaca  
Steve Amiot                       Margie Amiot  
Felicia Rodriquez               Margaret Geller

17  
18 **ABSENT:**

**Others Present Not Identified**

19  
20  
21 **APPROVAL OF AGENDA: 4a)**

22  
23 Councilor Torres asked to add under 11a) Miscellaneous discussion only of hiring YCC Staff.  
24 Mayor Chávez asked to add under Recognition the reading of Proclamation for Serafin  
25 Dominguez.

26  
27 Mayor Chávez stated on Sunday she was approached by a community member to add an item to  
28 the agenda. The item was not originally posted and will not be considered. Mr. Steve Amiot is  
29 aware of this and the item will be addressed administratively. Being the item may potentially  
30 come before the Town Council in a Public Hearing does not want to jeopardize it with any  
31 preliminary information.

32  
33 Councilor Montoya moved to approve the agenda as amended. The motion was seconded by  
34 Councilor Torres and the motion carried unanimously.

35  
36 **RECOGNITION: 5a) Proclamation for Serafin Dominguez. Presenter: Mayor**  
37 **Chávez**

38  
39 Mayor Chávez asked for a moment of silence in honor and recognition for Serafin  
40 Dominguez who served the community as a Council Member for 24 years and passed away in  
41 June.

42  
43 **PROCLAMATION**

44 Whereas, Serafin Dominquez served the Town of Bernalillo for twenty four years as  
45 Councilor with dignity and a commitment to public service; and

46

47 Whereas, during his time served Serafin Dominguez worked tirelessly while devoting  
48 thousands of hours of service to The Town of Bernalillo in various capacities; and  
49

50 Whereas, in addition to his duties as Councilor and Mayor Pro-Tem, Serafin devoted  
51 countless hours to advocating for issues impacting the Town of Bernalillo during his years  
52 of service.

53  
54 Serafin Dominguez was community minded. The Police Station, EMS Building, Waste  
55 Water Plant I and the Recreation Center will long serve as reminders and monuments to the  
56 leadership and advocacy of our friend, Serafin Dominquez; and  
57

58 NOW, THEREFORE, I, Patricia A. Chávez, Mayor of Bernalillo on this date, Friday, June  
59 26, 2009, declare “Serafin Dominguez Day” in Bernalillo, New Mexico.  
60

61 The Proclamation was presented to Serafin’s family at his funeral.  
62

63 **RECOGNITION: 5b) Bessie Gutierrez Court Clerk Retirement. Presenter: Mayor**  
64 **Chávez & Judge Torres-Garcia**

65  
66 Mayor Chávez and Judge Torres-Garcia presented Bessie Gutierrez with a plaque for her  
67 25 years of service to the Town of Bernalillo.  
68

69 **RECOGNITION: 5a) Police Inspection Best Vehicle and Best Dressed Award.**  
70 **Presenter: Mayor Chávez and Police Chief Fred Radosevich**

71  
72 Mayor Chávez and Police Chief Fred Radosevich present Jeremy Romero a plaque for the  
73 Best Vehicle at the Annual Inspection of the Police Department held May 2009.  
74

75 Mayor Chávez and Police Chief Fred Radosevich present Jason Adams a plaque for the  
76 Best Dressed at the Annual Inspection of the Police Department held May 2009.  
77

78 **PUBLIC HEARING: 6a) Discussion, Consideration and Action on Closeout of**  
79 **CDBG Project 05-C-NR-1-01-G-43 Phase I Municipal Water Distribution System Line**  
80 **Replacement. Presenter: Maria Rinaldi**

81  
82 Maria Rinaldi, Director of Planning and Capital Programs presented the information on  
83 the closeout of the Water System Improvement Project.  
84

85 The improvements to the existing water distribution system included as a part of CDBG  
86 Project No. 05-C-NR-1-01-G-43 have been completed. The improvements include as a part of  
87 the project consisted of replacing existing waterlines, installing new valves, installing new fire  
88 hydrants, and replacing or relocating existing fire hydrants.  
89

