



# FOOD VENDOR APPLICATION

**August 25, 2018 - 11:00 a.m. to 8:00 p.m.**  
**Loretto Park, 237 Camino Del Pueblo, Bernalillo, NM**

## APPLICATION DEADLINE: AUGUST 1, 2018

Name of Business: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Website: \_\_\_\_\_  
 Sales Tax Number: \_\_\_\_\_  
 Business License Number: \_\_\_\_\_

If you have any special arrangements that need to take place, please contact **Mike Kloeppel** at 505-771-7133 or at [mkloeppel@townofbernalillo.org](mailto:mkloeppel@townofbernalillo.org)

**10' x 15' Food Booth Space: \$150.00**  
**10' x 30' Food Booth Space: \$200.00**

If space over 10' x 30' is needed, additional space can be purchased at \$100 for each 10 foot increment.

### AMOUNT ENCLOSED

Space fee:  10' x 15' — \$150.00

10' x 30' — \$200.00

Add space \_\_\_\_\_ — \$ \_\_\_\_\_

after 30': (10' increments) (+\$100 per increment)

Cleaning deposit: Refundable — \$200.00 (Separate check)

**Total: \$ \_\_\_\_\_**

Electricity:  Yes  No

Grey Water Pumping:  Yes  No

Water Hook Up:  Yes  No

*Food vendors choosing to sell water must sell a 16.9oz bottle of water for no more than \$1.00.*

**Check here if you will be offering water.**

Make checks payable to **Town of Bernalillo** mail with completed application to **Mountain West Brew Fest Bernalillo P.O. Box 638 Bernalillo, NM 87004**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## INSTRUCTIONS

- ✓ Please submit a menu with prices.
- ✓ All vendors must report Gross Receipts to **Bernalillo Location Code 29-120** on their New Mexico Tax Return. Failure to do so will result in exclusion from future festivals.
- ✓ The completed application must include a Certificate of Insurance in the amount of \$1,000,000.00 naming the Town of Bernalillo as additionally insured.
- ✓ Vendors must contact the New Mexico Environment Department Office (505)827-2855 in Rio Rancho to obtain a State permit for sales of food and/or beverages. Application must include a copy of the applicants food service permit from the environment department or a copy of the completed application.
- ✓ Deadline for all Vendor Applications is **August 1, 2018**. Vendors will be notified by email of acceptance by **August 15, 2018**.
- ✓ Load-in will be on Friday, August 24th beginning at 8:00 a.m. Load-out will begin on Saturday, August 25th, **AFTER** the festival grounds have been cleared of all paid attendees.

### Your Fees Include:

- Three Vendor Parking Passes
- One (1) Vendor Parking Pass for 10x15 space –or– Two (2) for a 10x30 space.
- Four Vendor Passes
- Vendor mention in advertising (print/radio/social network)
- Vendor listing on festival website (with link)
- Vendor listing in festival guide