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**MINUTES OF A REGULAR MEETING
OF THE GOVERNING BODY OF THE TOWN OF BERNALILLO
HELD AT THE TOWN HALL
June 23, 2008**

10 The Governing Body of the Town of Bernalillo met in a regular session within the law and rules
11 of the Town on June 23, 2008, at 6:30 P.M.

12 Upon Roll call the following members were found to be present:

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PRESENT:

Councilor Montoya
Councilor Torres

Councilor Jaramillo
Councilor Sisneros

ALSO PRESENT:

| | |
|-----------------|--------------------------|
| Gino Rinaldi | Helen Sandoval |
| Fred Radosevich | Margaret Geller |
| Mary Lee Moeny | Sharon Torres- Garcia |
| Santiago Chavez | Paul Aguilar |
| George Perez | Maria Rinaldi |
| John Estrada | Patricia Taraddi |
| Rick Bela | |

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ABSENT:

Mayor Chávez

Others Present Not Identified

APPROVAL OF AGENDA: 4a)

Stephen Jerge requested that item 8a) be moved to 7a). Mayor Pro-tem Jaramillo requested that under Miscellaneous item the appointment of alternate Judge be discussed, as well as and public recognition for the Police Department for the yearly inspection.

Councilor Sisneros moved to approve the agenda as amended. The motion was seconded by Councilor Torres and motion carried unanimously.

PERSONNEL: 5a) Recreational Aide (3). Presenter Yolanda Mora

Yolanda Mora stated that it was her recommendation to hire Damian McBride, Michael Lucero, and Brittany Rinaldi as Recreational Aides for the Town of Bernalillo Recreation Department.

Councilor Torres moved to approve the hiring of Damian McBride, Michael Lucero, and Brittany Rinaldi as Recreational Aides for the Town of Bernalillo Recreation Department. The motion was seconded by Councilor Sisneros and carried unanimously.

Approval of Minutes 6a) Regular Meeting of June 09, 2008

Mayor Pro-Tem Jaramillo stated that line 119 "is be if" line 299 " Council should be Councilor.

Council Torres moved to approve minutes of June 09, 2008 as amended. The motion was second by Councilor Montoya and carried unanimously.

MISCELLANEOUS: 7a) FEMA Update- Stephen Jerge

47 Stephen Jerge gave an update on FEMA indicating that Bill Borthwick the State Floodplain
48 Coordinator will be present at the July 14, 2008 to address the council. The Town
49 Administration is currently in contact with FEMA and trying to schedule a public meeting so the
50 questions of the public can be answered.

51
52 **NEW BUSINESS: 7b) Discussion, Consideration and Action on Approval of**
53 **Lodger Tax Award Increase to Rail Runner Express for the 21st Annual Wine Festival.**
54 **Presenter: Maria Rinaldi**
55

56 Maria Rinaldi Community Development Director made a recommendation to amend the Lodgers
57 Tax award made on May 29, 2008 to the Town of Bernalillo Mainstreet Association in the
58 amount of \$6,500 for cost associated with the Rail Runner Express for the 21st Wine Festival to
59 be increased by \$25,000.00 to subsidize the service costs incurred by MRCOG to provide the
60 Rail Runner service.

61
62 Councilor Sisneros moved to approve the increase to the Town of Bernalillo Mainstreet for the
63 cost of the Rail Runner Express in the amount of \$25,000.00. The motion was seconded by
64 Councilor Montoya and carried unanimously.
65

66 **NEW BUSINESS: 7c) Discussion, Consideration and Action on Adoption of Resolution**
67 **06-23-08 A Resolution Adopting the Low Rent Public Housing Operation Budget for Fiscal**
68 **Year 2009, Ending June 30, 2009 for the Town of Bernalillo Housing Department.**
69 **Presenter: Rick Bela**

70 RESOLUTION 06-23-08

71
72 A RESOLUTION ADOPTING
73 THE LOW RENT PUBLIC HOUSING OPERATION BUDGET
74 FOR FISCAL YEAR 2009, ENDING JUNE 30, 2009

75 FOR
76 THE TOWN OF BERNALILLO HOUSING SERVICES DEPARTMENT.
77

78 WHEREAS, the Town of Bernalillo has entered into an annual Contributions Contract with the
79 United States Government, Department of Housing and Urban Development (HUD), and in
80 accordance therewith has provided for the development and operation of dwelling units for low
81 income residents of the Town of Bernalillo; and,
82

83 WHEREAS, the Town of Bernalillo Town Council, is the governing body of the Town of
84 Bernalillo Housing Services Department; and
85

86 WHEREAS, the Town of Bernalillo Housing Services Department has prepared forms HUD-
87 52564, 52571, and 52566, the Low Rent Public Housing Operating Budget for Fiscal Year 2009,
88 in a manner prescribed by HUD, a copy of which is hereby attached; and