90 The items below provide a summary of the final quantities for the Water System  
91 Improvement Project.

- 92 • 5,185 LF of 6-inch PVC Pipe
- 93 • 3,697 LBS of Ductile Iron Fittings
- 94 • Thirty-Five (35) 6-inch Gate Valves
- 95 • Twelve (12) Insta-Valve Isolation Valves
- 96 • Fourteen (14) Fire Hydrants (includes new hydrants, removal and replacement of  
97 existing hydrants, and relocating existing hydrants)
- 98 • Eighty-four (84) Water Services were reconnected.
- 99 • Twenty-two (22) Gravel Driveways were replaced.
- 100 • Five (5) Asphalt Driveways were replaced.
- 101 • 593 Square Yards of Pavement Removal and Replacement
- 102 • One (1) Flow Meter Vault Installation at Bernalillo High School

103  
104 Maria Rinaldi indicated with the approval of the Closeout of the Project a letter will be drafted  
105 with the Mayor's signature accepting the final project in behalf of the Town of Bernalillo.

106  
107 Mayor Chávez asked if there were any members of the audience that wanted to speak for or  
108 against the project. There were none.

109  
110 Mayor Chávez called for a vote for the approval of Closeout of CDBG Project 05-C-NR-1-  
111 01-G-43.

112  
113 Councilor Montoya moved to approve the Closeout of CDBG Project 05-C-NR-1-01-G-  
114 43. The motion was seconded by Councilor Torres and the motion carried unanimously.

115  
116 **APPROVAL OF MINUTES 7a) Regular Meeting of June 22, 2009**

117 Mayor Chávez stated on line 74 Anne Rusteback, David Mielke, Georgina Chavez and Brannon  
118 Porch need to be added.

119  
120 Councilor Montoya moved to approve the minutes of June 22, 2009 as amended. The motion was  
121 second by Councilor Sisneros and the motion carried unanimously.

122  
123 **PERSONNEL: 8a) Planning Assistant (1). Presenter Yolanda Mora**

124 Yolanda Mora stated that it was the recommendation of the selection committee to hire Tawnya  
125 Mortensen as Planning Assistant for the Town of Bernalillo Planning and Zoning Department.

126  
127 Councilor Sisneros moved to approve the hiring of Tawnya Mortensen as Planning Assistant  
128 for the Town of Bernalillo Planning and Zoning Department. The motion was seconded by  
129 Councilor Torres and the motion carried unanimously.

132 **PERSONNEL: 8b) Recreational Aides (2). Presenter: Yolanda Mora**

133 Yolanda Mora stated that it was the recommendation of the selection committee to hire Jennifer  
134 Jaramillo, and Sophia Montano as Recreation Aides for the Town of Bernalillo Recreation  
135 Department.

136  
137 Councilor Jaramillo moved to approve the hiring of Jennifer Jaramillo and Sophia Montano  
138 as Recreation Aides for the Town of Bernalillo Recreation Department. The motion was  
139 seconded by Councilor Montoya and the motion carried unanimously.

140  
141 **NEW BUSINESS: 9a) Discussion, Consideration and Action on Approval of 2009**  
142 **Recovery Act Edward Byrne Memorial Justice Assistance Grant Program for a Mobile**  
143 **Command Post. Presenter: Chief Fred Radosevich**

144 The Town of Bernalillo through the police department applied for a grant under the 2009  
145 Recovery Act: Edward Byrne memorial Justice Assistance Grant Program for a Mobile  
146 Command Post.

147  
148 On June 29, 2009 the Police Department was notified the grant had been awarded in the amount  
149 of \$102,600.00 for the purchase of a Mobile Command Post by the New Mexico Department of  
150 Public Safety so that the Town can accept the grant award for \$102,600.00.

151  
152 Fred Radosevich, Police Chief stated the Command Post will go out to bid; currently there is one  
153 for \$130,000. With your authorization this evening it will give me and Mayor Chávez the  
154 authority to sign the final grant agreements. The Command Center will be completely operational  
155 to use for disasters, crime scenes, and special events. The Bernalillo Police Department has  
156 never owned a Command Post.

157  
158 Mayor Chávez entertained a motion on the approval of the 2009 Recovery Act Edward Byrne  
159 Memorial Justice Assistant Sub-Grant Agreement and authorization for Mayor Chávez and Chief  
160 Fred Radosevich to sign the final Grant Agreement.

161  
162 Councilor Torres moved to approve the 2009 Recovery Act Edward Byrne Memorial Justice  
163 Assistant Sub-Grant Agreement and authorization for Mayor Chávez and Chief Fred Radosevich  
164 to sign the final Grant Agreement. The motion was seconded by Councilor Jaramillo and the  
165 motion carried unanimously.

