



# FOOD VENDOR APPLICATION

September 2-3, 2017 - 12:00 noon to 7:00 p.m.  
Loretto Park, 237 Camino Del Pueblo, Bernalillo, NM

## APPLICATION DEADLINE: AUGUST 15th, 2017

Name of Business: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Sales Tax Number: \_\_\_\_\_

Business License Number: \_\_\_\_\_

If you have any special arrangements that need to take place, please contact Mike Kloepfel at 505-771-7133 or at [mkloepfel@townofbernalillo.org](mailto:mkloepfel@townofbernalillo.org)

**10' x 10' Food Booth Space: \$300.00**  
**10' x 20' Food Booth Space: \$400.00**

If space over 10' x 20' is needed, additional space can be purchased at \$100 for each 10 foot increment.

### AMOUNT ENCLOSED

Space fee:  10' x 10' — \$300.00  
 10' x 20' — \$400.00

Add space \_\_\_\_\_ — \$ \_\_\_\_\_  
after 20': (10' increments) (+\$100 per increment)

Cleaning deposit: Refundable — \$200.00 (Separate check)

Total: \$ \_\_\_\_\_

Electricity:  Yes  No

Grey Water Pumping:  Yes  No

Water Hook Up:  Yes  No

*Food vendors choosing to sell water must sell a 16.9oz bottle of water for no more than \$1.00.*

Check here if you will be offering water.

Make checks payable to Town of Bernalillo mail with completed application to Mountain West Brew Fest Bernalillo P.O. Box 638 Bernalillo, NM 87004

Signature \_\_\_\_\_

Date \_\_\_\_\_

## INSTRUCTIONS

- ✓ Please submit a menu with prices.
- ✓ All vendors must report Gross Receipts to **Bernalillo Location Code 29-120** on their New Mexico Tax Return. Failure to do so will result in exclusion from future festivals.
- ✓ The completed application must include a Certificate of Insurance in the amount of \$1,000,000.00 naming the Town of Bernalillo as additionally insured.
- ✓ vendors must contact the New Mexico Environment Department Office (505)827-2855 in Rio Rancho to obtain a state permit for sales of food and/or beverages. Application must include a copy of the applicants food service permit from the environment department or a copy of the completed application.
- ✓ Deadline for all Vendor Applications is **August 15, 2017**. Vendors will be notified by email of acceptance by **August 25 2017**.
- ✓ Load-in will be on Friday, September 1st, beginning at 8:00 a.m. Load-out will begin on Sunday, September 3rd, **AFTER** the festival grounds have been cleared of all paid attendees.

### Your Fees Include:

- Three Vendor Parking Passes, good for both days
- One (1) Vendor Parking Pass for 10x10 space –or– Two (2) for a 10x20 space.
- Four Vendor Passes, good for both days
- Vendor mention in advertising (print/radio/social network)
- Vendor listing on festival website (with link)
- Vendor listing in festival guide