89 WHEREAS, the Town of Bernalillo Housing Services Department has prepared form HUD-
90 52574 entitled "PHA Board Resolution Approving Operating Budget," in a manner prescribed
91 by HUD, a copy of which is hereby attached; and,
92

93 WHEREAS, the Town of Bernalillo Town Council, as the governing body of the Town of
94 Bernalillo Housing Services Department, and in accordance with 24 CFR 990.315, has reviewed
95 and approved the forms HUD-52564, 52571, and 52566, the Low Rent Public Housing Budget
96 for Fiscal Year 2009 and form HUD-52574, entitled "PHA Board Resolution Approving
97 Operating Budget;"
98

99 NOW, THEREFORE, BE IT RESOLVED by the Town of Bernalillo Town Council that said
100 forms HUD-52564, 52571, and 52566, the Low Rent Public Housing Operating Budget for FY
101 2009 and accompanying form HUD-52574, entitled "PHA Board Resolution Approving
102 Operating Budget," are approved.
103

104 Councilor Torres moved to approve Resolution 06/23/08 Resolution Adopting the Low Rent
105 Public Housing Operation Budget for Fiscal Year 2009, Ending June 30, 2009 for the Town of
106 Bernalillo Housing Services. The motion was seconded by Councilor Sisneros and carried
107 unanimously.
108

109 **NEW BUSINESS: 7d) Discussion, Consideration and Action on Adoption of Resolution**
110 **06-23-08 A Resolution Adopting the Flat Rent Standard Schedule for Public Housing for**
111 **the Town of Bernalillo Housing Department. Presenter: Rick Bela**
112

113
114 RESOLUTION 06-23-08-A
115

116 A RESOLUTION ADOPTING A FLAT RENT STANDARD SCHEDULE
117 FOR
118 PUBLIC HOUSING
119 FOR
120 THE TOWN OF BERNALILLO HOUSING SERVICES DEPARTMENT.
121

122 WHEREAS, HUD requires (24 CFR 960.253(a)) that once a year, the Housing Authority must
123 give each family the opportunity to choose between the two methods for determining the amount
124 of tenant rent payable monthly by the family; and the family may choose to pay as tenant rent
125 wither a FLAT RENT, or an income-based rent of approximately 30% of adjusted household
126 income as determined in accordance with 24 CFR 960.253(c); and
127

128 WHEREAS, the FLAT RENT RATE (24 CFR 960.253(b)) is based on the market rent charged
129 for comparable units in the private unassisted rental market; and it is equal to the estimated rent
130 for which the Housing Authority could promptly lease the public housing unit after preparation

131 for occupancy; and,

132

133 WHEREAS, the FLAT RENT RATE (24 CFR 960.253(b)) designed to avoid creating
134 disincentives for continued residency by families who are attempting to become economically
135 self-sufficient; and,

136

137 WHEREAS, Bernalillo Housing Service has not adjusted its Flat Rate in the last four years; and,

138

139 WHEREAS, the Town of Bernalillo Housing Services Department staff has performed a study of
140 available rental units in the Town of Bernalillo, compared then to HUD 2007 Fair Market Rents
141 and to their knowledge and experience; and,

142

143 NOW THEREFORE, BE IT RESOLVED that, effective August 1, 2008, the Flat Rent Rate
144 Standard Schedule for Public Housing for the Town of Bernalillo Housing Services Department
145 be as follows:

146

147

| Rental Unit Size: | 1 Bedroom | 2 Bedroom | 3 Bedroom | 4 Bedroom |
|---------------------------|--------------|--------------|--------------|--------------|
| Old Flat Rent Rate | \$350 | \$400 | \$455 | \$475 |
| New Flat Rent | \$400 | \$500 | \$600 | \$700 |

151

152

153 Councilor Torres moved to approve Resolution 06/23/08A Resolution Adopting the Flat Rent
154 Standard Schedule for Public Housing for the Town of Bernalillo Housing Services. The motion
155 was seconded by Councilor Montoya and carried unanimously.

156

157 **NEW BUSINESS: 7e) Discussion, Consideration and Action on Adoption of Resolution**
158 **06-23-08B A Resolution Adopting a Housing Allowance Schedule for Tenant Furnished**
159 **Utilities for the Public Housing Program for the Town of Bernalillo Housing Department.**

160 **Presenter: Rick Bela**

161

162

RESOLUTION 06-23-08-B

163

164

A RESOLUTION ADOPTING A HOUSING ALLOWANCE SCHEDULE
FOR TENANT FURNISHED UTILITIES

165

166

FOR

167

THE PUBLIC HOUSING PROGRAM

168

FOR

169

THE TOWN OF BERNALILLO HOUSING SERVICES DEPARTMENT.