166  
167 **NEW BUSINESS: 9b) Discussion, Consideration and Action on Approval of Joint**  
168 **Powers for Design and Construction of Drainage Improvement in Calle Baack in the Town**  
169 **of Bernalillo. Presenter: Santiago Chavez**

170  
171 The Joint Powers Agreement (JPA) is made and entered into by and between the Town of  
172 Bernalillo, a New Mexico municipal corporation (hereinafter referred to as the "Town"), and the

173 Southern Sandoval County Arroyo Flood Control Authority (hereinafter referred to as  
174 “SSCAFCA”), a political subdivision of the State of New Mexico.

175  
176 Whereas, the Town and SSCAFCA wish to plan, design and construct needed flood control and  
177 drainage improvement in Calle Baack in the Town of Bernalillo; and

178  
179 Whereas, the Town and SSCAFCA desire to cooperate in this effort for construction of needed  
180 public drainage facilities to protect existing development and fix drainage problems that may  
181 occur as a result of Rio Rancho’s SAD 8; and

182  
183 Whereas, the cooperative effort of the parties to jointly solve drainage and flood control  
184 problems in Calle Baack is mutually beneficial to the parties and is in the best interest of the  
185 residents of the community.

186  
187 Mayor Chávez entertained a motion.

188  
189 Councilor Jaramillo moved to approve the Joint Powers agreement for Design and Construction  
190 of Drainage Improvements in Calle Baack in the Town of Bernalillo. The motion was seconded  
191 by Councilor Sisneros and the motion carried unanimously.

192  
193 **NEW BUSINESS: 8c) Discussion, Consideration, and Action on Award of Lodgers**  
194 **Tax Funds. Presenter: Juan Torres**

195  
196 In accordance with New Mexico State Statute and Town Ordinance, the following  
197 recommendations for the expenditure of Lodgers Tax fund for the purpose of promoting and  
198 tourism activities in Bernalillo for June 2009.

199  
200  
201 Fiscal Year 10-11 Advertising/Promotion

- 202
- 203 • The Town of Bernalillo Fiesta Council for the promotion, sanitation, and security for the  
204 annual Fiestas August 9-11, 2009; \$9,750.00
  - 205 • The Town of Bernalillo for the promotion of and sanitation service related to the Rail  
206 Runner Express services during the 22<sup>nd</sup> Annual New Mexico Wine Festival at Bernalillo  
207 September 5-7, 2009 \$35,500.00
  - 208 • The Town of Bernalillo for the promotion of and sanitation service of the 2<sup>nd</sup> Annual  
209 Route 66 Car Show July 24-25, 2009, \$8,600.00
- 210 Total Recommending Award This Funding Cycle: \$53,850.00

211  
212 Mayor Chávez entertained a motion.

213  
214 Councilor Jaramillo made a motion to approve July 2009 Lodger Tax fund award  
215 recommendation of \$53,850.00. The motion was seconded by Councilor Montoya and carried

216 unanimously.

217

218 **FINANCIAL SECTION: 10a) Approval of Account Payable List.**

219 A brief discussion ensued about the D W Turner voucher the Council Members are not satisfied  
220 with the explanation for services given. Therefore, the voucher will not be approved for payment  
221 until the Council gets a full written explanation on the type of services that were done on behalf  
222 of the Town of Bernalillo.

223

224 Mayor Chávez also asked the voucher for \$10,000 for Sandoval County Economic Development  
225 Foundation not be approved for payment until a list of services for payment can be provided.

226

227 Councilor Jaramillo made a motion to approve all the vouchers with the exception of the voucher  
228 for DW Turner and Sandoval County Economic Development Foundation. The motion was  
229 seconded by Councilor Sisneros and the motion carried unanimously.

230

231 **MISCELLANEOUS SECTION:11a) YCC Staff Hiring.**

232 Yolanda Mora, Human Resources Director stated that there are currently 16 employees for  
233 the Town in the YCC Program. There is a question on funding for more positions. Once those  
234 questions are answered recommendations will be made to hire more applicants for the YCC staff.

235

236 There being no further business, the meeting was adjourned at 7:45P.M.

237

238 Done this 13nd day of July 2009.

239

240 ATTEST:

241

242

243 \_\_\_\_\_  
Ida Fierro, Town Clerk

244

245

246 (seal)

\_\_\_\_\_

Patricia A. Chávez, Mayor