170

171

172

WHEREAS, (24 CFR 965.507(a)) requires annual review and necessary revision of the Public
Housing Authority allowance for resident-purchased utilities not paid for by the Town of

173 Bernalillo Housing Services Department; and

174

175 WHEREAS, Bernalillo Housing Service has not adjusted its Utility Allowance Schedule in the
176 last four years; and,

177

178 WHEREAS, the Town of Bernalillo Housing Services Department staff has completed a Utility
179 Allowance Study of annual electric consumption levels using a sample of Bernalillo Housing
180 Services Public Housing Units of each bedroom size and applying those consumption levels to
181 the current Residential Service Electric Rates; and,

182

183 NOW THEREFORE, BE IT RESOLVED that, effective August 1, 2008, the Utility Allowance
184 Schedule for Public Housing for the Town of Bernalillo Housing Services Department be listed
185 below and be made effective in accordance with CFR 24 965,502(c):

186

| <u>Rental Unit Size:</u> | <u>1 Bedroom</u> | <u>2 Bedroom</u> | <u>3 Bedroom</u> | <u>4 Bedroom</u> |
|-----------------------------------|------------------|------------------|------------------|------------------|
| Electric Utility Allowance | \$16 | \$28 | \$30 | \$33 |

189

190 Councilor Torres moved to approve Resolution 06/23/08B Resolution Adopting the a Housing
191 Allowance Schedule for Tenant Furnished Utilities for Public Housing for the Town of
192 Bernalillo Housing Services. The motion was seconded by Councilor Sisneros and carried
193 unanimously.

194

195 **MISCELLANEOUS: 8a) Police Department Recognition for Successful Annual**
196 **Equipment Inspection.- Mayor Pro-Tem Marian Jaramillo**

197

198 Mayor Pro-Tem Marian Jaramillo commended the entire Police Department for the successful
199 annual equipment inspection that took place on June 21, 2008 at the Police Department.

200

201 **MISCELLANEOUS: 8b) Alternate Judge Discussion- Stephen Jerge**

202

203 Mayor Pro-Tem Marian Jaramillo asked for an update on the status of the alternate Judge.

204

205 Judge Torres-Garcia stated she would like to appoint Alonzo Lucero as alternate Judge.

206

207 Mayor Pro-Tem Marian Jaramillo asked about his health.

208

209 Judge Torres-Garcia indicated that he is doing well and will provide a letter from his doctor if
210 needed.

211

212 Councilor Montoya asked if the Mayor had provided a list to Judge Garcia-Torres of individuals
213 to be considered for Alternate Judge. Judge Garcia-Torres indicated she was opposed to one
214 individual on the list.

215
216 Mayor Pro-Tem Jaramillo stated that it is the request of the Council to have this item on the next
217 Agenda for the 14th of July, 2008.

218
219 Ida Fierro, Clerk stated that the Agenda is by the Mayors.

220
221 Stephen Jerge stated that the item would be brought up to the Mayor upon her return.

222
223 No decision was made on the subject of Alternate Judge Appointment.

224
225 **FINANCIAL SECTION: 9a) Approval of General Fund Vouchers #33803-#33899.**
226 Councilor Montoya moved to approve the General Fund Vouchers #33803-#33899 as presented.
227 The motion was seconded by Councilor Torres and carried unanimously.

228
229 **FINANCIAL SECTION: 9b) Approval of Utility Fund Vouchers #63565-#63603.**
230 Councilor Sisneros moved to approve the Utility Fund Vouchers #63565- #63603 as presented.
231 The motion was seconded by Councilor Torres and carried unanimously.

232
233 **FINANCIAL SECTION: 9c) Approval of MVD Fund Vouchers #66746-#66758**
234 Councilor Sisneros moved to approve the MVD Fund Vouchers #66746-#66758 as presented.
235 The motion was seconded by Councilor Torres and carried unanimously.

236
237 **FINANCIAL SECTION: 9d) Approval of Housing Low Rent Vouchers #5762LR-**
238 **#5781LR**
239 Councilor Montoya moved to approve the Housing Low Rent Vouchers #5762LR-#5781LR as
240 presented. The motion was seconded by Councilor Torres and carried unanimously.

241
242 **FINANCIAL SECTION: 9e) Approval of Housing Security Deposit Vouchers #40.**
243 Councilor Montoya moved to approve the Housing Security Deposit Vouchers #40 as presented.
244 The motion was seconded by Councilor Torres and carried unanimously.

245
246 There being no further business the meeting was adjourned at 7:30 P.M.

247
248 Done this 23rd day of June 2008.

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250
251 ATTEST:

252
253 _____
254 Ida Fierro, Town Clerk
255 (seal)

Patricia A. Chávez, Mayor